

## **BEAT Meeting Minutes**

Bronco Student Center – Lyra - 10/17/14- 12:01pm

### **I. Preliminaries**

**Call of Order:** Called to order by Secretary of Programs and Services (*Marisol*): *Time - 12:01PM*

#### **Roll Call:**

*Present:* Marisol, Andrew, Hana, Sydney, Iram, Jeff, Isolde, Aivan, Maria-Lisa, Deena, Patricia, Cathee

*Excused Tardy:* Xyrine Dapal

*Tardy:* N/A

*Excused Absence:* Barney

*Absent:* N/A

*Guest(s):* James Cox

**Quorum Check:** Quorum was met.

**Approval of minutes:** Approved

**Approval of Agenda:** Approved

*Additions & Corrections:* None

*Agenda motion:* Approved

**II. Open Forum:** N/A

**III. Action Items:** N/A

### **IV. Discussion Items:**

*Makeover Mayhem*

*Magic Show*

(Sydney & Iram) Choosing name of the show between 'Abracadabra', 'The Great Magic Show, etc. Suggestions include having student performers during u-hour and main act during event. Roaming Magicians.

*Puppies in the Park*

(Sydney) Puppies in the Park (and cuddling with kittens). See whether or not its best to have both puppies and kittens on one day or one on each uhour of the week. Reconsidering date as well due to another U-hour event conflict.

*CPP's Got Talent*

(Hana and Andrew) Event date pending as it may be during homecoming, but conflicts with basketball game may hinder attendance.

*Speed Friending*

(Isolde on behalf of Xyrine) Event to set up timed group setting while providing refreshments and getting to know people in a group you are placed in. Location is planned to be in a rotunda area in the bsc.

*You Make My Heart BEAT*

(Jeff on behalf of Xyrine) Event to take place at U-hour on the Thurs. before Valentine's Day. Idea is to celebrate love and not specifically Valentine's Day. Pass out goodie bags, flowers, candies, etc. just to brighten up

someone's day and show they are cared about. Might be able to have event work with another that takes place on that day.

*Brownies w/BEAT*

(Aivan) Would like to provide more variety at Brownies with BEAT and not just brownies to better cater towards a broader audience and for those who may not like brownies.

*BRIC Pool Party with DJs*

(Andrew) Working title. Andrew and Iram to meet with Ginny after meeting to discuss logistics of event.

*Midnight Madness*

Theme has been set to 70/80s and is currently in the works of search for vendors, attractions and diy items.

*State of Our Community*

(Marisol) Finalizing details on days, locations, and times with James.

*Movie Night at the BRIC*

Justin showed trailer of rock climbing documentary and is seeking help from BEAT to plan the event. Would like to make it interactive and have old school climbing's come out to tell their stories.

*TEDx Event*

All agreed that event would interfere too closely with midnight madness setup. Unanimous vote to deny request of using ursa major and minor for event but will assist in searching for alternate venue.

**V. Information Items:**

*Meeting Reports*

-Reminder to turn in all reports on the SAN by 5PM on the following Monday Post-General Meeting.

*Inter-Council Representative*

-IHC needs BEAT representative for meetings on Friday mornings.

*BEAT Office Space Location*

-Discussion of moving BEAT to Vela Major within the next few weeks. Long term would be to renovate Centaurus into all of programs and marketing area (Prostaff + BEAT). Concern brought up be eliminating to uniqueness of Centaurus' movie type setting.

**VI. Report Items (Verbatim per Document of BEAT members):**

*Music Chair (Hana Kim):*

- Met with Andrew and advisers to talk about CPP's Got Talent
- Split up duties for CPP's Got Talent with Andrew

*Music Chair (Andrew Densmore):*

- Meeting with Ginny and Shelbi:
  - Talked about design, layout, and advertising

Event planned for MajorFest to name change to "**Beat around the BRIC**"

- Date change to March 12<sup>th</sup>
- Pool giveaways, Beat swag  
Decorations

- Beat lighting around the pool, decorations around the area
- Brick path to the pool from the BRIC entrance

CPP's got Talent one on one's with advisors

- Planned on times and availability for dates November 4<sup>th</sup> and 12<sup>th</sup>

Outreach Chair (Aivan Chung):

- held weekly office hours (9:30- 2:30)
- created a volunteer (name, email, phone) list
- met with Kim from GAS
- created an excel file where everyday is a theme day for each social media
- had 1:1 with Marisol

Programming Chair (Xyrine Dapal):

Meeting Report

Movie Night

- Took out petty cash
- Bought FujiFilm Instax Mini 8 Camera
- Executed and cleaned up the event! :D

Drag Bingo

- Not much because of Movie Night

Midnight Madness

- Looked up more possible attractions

Programming Chair (Sydney Martinez):

October 14

- Worked on coming up with more ideas and attractions fir Midnight Madness

October 16

- Helped make posters for Movie Night
- Went to movie night.
- Helped set up and tear down for movie night.

October 17

- Thought of more ideas to put into the prezi for Brownies with BEAT.
- Talked about Magic Show with Iram
- Established title for Magic Show
- Looking for magicians

Programming Chair (Iram Khajawall):

**Weekly Report: October 13<sup>th</sup>, 2014**

-Isolde, Xyrine, and I asked Avian for the B.E.A.T. swags for the movie night

- Attended my office hours and finished my program evaluation for the Fall Comedy Show.
- Ensured everything is ready for the Movie Night
- Asked Cathee Hill for petty cash for the helium balloons

#### **October 14<sup>th</sup>, 2014**

- Received petty cash from financial services
- Ensured twice for Movie Night
- Asked Cathee for potential professional magicians
- Ordered two easels with Sue for rad posters and balloons for the movie night

#### **October 15<sup>th</sup>, 2014**

- Contacted Genny and Shelbi from Campus Recreation to discuss the Pool Party Event
- Discussed with Andrew about the Pool Party regarding the budget and the finalized names
- Had one-on-one with Marisol
- Searched potential Magicians for the Magic Show
- Aivan reminded us there will be four volunteers coming for movie night

#### **October 16<sup>th</sup>, 2014: **\*\*Movie Night\*\*****

- Ensure everything is ready for the Movie Night, such as rad posters, candies, dvd, usra major space, etc.
- Went to Party City to buy the balloons
- Volunteers came! Went to greet them and they were gladly to help out with my ideas of decorations.
- The movie night was a success!! It went exactly as planned, except for the popcorns.
- Cleaned up the area, along with the help from ASI BEAT members.

#### **October 17<sup>th</sup>, 2014: **\*\*Meeting #2\*\*****

- Discussed with Sydney and Cathee Hill about potential theme/ title for Magic Show.
- Searched various Magicians for the Magic Show.
- Went to the BEAT meeting and talked about my winter events.
- Sydney and I decided the format of Magic Show.
- Went to meeting with Andrew, Genny, and Shelbi for the space reservation and collaboration with Campus Recreation
- Changed the date for BEAT Around the BRIC from February 12<sup>th</sup> to March 12<sup>th</sup>.
- Finalized the names for my winter event.
- Added to another event for this quarter, the Rock Climbing/Movie Night at the Bric

#### Programming Chair (Isolde Alfaro):

##### Movie Night Oct. 17

- Bought candy and popcorn bags with petty money
- Confirmed food
- Confirmed room set up with C&E
- Marketing done

##### Drag Bingo Nov. 20

- Discussed marketing
- Got food quote
- Pride Center said they would help market
- Discussed polaroid/photo concept

##### Misc.

- March 3<sup>rd</sup>, Makeover Mayhem with Sydney
- Puppies in the Park/Cuddling with Kittens during midterms week
- Speed Friending with Xyrine in January

Outreach Chair (Aivan Chung)

- held weekly office hours (9:30- 2:30)
- created a volunteer (name, email, phone) list
- met with Kim from GAS
- created an excel file where every day is a theme day for each social media
- had 1:1 with Marisol

Assistant Secretary of Programs and Services (Jeffrey Cuevas):

- Completed Event Evaluation for Fall Comedy Kick-Off
- Reviewed further budget items and working on updating 2014-2015 budget.

Secretary of Programs and Services (Marisol Aquayo):

- Worked on state of our community event
  - Thought of possible topics
  - Working on date and time
  - Decided on how many a quarter we should have
- Talked with Justin about Movie Night at the BRIC
  - Ideas
  - Date
  - Time
  - Collaboration
- Worked on accountability form for BEAT members with James

**Sponsorships/Partnerships:** None

**Adjournment:** 2:02 pm