



## Rules and Policies Committee Minutes

2015-2016:4 Friday, November 20, 2015, 3:00 – 5:00PM, BSC, 2<sup>nd</sup> Floor, England Evans

### I. Preliminaries

- A) Call to Order at 3:07pm
- B) Quorum Check
  - David Lee, Attorney General, Chair

#### *Voting Members:*

- Joshua Ebner, Senate President Pro-Tempore, Vice Chair
- Julian Herrera, President
- Diana Ascencio, Vice President
- Brandon Whalen, ENV Senator
- Greg Kommel, Science Senator
- Reeza Demonteverde, Engineering Senator

#### *Advisors:*

- Cora Culla, ASI Executive Director
- Dr. Susan Ashe, Director of Student Conduct & Integrity

#### *Liaison:*

- Chonlawan Khaothiemsang, Treasurer

### C) Approval of Minutes

- 1) Cora respectfully submitted editorial changes to the Attorney General amending the November 6, 2015 minutes.
- 2) Amended minutes from November 6, 2015 were approved by David, as chair.

### D) Agenda Changes

- 1) Julian moved to have Action Item A. Guidelines for Submitting Agenda Items to ASI Senate/Cabinet moved down to Discussion Item A. Seconded by Greg.
  - (a) Brief question and answer session took place including:
    - i. Brandon asked why this Agenda change was being made – Julian answered that they sub-committee did not have enough time to finish editing the document.
- 2) Vote, 6:0:0, motion passed.

### E) Introduction of Guests

- 1) There were no guests

### F) Open Forum

- 1) There were no speakers

### II. Information Item

- A) No information items

### III. Action Item

- A) There were no action items

### IV. Discussion Item

- A) Guidelines for Submitting Agenda Items to ASI Senate/Cabinet
  - 1) Julian briefly reviewed the proposed changes to the Guidelines for Submitting Agenda Items to ASI Senate/Cabinet.
    - (a) He posed the question if it was necessary to update "(ASI By-laws, 1997).."
  - 2) Julian continued to review the proposed changes to the document, and stated he would take questions until the end.
  - 3) Discussion took place in regards to Article II. Guidelines A. Posting responsibility, and the following suggestions were given:

- (a) Defining the word “Posting”
  - (b) Not specifying job titles
  - (c) Complying with the Gloria Romero Open Meetings Act
- 4) Greg suggested additional changes to the Guidelines for Submitting Agenda Items to ASI Senate/Cabinet.
- 5) Cora shared that Article II.B.5.d. which states “The item is a designation of At-Large Senators to their respective councils” can be removed.
- 6) Cora suggested that, when the Guidelines for Submitting Agenda Items to ASI Senate/Cabinet are finalized, in fairness to the authors, their names be included in the document. She also recommended using “posting and distribution” as oppose to “posting and distributing”. Cora also mentioned that “(ASI By-laws, 1997).\*” is not necessary and that there could just be a reference made to the ASI By-Laws in the document.
- 7) Discussion continued regarding posting responsibilities.
- 8) Discussion took place as to what “Posting” should be defined as:
  - (a) The committee agreed that posting could be stated as, “Posting requirements in accordance with the Gloria Romero Open Meetings Act or its successor act.”
- B) ASI Facilities and Operations Committee Code
  - 1) Joshua read and explained the changes that need to be made to the ASI Facilities and Operation Committee Code.
    - (a) The committee suggested that under Article II. Composition: A. Voting Members: iv. “who shall serve on the committee for the entire academic year.” be kept because when reading the ASI By-Laws it provides clarification on to whether the committee re-elects senators or if the senators will serve the entire academic year
      - i. It was also suggested that under Article II. Composition: A. Voting Members: v. “for the entire academic year” be included after “appointed by the ASI President”
    - (b) Susan recommended that changes under Liaisons be made after the ASI By-Laws are amended.
    - (c) Cora suggested that Article IV. on page 2 “(2/3) of the voting membership of the Committee.” be restated as “(2/3) of the seated members of the Committee.”
    - (d) Discussion took place suggesting amending the ASI By-Laws before the Committee Code.
    - (e) The committee agreed to postpone the ASI Facilities and Operations Committee Code to a later time.
- C) ASI By-Laws
  - 1) David suspended Roberts Rules (speakers list)
  - 2) Brandon mentioned the suggested gender-neutral language within the document.
    - (a) The committee was in favor of incorporating gender-neutral language within the document.
  - 3) The committee recommended to anybody who wants to suggest changes to have their suggested wording completed before each meeting.
  - 4) Greg discussed and explained the non-substantive revisions to the ASI By-Laws.
    - (a) Julian suggested changing “Student Government Coordinator” to “Student Government designated employee” or wording along those lines. This would provide consistency when removing specific job titles from the Guidelines for Submitting Agenda Items to ASI Senate/Cabinet.
    - (b) Discussion took place on the appropriate title of the Senator Pro-Tempore, and how it should be worded in the document. As a whole the consensus of the committee was to change the wording of the document to:

- i. Senator President Pro-Tempore (Senator Pro-Tempore)
  - (c) Discussion took place on how Bronco Events and Activities Team should be worded in the document. As a whole the consensus of the committee was to change the wording of the document to:
    - i. Bronco Events and Activities Team (BEAT)

**V. Adjournment**

- A) Next Rules and Policies Committee Meeting: Friday, January 15, 2016 at 3:00-5:00pm, BSC, 1<sup>st</sup> Floor, Senate Chambers
- B) Meeting was adjourned at 5:00pm