



ASI Bronco Events and Activities Team Meeting

Minutes

2015 – 2016, Friday, January 22, 2016, 12:00pm – 2:00pm, BSC, 2nd Floor, England Evans

I. Preliminaries

- A. Call to Order: *12:12PM*
- B. Quorum Check
- C. Approval of Minutes
- D. Agenda Changes
 - i. Add Program Evaluations: Discussion Item B
 - ii. Miranda moves to approve, Xyrine seconds (9-0-0)
- E. Financial Status
 - i. Programs: \$50k~60k (Maybe \$40k)
 - ii. Professional Development: ~\$972.13
 - iii. Marketing & Recruitment: ~\$5759.56
 - iv. Operating Expenses: ~\$5566.17
- F. Introduction of Guest(s)
- G. Reports
 - i. Music Chair – Jimmy Maher *Sent emails and got quotes for Spring event.*
 - ii. Music Chair – Sydney Martinez *Working on contracts for BEAT Cinema. Waiting on email about available equipment. Sandy at games room to make sure everything is ready. Meeting a week before event. Waiting on Kelsey for food quote.*
 - iii. Outreach Chair – Nkeiruka Igbonagwam *Midnight madness meeting. Outreach chair meeting. Emailed volunteers.*
 - iv. Programming Chair – Ariana Afzali *1on1s with Cathee about events this quarter. Meeting with Midnight Madness team. Thinking about Spring events. Supposed to meet with Kelsey about food.*
 - v. Programming Chair – Brenda Calderon *Got bangs. Looking at magicians/getting quotes.*
 - vi. Programming Chair – Iram Khajawall *Finishing contracts for puppies and animals in park.*
 - vii. Programming Chair – Miranda Vazquez *Quotes from magicians. Reference Miranda's meeting report for amounts. Started evaluation for CPP's Got Talent. Sarah knows a roving magician based out of LA County. Mike Super has been involved with college programs.*
 - viii. Programming Chair – Jasmine Vu *(Unexcused Tardy) Contacted line dance instructor. Checking up with MDPR.*
 - ix. Senator Pro Tempore Designee – Leslie Simoni *(Excused Absence)*
 - x. MDPR Representative – Jessica Wang *No updates.*
 - xi. Advisor – Cathee Hill *(Excused Absence)*
 - xii. Advisor – Maria-Lisa Flemington *Installing Frida Kahlo exhibit being installed later today. Will not be here next Friday.*
 - xiii. Advisor – Sarah Bauer *Winter Poolooza tonight from 6-10PM at the BRIC Pool. President Coley's Investiture on Feb. 5th. Go meet Dustin from MDPR. Centaurus*

renovation is coming along and on schedule. Old office spaces converting to meeting rooms, etc.

- xiv.** Assistant Secretary of Programs and Services – Alfredo Muñoz *Met with Nk about social media. Schedules meetings with ML for budget. Met with Cathy from MDP. Still working out every morning. Feeling good.*
- xv.** Secretary of Programs and Services – Xyrine Dapal *Changed office hours. Working for Specialty Coffee. Wasn't able to talk to Christy or ODessa yet. Either Feb 18th or other date. Senate meetings every Thursday. Cabinet meetings Wed from 12-1PM. Throwing around idea of Dunkin Donuts at Center Court. Talk to Julian if interested or curious.*

H. Special Presentation

I. Open Forum

II. Information Item(s)

A. Outreach Chair

- i. Nk will be capable of taking on the duties and responsibilities on her own. Working with Alfredo on Social Media. Get passwords from Sarah.

B. Relay for Life Sponsorship

- i. Kimberly has asked if BEAT can do a co-sponsorship to pay for DJ.
- ii. She will complete sponsorship form.
- iii. Discussion item next week.

C. Spring Events Deadline

- i. Have your events and proposals in by Friday, January 29th. Food Quotes. Meetings with advisors and Xyrine for signature.
- ii. Send names of events to Xyrine by Tuesday.
- iii. Sydney brought up possibility of Dimitri Martin.

III. Action Item(s)

IV. Discussion Item(s)

A. Outreach Event

- i. Decided to table the week of the event in order to promote it.
- ii. Sent email to Kelsey. Lots of variety to give out individually wrapped food. Space reserved for tabling. Approved for most of them already. Going to be everywhere around campus, not just University Park.

B. Program Evaluations

- i. You have a week to do evaluations.
- ii. Everything spent should be put on the evaluations.

V. Adjournment 1:07PM

- A.** Next BEAT Meeting – January 29, 2016, 12:00pm – 2:00pm, England Evans