



## ASI Finance Committee Minutes

2015-16; 5 Friday, January 15, 2016, 1:00pm-3:00pm, 2<sup>nd</sup> Floor, BSC Andromeda C Meeting Room

### I. Preliminaries

- A. Call to Order at 1:02pm
- B. Quorum Check:

Chonlawan Khaothiemsang, Treasurer-Chair

#### *Voting members:*

- Joshua Ebner, Senator Pro-Tempore, Vice Chair
- Julian Herrera, President **Excused Absence**
- Diana Ascencio, Vice President
- Leslie Simoni, CCHM Senator
- Aden Tessman, Senator-at-Large (Greek) **Excused Tardy**
- Brandon Whalen, ENV Senator

#### *Advisors:*

- Jami Grosser, University Advisor
- Ivonne M. Cabezas, ASI Accounting Analyst
- Carol Lee, ASI Director of Financial Services, Designee

#### *Non-voting Liaison:*

- David Lee, Attorney General **Excused Absence**

- C. Approval of Minutes
  - 1) Brandon moved to approve the minutes from November 20, 2015. Joshua seconded. Vote, 5:0:0, motion passed.
- D. Agenda Changes
  - 1) There were no Agenda Changes
- E. Introduction of Guests
  - 1) Jessica Wisniewski, Pre-Pharmacy Society, Treasurer
  - 2) Dr. Jared Oakley, Pi Sigma Epsilon, Faculty Advisor
  - 3) Kevin Schroyar, Pi Sigma Epsilon, President
  - 4) Stan Gershkovich, CMAA, Recruitment Chair
  - 5) Manuel F. Hernandez, CMAA, Treasurer
  - 6) Jose Luis Perez, Hermanos Unidos, Cochairmen
- F. Reports
  - 1) Chair/Treasurer – Chonlawan Khaothiemsang
    - a) Chonlawan distributed an ASI Senate and Finance Committee Schedule for Winter Quarter 2016
    - b) She shared an update on the Senate Bill: Guidelines for Submitting Agenda Items to ASI Senate/Cabinet

- i. She informed the committee the Senate Bill would be approved at R&P 1/15/16 and in Senate on 2/11/16 it will take affect for items approved after Senate approval date. She explained for example, requests as an action item to recommend to Senate on the 2/19/16 Finance Committee Agenda will be an action item on 2/25/16 Senate Agenda, instead of a discussion item.
- c) She handed out the Preliminary Mid-Year Budget Request Worksheet for everybody in the committee
- d) Chonlwan summarized the Financial Status of NP&A
  - i. She summarized last quarters carryover from 2014-15
- e) She gave a Student Opportunity Initiative Update
  - i. Chonlwan addressed that the ASI Executive Board has been discussing changes to the S.O.I. which can affect council funding allocations. They will be changing direction and doing more research. Due to the fact that the discussed changes are mainly around the at-large-councils, the respective senators have been invited to sit on a task force regarding the matter. She noted more details are to come.

G. Open Forum

- 1) There were no speakers

**II. Action Item**

- A) There were no Action Items

**III. Information Item**

- A) There were no Information Items

**IV. Discussion Item**

- A) Pre-Pharmacy Society - \$3,337.38 NP&A
  - 1) Jessica Wisniewski, gave a brief history of Pre-Pharmacy Society. Southern California Pre-Pharmacy Symposium will take place February 13, 2016 in the BSC. It will be a one day conference to educate others in the field of pharmacy. They estimate 320 student attended and 30 guest speakers with around 350 people attending. She explained the symposium will be taking place in the BSC, Theater, and University Park. They will be providing continental breakfast, and a buffet style lunch from Kellogg West.
    - a) She informed the committee the Projected Expenditure is \$9,891 and are requesting \$3,337.38 from NP&A
  - 1) Joshua moved to suspend Robert's Rules and move Discussion Item A- Pre-Pharmacy Society -- \$3,337.38 NP&A to Action Item A, Leslie seconded. Vote, 5:0:0, motion passed.

*Pre Pharmacy Society - \$3,337.38 from NP&A as **Action Item A***

- 2) Joshua moved to recommend Action Item A. Pre Pharmacy Society for \$3,337.38 from NP&A to ASI Senate, Aden seconded. Vote, 5:0:0, motion passed.
- B) Hermanos Unidos - \$5,500 NP&A
- 1) Jose Luis Perez, cochairmen for Hermanos Unidos is requesting funding to attend their National Conference, and gave a brief history on The National Conference. The conference takes place from February 26<sup>th</sup> -28<sup>th</sup> at the University of Southern California. There they will attend workshops, and ultimately the club wants to attend the conference because it is a great networking opportunity. They will be having 100 members attend this event. The ticket price for each member attending is \$55 to a total of \$5,500. They will be using \$100 from their Council Allocation for t-shirts, and they are requesting \$5,500 from NP&A.
  - 2) Brief question and answer session took place including:
    - a) Confirmation of the 100 people attending – A list has been made up
    - b) Fundraising – Fundraising \$900 for t-shirts
  - 3) Joshua moved to suspend Robert's Rules and move Discussion Item B- Hermanos Unidos -- \$5,500 NP&A to Action Item B, Brandon seconded. Vote, 5:0:0, motion passed.

*Hermanos Unidos - \$5,500 from NP&A as **Action Item B***

- 4) Aden moved to recommend Action Item B. Hermanos Unidos for \$5,500 from NP&A to ASI Senate, Diana seconded. Vote, 5:0:0, motion passed.
- C) Club Managers Association (CMAA) - \$5,500 NP&A
- 1) Stan Gershkovich, Recruitment Chair gave a brief history of CMAA. They will be attending a convention in San Diego and 34 students from the club will be attending. CMAA Conference in San Diego will be taking place from February 21<sup>st</sup> through February 23<sup>rd</sup>, in the San Diego Convention Center. Manuel F. Hernandez, CMAA, Treasurer gave a brief background of the event. Stan informed the committee of certain expenses they will be incurring lodging, and dinner where 35 students and 25 professionals will be attending. The conference is a 3 day event that will include workshops, a career fair, this assists with networking and internships.
  - 2) Stan and Manuel gave a breakdown of their expenses, and are requesting \$5,500 from NP&A
  - 3) Aden moved to suspend Robert's Rules and move Discussion Item C- Club Managers Association (CMAA) – \$5,500 NP&A to Action Item C, Joshua seconded. Vote, 5:0:0, motion passed.

*Club Managers Association (CMAA) - \$5,500 from NP&A as **Action Item C***

- 4) Diana moved to recommend Action Item C. Club Managers Association (CMAA) for \$5,500 from NP&A to ASI Senate, Leslie seconded. Vote, 5:0:0, motion passed.
- D) Pi Sigma Epsilon - \$5,500 NP&A
  - 1) Dr. Jared Oakley, Pi Sigma Epsilon, Faculty Advisor and Kevin Schroyer, Pi Sigma Epsilon, President gave a brief presentation. They provided the committee with a brief history of Pi Sigma Epsilon. They will be attending the 2016 Pi Sigma Epsilon National Convention in Milwaukee, WI from March 21<sup>st</sup> to March 25<sup>th</sup>. They will be arriving the 22<sup>nd</sup> and will be attending during the week of Spring Break. They will partake in a sales competition, speaker's competition, marketing competition, workshops, and career fairs. Dr. Jared Oakley gave a brief background on the educational value this convention has.
  - 2) Kevin gave a breakdown of the expenses they will be sending 10 members and 1 advisor

#### **V. Adjournment**

- A) Next Finance Committee Meeting Friday, January 29, 2016, 1:00-3:00PM, BSC 1<sup>st</sup> Floor Senate Chambers
- B) Meeting was adjourned at 2:07pm