



# ASI Bronco Events and Activities Team Meeting

## Minutes

2015 – 2016, Friday, January 15, 2016, 12:00pm – 2:00pm, BSC, 2<sup>nd</sup> Floor, England Evans

### **I. Preliminaries**

- A. Call to Order: *12:09PM.*
- B. Quorum Check: *Quorum Met.*
- C. Approval of Minutes: *Seconded by Alfredo. Approved by Xyrine.*
- D. Agenda Changes
  - i. Added BEAT Swag Action Item, added Cow Poly Line Dancing Discussion Items.
    - 1. *Moved by Alfredo. Seconded by Leslie. Passed 9-0-0.*
- E. Financial Status – *Alfredo will talk to Sarah.*
- F. Introduction of Guest(s) – *Johana Benegas.*
- G. Reports
  - i. Music Chair – Jimmy Maher: *Figured out school and office hours. Shaved for class.*
  - ii. Music Chair – Sydney Martinez: *Excused Absence.*
  - iii. Outreach Chair – Nkeiruka Igbonagwam: *Unexcused Tardy.*
  - iv. Outreach Chair – : *Vacant Position.*
  - v. Programming Chair – Ariana Afzali: *School. Cross-Cultural Retreat. Midnight Madness Excitement.*
  - vi. Programming Chair – Brenda Calderon: *Getting sick. School. Chose yellow poster for Adulthood 101.*
  - vii. Programming Chair – Iram Khajawall: *School. Contacting people for Puppies in the Park and Danny's Farm.*
  - viii. Programming Chair – Miranda Vazquez: *School. Started ROTC. Poster for Adulthood 101. Thinking of Magicians for Spring.*
  - ix. Programming Chair – Jasmine Vu: *Hours figured out. Line dancing instructors. Cancelled mechanical bull with IHC. Poster approved for Line Dancing.*
  - x. Senator Pro Tempore Designee – Leslie Simoni: *Two new resolutions.*
    - 1. *Resolution to not lower units in CoE. Reeza trying to keep it because of elimination of classes. Passed*
    - 2. *CoAg. Resolution against lanturman developed upon.*
  - xi. MDPR Representative – Jessica Wang: *No updates.*
  - xii. Advisor – Cathee Hill: *Class. Taught her 1<sup>st</sup> year experience class. Started 1on1s with everyone. Jasmine Cow Poly line Dancing and Sydney with BEAT Cinema. Some events rescheduled. MM with Ariana.*
  - xiii. Advisor – Maria-Lisa Flemington: *Next Friday, First Friday w/ BRIC. 22<sup>nd</sup> @ 6pm. WinterPOOLooza. Late night at the BSC will be quarterly; coffee, water, granola bars, etc. will be supplied.*
  - xiv. Advisor – Sarah Bauer: *Excused Absence.*
  - xv. Assistant Secretary of Programs and Services – Alfredo Munoz: *School, BEAT Swag, Volunteered at Disneyland. Scheduled 1on1s with Xyrine and Cathee.*
  - xvi. Secretary of Programs and Services – Xyrine Dapal: *Specialty Coffee.*

H. Special Presentation: *None.*

I. Open Forum: *None.*

## II. Information Item(s)

### A. Aivan's Resignation

- i. *Needed to focus on self and had to step down. Alfredo now Assistant.*
- ii. *Does Nk want to do Outreach on her own? Outreach would have to apply if not.*
- iii. *Send an email to the volunteer list? Ask if anyone is really interested in helping. Would be on us to delegate tasks to volunteers.*

### B. 1:1s and Office Hours

- i. *Everyone needs to send office hours and schedule 1on1s with Xyrine and Cathee.*
- ii. *Majority of people should be there for 1on1s regarding events.*
  1. *Documents in SAN File to keep Cathee updated.*
- iii. *1on1s can be outside regular office hours for Xyrine.*

## III. Action Item(s)

### A. BEAT Swag

- i. *Speak with Cathy Neale about BEAT Swag*
  1. *She can give options.*
  2. *Alfredo Moves to table.*
  3. *Xyrine seconds.*
  4. *Passed 10-0-0*

## IV. Discussion Item(s)

### A. CPP's Got Talent

- i. *+: Set up went well. Lots of volunteers that wanted to help and stayed entire time. Well organized with keeping performers on track. Xyrine had fun. Nk enjoyed, she got 2<sup>nd</sup> place.*
- ii. *Delta: Taiko drummers got there, but there was little communication; they did well. Intermission would have happened. Unforeseen, but dealt with well. There was lots of food. Changing date for next year because it might have effected attendance. Struggle with starting school back up.*

### B. Outreach Event

- i. *Nk met with Cathee for 1on1. Tabling events, but not basic. Reserve a room in the BSC and have multiple tables for each event. Have food to attract people. Have large posters, have swag on table. Ideas similar to hot chocolate idea. Music should be playing in the background. Slideshow and sign ups.*
- ii. *Questions to ask: Tabling series, what kind of timeline? Only needs proposal if she needs any money (cost breakdown). Can possibly go table at other parts of campus. **Budget in buying a folding table.** Have to think about what can or can not do at other parts of campus. Plan ahead.*

### C. Specialty Coffee

- i. *Coffee company wants to bring out espresso bar, but it requires a lot of power. The power is not available here in the BSC. Alternate route: renting a generator. Can't route power to Ursa Minor, possibly Ursa Major is better location. Boss would consider buying own generator.*  
*Proposed idea of moving Specialty Coffee to different room sometime in February. Possibly work with housing to have at the MPR. Denny's should have the power.*  
*Jimmy: If company willing to bring own generator, then let them do that.*  
*Miranda: Good to change date.*

*Brenda: How would we get tables and such? They are already in the room.*

*Xyrine: Possible date to 4<sup>th</sup> or 5<sup>th</sup> week.*

#### D. Spring Quarter Events

- i. Start the planning with creative juices.
  1. 2 weeks to collaborate with people, other orgs, etc for food quotes, room reservations, signatures.*
- ii. While in planning and budgeting stages, there is not a whole lot of light in the Bronco Commons and light is expensive.*
- iii. Art interns want to bring back the chalk festival. Bring professional artists.*
- iv. Purple easel kept on same date.
  1. Make a program revision next week for changing art walk.
  2. Budget can be worked out. Reference originals in using money. For purple easel, should only spend the money that was allocated for it.
  3. Marketing budget? Use the money.*
- v. Magic show for spring: Mike Super (\$4800 +travel fees) & Derrek Hughes(\$3100+travel fees) Estimate of \$6000 in total.
  1. Try to find people that are in LA area to save money.*
- vi. Making one big event for the spring could be challenging.*
- vii. Rock the Commons on May 6<sup>th</sup>.*
- viii. Brenda: Idea for Earth week/Earth day. Having various activities that day. Recyclable fashion show.*
- ix. Jimmy: Headphone Disco. Night time event or Finals/midterm week stress relief. DEGY. Just need to provide location, they do the rest. Rather make it night time event. If it is going to be outside, have to make some enclose the area. Concert version.*
- x. Ariana: Roller Disco*
- xi. Xyrine: The Bronco Race. Uriah is planning something similar. One large event to build community and bring the students together.*
- xii. Johana: Outdoor ice skating rinks. Possible hypnotist.*
- xiii. Best interest to meet with advisor about program proposals.*

#### E. Cow Poly Pomona

- i. Previous line dancing instructor was interested, but ended up canceling. Jasmine contacting Shelley. Mechanical bull was canceled. BRIC still in for it all. Everything is done and has been approved. The violinist will be contacted. BEAT members should be dressed in flannels. To market in the BRIC, must take things to Shelby Long. Zumba instructors might be able to help with spreading the word about this event. On January 28<sup>th</sup>. Two weeks!*

#### V. Adjournment (1:44PM)

- A. Next BEAT Meeting – January 22, 2016, 12:00pm – 2:00pm, England Evans**