



ASI Bronco Events and Activities Team Meeting

Minutes

2015 – 2016, Friday, February 19, 2016, 12:00pm – 2:00pm, BSC, 2nd Floor, England Evans

I. Preliminaries

- A. Call to Order *12:12 p.m.*
- B. Quorum Check *Quorum Met.*
- C. Approval of Minutes *Minutes will be approved next meeting.*
- D. Agenda Changes *None.*
- E. Financial Status *Refer to Swag Budget.*
- F. Introduction of Guest(s)
 - i. *Cameron McGowens, Greek Council Representative.*
- G. Reports
 - i. Music Chair – Jimmy Maher *Excused Absence.*
 - ii. Music Chair – Sydney Martinez *CPPxBEAT Cinema turned out well, visuals cool. Midnight Madness progress. She would be Hubbabubba.*
 - iii. Outreach Chair – Nkeiruka Igbonagwam *First outreach tabling event went okay; the second one went better. Hoping they keep improving. Spring Volunteer Meetings and Calendar are now on Basecamp. Keeping in touch with Kelsey about food. Had 1on1 with Cathee Hill. Would be any sour candy.*
 - iv. Programming Chair – Ariana Afzali *Midnight Madness progress and helped with Outreach Tabling series. She would be Snickers.*
 - v. Programming Chair – Brenda Calderon *Prepping for upcoming events. Magic Show changed to May 29th 7-9 p.m. in Ursa Major. She would be Laffy Taffy.*
 - vi. Programming Chair – Iram Khajawall *Lots done for Puppies/Animals in the Park, including posters. Campus Rec will be involved. She would be M&Ms.*
 - vii. Programming Chair – Miranda Vazquez *Posters and staking done for Adulting 101. Emails sent to participants. Continuing communication with Dereck Hughes for Magic Show. She would be Sour Patch Kids.*
 - viii. Programming Chair – Jasmine Vu *Excused Absence.*
 - ix. Senator Pro Tempore Designee – Leslie Simoni *Chancellor met with some of ASI Student Government. She would be Black Licorice because no one would eat her.*
 - x. MDPR Representative – Jessica Wang *Excused Absence.*
 - xi. Advisor – Cathee Hill *Looking to what's to come in the next few weeks. Sarah's last week is next week. Working on 1on1's with everyone. She would be Chocolate Covered Gummy Bears.*
 - xii. Advisor – Maria-Lisa Flemington *Been helping with 1st Friday things. RecFest will be on March 4th. Splash into Spring will be April 1st. Also helping with Rock the Commons. Hired new student: Karen. Would be the Zebra Caramel Popcorn.*
 - xiii. Advisor – Sarah Bauer *Excused Absence.*
 - xiv. Assistant Secretary of Programs and Services – Alfredo Munoz *Midnight Madness planning/progress made. Social Media posts scheduled. 1on1 with Cathee Hill. BEAT Swag update later. Wants to also be Snickers because favorite candy.*

xv. Secretary of Programs and Services – Xyrine Dapal *Excused Absence.*

H. Special Presentation

I. Open Forum

II. Information Item(s)

III. Action Item(s)

IV. Discussion Item(s)

- A. Homecoming *Will need help with getting Green Room items for the drums; petty cash will be used. BEAT should be here at 10:00 a.m. (tentatively). Programming students will be here at 10:00 a.m. BEAT should do best to make yourself available and expect future notice on when to arrive.*
- B. BEAT Structure *Due to structure being adjusted with Sarah leaving, Cathee and Maria-Lisa will be taking on more responsibilities. There needs to be more time management. Paperwork needs to be submitted on time. Some events may have to be changed/postponed. Everyone should be adding another week to their planning timeline.*
- C. 2016-2017 BEAT Budget *Will definitely be asking for extra money because Weekend Programming money may not be there in the future. Marketing budget will also be increased because of increase in costs to market BEAT.*
- D. BEAT Swag *Cost for presented items is \$6937.28. Will manipulate to try and reduce costs. i.e remove sunglasses and increase other items slightly.*
- E. CPP x BEAT Cinema Basement Session *Event went well. Very mellow. Visuals were cool. Many people were there for the games and the music was a plus.*
- F. Travelling Show Possible Artists *(1) Guantanamo Baywatch or (2) Japanese Motors. Note: Volunteers should be marketing other events at Travelling Show.*
- G. Rock the Commons Possible Artists *(1) Astronaut Samurais, (2) California Feetwarmers, or (3) Inner Wave.*
- H. New BEAT Office (Centaurus) *Progress is going well, but slight delay with the furniture. Make sure that we are doing all we can for when that change of office comes, includes keeping our current office clean and storage organized.*
- I. Paint Nite *Thursday, February 25th 6:00-8:00 p.m. Have about 10 student sign ups.*
- J. Animals in the Park *Tuesday, March 1st 12:00-2:00 p.m. Contract finished. Everything happening. Bunnies, goat, pig, and pony will be there.*
- K. Puppies in the Park *Thursday, March 3rd 12:00-2:00 p.m. Will purchase tarp for puppies. Send list of necessary items to buy.*
- L. Volunteer Meeting *Thursday, March 3rd 12:00-1:00 p.m. Will be short and simple. Give updates to volunteers while they have lunch, then ask them to change with the volunteers at Puppies in the Park so that everyone can get the updates and have food.*
- M. Outreach Tabling Series *Next Tabling on February 25th during U-Hour. BEAT should help Nk with set-up and guerrilla marketing. There will be churros. March 2nd tabling will be from 4:30-5:30 p.m. with donuts to hand out. Note: All BEAT members have the responsibility to do marketing for their events. Do not put all that responsibility on NK.*

V. Adjournment *1:27 p.m.*

- A. Next BEAT Meeting – February 26, 2016, 12:00pm – 2:00pm, England Evans