



ASI Bronco Events and Activities Team Meeting

Minutes

2015 – 2016, Friday, April 08, 2016, 12:00pm – 2:00pm, BSC, 2nd Floor, England Evans

I. Preliminaries

- A.** Call to Order *12:18 p.m.*
- B.** Quorum Check *Not met. No Action Items.*
- C.** Approval of Minutes *Tabled to next meeting.*
- D.** Agenda Changes *Discussion Item C: Volunteer Recognition. Discussion Item D: Outreach Chair Money Request.*
- E.** Financial Status *Programs: \$59462.75; Professional Development: \$972.13; Marketing: \$5464.93; Operating: \$5556.17*
- F.** Introduction of Guest(s) *No guests.*
- G.** Reports
 - i.** Music Chair – Jimmy Maher *Excused Absence*
 - ii.** Music Chair – Sydney Martinez *Excused Absence*
 - iii.** Outreach Chair – Nkeiruka Igbonagwam *Excused Tardy Made PowerPoint for the volunteer meeting. Passed out flyers and put in some of the offices. Iram and Ariana helped with staking. 1 on 1 with Cathee Hill*
 - iv.** Programming Chair – Ariana Afzali *Didn't do much. Helped NK. Office Hours.*
 - v.** Programming Chair – Brenda Calderon *It's Friday!!!! For Magic Show, everything is set, but considering food. For Fashion show: Games room is making an outfit and having \$1 Sale. Met with Alfredo from Fashion Society. Children's Center and Science Council. Week has been going well. Wisdom Teeth. Ask housing and others about Fashion Show. Walk a Mile in her shoes meeting on Saturday. Collab between clubs and other sources.*
 - vi.** Programming Chair – Iram Khajawall *Space Run: finished the staking with Jasmine and helped NK. Got a DJ. Volunteer Meeting and 1 on 1 with Alfredo.*
 - vii.** Programming Chair – Miranda Vazquez *Excused Absence*
 - viii.** Programming Chair – Jasmine Vu *Excused Absence*
 - ix.** Senator Pro Tempore Designee – Leslie Simoni *Excused Absence*
 - x.** MDPR Representative – Zara Hurtado *Jessica Wang will be here April 15th instead. Brian and Gilbert will be out there for Space Run and Fashion Show to take pictures.*
 - xi.** Advisor – Cathee Hill *Excused Tardy. Working on Space Run and Rock the Commons contracts. Make sure to schedule 1 on 1s with Cathee as well. Business should be scheduled as normal for strike. May 20th is ASI Graduation, Graduate with 2 guests. ASI Year End Celebration on Thursday June 9th. We can nominate and give rewards. Cora presented BSC Budget to Senate yesterday. Memorial Day off of School. BEAT Budget presented next Thursday at 3pm. Cora will be retiring December 2016. Title changes also happening in the ASI Organizational chart. New VP of Student Affairs. Leaving at 2:30pm today.*
 - xii.** Advisor – Maria-Lisa Flemington *Excused Tardy*
 - xiii.** Assistant Secretary of Programs and Services – Vacant
 - xiv.** Secretary of Programs and Services – Alfredo Muñoz

H. Special Presentation

I. Open Forum

II. Information Item(s)

A. Fall 2016 BEAT Event Planning *Start to think of the programs you might want to plan for Fall 2016. Once budget is approved, we can start to do things.*

B. 2016-2017 BEAT Budget Presentation on Thursday, April 14th from 3-5 p.m. *Come by and support.*

III. Action Item(s)

IV. Discussion Item(s)

A. Volunteer Meeting *Fun meeting. Good jobs on Ice Breakers. Good turnout. Thank you to MDPR.*

B. Space Run (April 14th) *Brenda will be there. Someone needed to take over the BEAT Table. 7-7:50. Set up starts at 5:30. Volunteers can really help to Table. Matthew Tran was sent the contract. There's going to be tents with lights. Consider back up for the rain.*

C. Volunteer Recognition *For each event, BEAT Chairs please check out a laptop or have a paper list from downstairs in order to have volunteers sign in. NK will be acting as the volunteer coordinator for the events. BEAT Chairs make sure to keep eyes open for the volunteers and see how they are doing. Volunteer of the Year. Overall recognition for a bunch of the volunteers that have been here to help us.*

D. Outreach Chair Money Request *Wants to request \$200 for candy, candy bags, spool of string to promote upcoming events. Wants part of that money to give out gift cards, etc. to volunteers. Possible to get petty cash. Do DR or order things.*

V. Adjournment 1:03 pm

A. Next BEAT Meeting – April 15, 2016, 12:00pm – 2:00pm, England Evans