



## Sustainability Committee Minutes

2015-2016:7 Friday, February 19, 2016, 10:00AM – 12:00PM, BSC, 1<sup>st</sup> Floor,  
Senate Chambers Conference Room

### I. Preliminaries

- A) Call to Order at 10:06am
- B) Quorum Check

#### *Voting Members:*

- Elliott Popel, ASI Secretary of Sustainability, Chair
- Nyla Simjee, Designee for ASI President **Excused Early**
- Brenda Calderon, ASI BEAT Chair **Excused Early**
- Brandon Whalen, ENV Senator
- Michael Sandoval, ASI CEIS Senator
- Peter McGuire, Student-at-Large **Excused Absence**
- Hannah Brunelle, Student-at-Large

#### *Advisors:*

- Barnaby Peake, Director of the Bronco Student Center **Tardy**
- Monika Kamboures, University Sustainability Coordinator

### C) Agenda Changes

- 1) Elliott removed Information Item B. Composting at Cal Poly Pomona, presented by the CPP Green Team
- 2) Discussion Item C. Reassessing TGIF Application Guidelines Elliott included New Worksheet
- 3) Under Discussion Item B. they additionally included Waste Auditing, presented by Hannah Brunelle
- 4) Brandon moved Information Item A. Hosting the NCLC Climate Summit, presented by Theory Monh and Brandon Whalen to Discussion Item D.

### D) Approval of Minutes

- 1) Minutes from January 22, 2016 were approved as written by Elliott, as chair

### E) Introduction of Guests

- 1) Janet Medina, Foundation, Manager/BSC
- 2) Chonlawan Khaothiemsang, ASI, Treasurer
- 3) David Flores, Parking Services, Sr. Coordinator
- 4) Theory Monh, CSSA, Sustainability Officer

### F) Open Forum

- 1) Brandon Whalen – asked about the status of the Bronco Zero Waste Program, and Barny said he would contact them to get further information for the committee.

### II. Action Items

- A) No Action Items

### III. Discussion Items

- A) Updates on Earth Week and Waste Auditing, presented by Hannah Brunelle
  - 1) Hannah proposed during Earth Week they have a Waste Audit in the BSC Tuesday and Thursday during U-hour. She explained this event would be a partnership with ASI and Foundation. Hannah gave a brief explanation onto why there should be a

Waste Audit. She also shared the supplies and materials they would need for the event to be held.

- 2) Hannah then informed the committee with Earth Week Updated which will kick off Thursday April 21<sup>st</sup> with the Green Career Fair. The events will continue on from Friday April 22<sup>nd</sup> through Friday April 29<sup>th</sup>.
  - 3) Hannah will prepare a budget for the Waste Auditing event, and provided the committee with further information regarding where recycle bins would be placed.
- B) Logistics of Alternative Transportation Fair
- 1) Elliott Popel shared the Alternative Transportation Fair would take place Thursday, February 25, 2016 from 11:00am-2:00pm.
    - a) Individual committee members volunteered to assist with the event.
  - 2) David Flores gave a brief presentation explaining how many vendors will be on campus, and the specific layout of the event. He also shared with the committee prizes they will be giving away at the event.
    - a) Brandon shared he would like to have Students for Quality Education (SQE) join the Green Team at their tabling event.
    - b) Brandon also suggested a group by the name of Envirometro would like to join the event.
      - i. David shared his input on this group, and suggested a location where they could be placed during the event.
  - 3) Elliott shared he received posters to advertise the event, and will be posting them all over campus today.
- C) Reassessing TGIF Application Guidelines
- 1) Future assessment of TGIF Application Guidelines
    - a) Elliott shared because this is an internal document he would like to know the committees input on future assessments on the TGIF Application Guidelines.
      - i. Hannah asked what is the protocol for groups whose application does not meet the guidelines, and what way does the committee help them meet the application guidelines?
      - ii. Elliott responded by saying that as chair it is his responsibility to ensure that applications submitted meet the guidelines to guarantee that the ideas they present to the committee are clear and concise.
  - 2) New Worksheet
    - a) Brandon disagreed that the club that was supposed to present was not able because they did not meet application guidelines.
    - b) Elliott shared that he created a worksheet to help clubs provide the necessary information needed.
    - c) The committee suggested to include language that reflects costs.
  - 3) "Guidelines" to "Procedures"
    - a) Elliott shared with the committee he would like to include in the name of the document "Procedures" instead of "Guidelines" to avoid any conflict with existing documents that already have guidelines in the name.
  - 4) Limitations on Events, presented by Chonlawan Khaothiemsang
    - a) Chonlawan noted concerns she had with The Green Initiative Fund Application Procedures under Events number 3. with programs and events. She explained including the events section could cause them to potentially exceed their budget.
    - b) The committee discussed the limitations on projects and events.
- D) Hosting the NCLC Climate Summit, presented by Theory Monh and Brandon Whalen
- 1) Theory and Brandon gave an update on the NCLC Climate Summit.

- 2) Theory shared that this event will be taking place Friday April 22<sup>nd</sup> at Cal Poly Pomona, and Saturday April 23<sup>rd</sup> it will take place at Claremont McKenna College.
  - a) The venue they are currently considering is the Farm Store AGRIsapes. They will be catering Kellogg West food, and include meatless options to reduce carbon footprint waste. Parking will be paid for by attendees, and they also provided a breakdown of their expenses. They are roughly expecting to have 150 people attend this event.

**IV. Information Items**

- A) No Information Items

**V. Adjournment**

- A) Next Meeting: Friday, March 4, 2016, 10:00am-12:00pm, BSC, 2<sup>nd</sup> Floor, Perseus
- B) Meeting was adjourned at 12:05pm