

BEAT Meeting Minutes
Bronco Student Center – Lyra - 10/24/14- 12:02 PM

I. Preliminaries

Call of Order: Called to order by Secretary of Programs and Services (*Marisol*): Time - 12:02PM

Roll Call:

Present: Xyrine Dapal, Hana Kim, Marisol Aguayo, Isolde Alfaro, Aivan Chung, Sydney Fisher, Iram Khajawall, and Andrew Densmore

Excused Tardy:

Excused Absence: Jeff Cuevas

Absent:

Guest(s): Devon Graves

Quorum Check: Quorum was met.

Approval of minutes: Approved by Hana and second by Sydney

Approval of Agenda: Approved by Hana and second by Andrew

Additions & Corrections: None

Agenda motion: Approved

II. Open Forum

III. Action Items:

Makeover Mayhem

- Approved by Hana and second by Andrew
- Approve 8-0-0

Abracadabra: The Great Bronco Magic Show

- January 29, Set up: 6pm, Runtime: 7pm-8:30/9pm, Clean up: 9pm
- Since there is no set budget, it will be approved next week. It will be an action item next week.

Puppies in the Park/Cuddling with Kittens

- Can't get University Park, trying to get the Pancakes.

- January 29 change it to maybe next week, February 5 because the Magic Show is on January 29.
- Estimated budget: \$1,200 (marketing, things from Walmart, redbull, coffee, and the Puppies/Kittens)
- Change the budget to \$1,700.
- Approved by Xyrine and second by Aivan
- Approve 8-0-0

CPP's Got Talent

- February 6, Ursa Major, Set up: 9am, Runtime: 7pm-10pm, Clean up: 10:30pm
- \$500 food (chips and guacamole from Qdoba), \$100 decorations, \$50 for first place trophy, unsure about marketing
- Estimated budget \$650, add \$50, therefore \$700.
- First Friday is a cosponsorship
- Approve by Sydney and second by Iram
- Approve 8-0-0

Speed Friending/YOU MAKE MY HEART BEAT

- February 12, Set up: 6pm, Runtime: 7pm-9pm, Clean up: 9pm
- Estimated budget: \$950
- Approved by Andrew and second by Sydney
- Approve 8-0-0

Brownies with BEAT

- January 16, Set up 11am-12pm, 12pm,-12:30pm/1pm, Clean up 1pm
- Estimate budget: \$300 (\$100 marketing and \$200 food)
- Asked to add \$100 more, therefore \$400
- Thinking of changing name to "BE AT BEAT"
- Approved by Hana and second by Iram
- Approve 8-0-0

BRIC Pool Party with DJs

- Change name to "BEAT around the BRIC"
- March 12
- \$150 marketing, \$450 acts, \$100 decorations, and \$200 food
- Estimated budget: \$850
- Approved by Hana and second by Isolde
- Approve 8-0-0

Midnight Madness

- Official chairs: Hana, Iram, and Aivan
- Estimated budget: \$5,000

- Approved by Sydney and second by Isolde
- Approved 8-0-0

State of Our Community

- February 5 and March 3, Ursa Minor, Runtime: 7pm – 8:30pm
- Estimated 200 people
- Estimated budget: \$2,000 (2 speakers, marketing, and food)
- Approved by Isolde and second by Hana
- Approved 8-0-0

IV. Discussion Items:

CPP Got Talent Auditions

Who wants to be judges in these dates?

November 04, 12-5

November 12, 3-8

V. Information Items:

Robert's Rules

- ASI of all ASI
 - Motion – taking an action (instead of “I motion” you say “I move to approve”)
 - Amendment – amending something. Changing/adding something to something
 - Amending the amendment – make a change to the changes
 - Voting – speak up
 - Adjournment – end the meeting

BEAT Office Space

- Discussed what and what not to keep for the new office.
- Discussed the office layout.

VI. Report Items (Verbatim per Document of BEAT members):

- Music Chair: Hana Kim: N/A
- Music Chair: Andrew Densmore
 - Changed budget for Beat around the BRIC from 650 to 850
 - Confirmed with AV for a tech both days Nov. 4th and 12th
 - Staked for CPP's got Talent - 30 stakes

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- Outreach Chair: Aivan Chung
 - held weekly office hours, Tuesday 9:30am-2:30pm
 - had weekly 1:1 with advisors
 - changed the location of BEAT's November 13 volunteer meeting
 - had 1:1 with Kim, went over the process of social media and weekly social media calendar
 - scheduled 2 tablings for next week (week 5), Tuesday and Thursday during U-hours, at BSC lobby
 - went to BEAT weekly meeting
 - had weekly 1:1 with Marisol
 - signed up for Winter Quarter Midnight Madness

- Programming Chair: Isolde Alfaro

Drag Bingo Nov. 20

- Edited food quote
- Discussed room layout
- Discussed prizes / Go Pro a potential prize
- Marketing approved for print
- Food / decorations will be bought this weekend

Kuddling with Kittens / Puppies in the Park Feb.3/5

- Change of date
- Budget approved

Makeover Mayhem Mar. 3

- Marinello's Beauty School Needs to be contacted as their information was not found in the SAN

Misc.

- Andrew subbed for me as the BEAT representative at the IHC meeting
- Planned Jeff's birthday dinner

- Programming Chair: Iram Khajawall
 - **October 20th, 2014**
 - -Emailed student magicians for their potential performances at Magic Show
 - -Emailed Marisol for finalized titles for winter events and for the first weekly report

- -Searching for the potential professional Magicians
- -Contacted Deborah and Kelsey for potential food budget for BRIC around the BEAT
- -Check in with Sydney regarding the Magic Show
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- **October 21st, 2014**
- -Worked on details on Magic Show
- -Emailed the Student Magicians
- -Been contacting with the professional Magicians.
- -Have been searching for Magicians in local area
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- **October 22nd, 2014**
- -Made appointments for interviews with Sydney
- -Worked on a budget on Beat Around the Bric with Andrew
- -Emailed Kelsey about the food budget on Beat Around the Bric
- -Had one-on-one with Marisol
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- **October 24, 2014**
- -Worked on a budget on Magic Show with Sydney
- -Update Magic Show Program Proposal
- -Attended the BEAT Meeting #3
- -Finalized the budget
- -Had conversation with Cathee Hill about contacting other clubs/organizations for sponsorships

○ Programming Chair: Sydney Martinez
10/21/14

- 1:1 with Xyrine, Cathee, ML, and Sarah about 70's Madness
- Worked on Magic Show details

10/23/14

- Emailed Barny about potential vendors for live karaoke band

10/24/14

- Worked on Magic show budget with Iram.
- Emailed the students for Magic show with Iram.
- Worked on scheduling for Magic show times.
- Worked on getting swag for 70s madness.

○ Programming Chair: Xyrine Dapal
Midnight Madness

- E-mailed caricature artists for quotes
- Possible attractions aside from Facepaint and Balloon Artists
 - Caricatures
 - Tie Dye Station
 - Disco Room
 - Live Karaoke Band
 - DIY Button Station
 - Giant cutouts for photo opportunities
 - Photobooth

Drag Bingo

- Finalized food
- Created a list of possible decorations
 - Colorful plastic tablecloths
 - Mardi Gras necklaces
 - Feathers
 - Boas

Speed Friending

- Talked to Sue about the cocktail table quotes
- Senator Pro-Temp Designee: Deena Wahba : N/A
- M DPR Representative: Patricia Guevarra : N/A
- Assistant Secretary of Programs and Services: Jeffrey Cuevas
 - -Input events on Budget sheet to show where BEAT is at and what we have left
 - -Helping move some items to new BEAT office (Vela Major)
 - -Unable to attend general meeting (10/24) due to illness
- Advisor: Barnaby Peake : N/A
- Advisor: Sarah Bauer : N/A
- Advisor: Maria-Lisa Flemington : N/A
- Advisor: Cathee Hill : N/A
- Secretary of Programs and Services: Marisol Aguayo
 - Working on State of Our Community; finalizing the details with James
 - Held “expectations” 1:1s with all of the BEAT chairs

- Had a 1:1 with James regarding BEAT office atmosphere
- Had a meeting with Barny
- Attended the Bronco Fusion discussion meeting last Friday at 5pm
- Decide which two people should go to NACA
- Attended Cabinet meeting this past Thursday

Sponsorships/Partnerships: None

Adjournment: 1:48pm