



# ASI Bronco Events and Activities Team Meeting

## Minutes

2015 – 2016, Friday, April 01, 2016, 12:00pm – 2:00pm, BSC, 2<sup>nd</sup> Floor, England Evans

### **I. Preliminaries**

- A. Call to Order *12:08 p.m.*
- B. Quorum Check *Quorum Met*
- C. Approval of Minutes *Approved*
- D. Agenda Changes *Discussion Item D and E*
- E. Financial Status
  - i. 2016-2017 Proposed BEAT Budget
- F. Introduction of Guest(s)
  - i. Nick Monge *Previous BEAT member*
- G. Reports
  - i. Music Chair – Jimmy Maher *Started school. Working on MM. Jungle theme so wanted to get a live animal. Non-profit company that does educational stuff about exotic animals (Saving Wildlife International)*
  - ii. Music Chair – Sydney Martinez *Sending emails to bands for Travelling Show and Rock the Commons. Some haven't replied back for Travelling Show. Might move it back to May. 3 Bands for Rock the Commons.*
  - iii. Outreach Chair – Nkeiruka Igbonagwam *Volunteer fliers. Emailed volunteers to welcome back to school.*
  - iv. Programming Chair – Ariana Afzali *Excused Absence*
  - v. Programming Chair – Brenda Calderon *Had classes only 1 day. Magic Show contract is done. Extra money for cool food. Green Week Fashion show, AMM Designer students are confirmed. Games room will have \$1 thrift shop during Fashion Show. Possibility of having Children's Center and Councils.*
  - vi. Programming Chair – Iram Khajawall *Jasmine and her working for Space Run. Contract for lighting, waiting for W-9.*
  - vii. Programming Chair – Miranda Vazquez *Excused Absence*
  - viii. Programming Chair – Jasmine Vu *Kept in contact with Iram. Got orders in for supplies. Scheduled meeting with Kelsey for food.*
  - ix. Senator Pro Tempore Designee – Leslie Simoni *Senate has started having meetings every week. Starting to do budget after this meeting. 3 More information sessions for elected positions in ASI 4/5, 4/7, 4/8.*
  - x. MDPH Representative – Zara Hurtado *Working on ASI Unfolded. Newsletter for the whole campus that will be sent out. Current goal is to get students more involved and interacting more with ASI. Become more inclusive.*
  - xi. Advisor – Cathee Hill *Started classes like everyone else. Working on ASI graduation with ML. Working on Splash into Spring tonight 6-10 at the BRIC Pool. Auditors had questions about papers from previous year.*
  - xii. Advisor – Maria-Lisa Flemington *Excused*
  - xiii. Assistant Secretary of Programs and Services –

**xiv.** Secretary of Programs and Services – Alfredo Muñoz *Buying people lunch.*

**H.** Special Presentation *Nick previous BEAT member. Accepted full time position with Insomniac Events. Wants to talk about how he got to that point. Make yourself stand out as a person and candidate for your positions (Send thank you emails/cards). Worried about the first year out of college, it's very different for everyone. Don't commit to things that you can't do your best at. It works, following the steps and staying dedicated. Work hard, network, and rely on the skills that you learn. Specific concrete accomplishments for you resume, LinkedIn. Email groundcontrol@insomniac they will add you to their email list and blast notify you on positions.*

**I.** Open Forum

**II. Information Item(s)**

- A.** Assistant Secretary of Programs and Services *Will be speaking to Cathee about whether we need to appoint one or not.*
- B.** Office Hours *Please send them to Alfredo if you haven't already done so. Alfredo will have office hours every day.*
- C.** Bi-weekly 1 on 1's *One week will be Mon/Wed and rest will be Tues/Thurs.*
- D.** BEAT Recruitment *Will be happening this Quarter. Need to meet about dates for info sessions.*

**III. Action Item(s)**

**IV. Discussion Item(s)**

- A.** Hollywood Madness *Food seemed to last the whole event. Good idea to continue managing food. Put a courtesy sign up about food. Volunteers were very helpful and were super in to it. Lots of people loved the roller skating. Noticed that lots of people downstairs and had to attract people upward.*
- B.** Volunteer Meeting (April 7<sup>th</sup>) *Send email. She will be doing a volunteer of the month. Volunteer of the Event.*
- C.** Space Run (April 14<sup>th</sup>) *Like the neon run. Posters printed. Layout like the Universe and all the tables will have DIYs. Precautionary waiver tables. Food will have light foods, lemonade and water. Go downstairs and confirm things are ready for your event. RedBull will be there.*
- D.** Congratulatory Extravaganza *Brenda wanted to give kind words to Alfredo. Jasmine screams CONGRATS.*
- E.** Rock the Commons (May 6<sup>th</sup>) *Alfredo is speaking with clubs, we need to get more clubs because no outside food vendors. Barney will touch base with Aaron from foundation. Iram will be in touch with artists. Jimmy and Sydney met to speak about bands: Wombats unavailable, a few other bands that Sydney has. Production will be based on band needs.*

**V. Adjournment 1:27 pm**

- A.** Next BEAT Meeting – April 8, 2016, 12:00pm – 2:00pm, England Evans