



ASI Senate Meeting

Minutes

2015- 2016:5 Thursday, September 17, 2015, 3:00PM –5:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES

A. Call to Order

1. Chair Diana Ascencio called Senate 2015-2016:5 to order at 2:59pm

B. Quorum Check

1. Voting Members:

Diana Ascencio, Vice President, Chair
Julian Herrera, President
Bryce von Helms, Agriculture Senator
Tammy Fong, Business Senator – **Excused Tardy**
Michael Sandoval, CEIS Senator
Joshua Ebiner, CLASS Senator
Leslie Simoni, CCHM Senator
Brandon Whalen, ENV Senator
Reeza Demonteverde, Engineering
Greg Kommel, Science Senator
Karen Romero, Senator-At-Large (MCC)
Bianca Pescina, Senator-At-Large (SIC)
Aden Tessman, Senator-At-Large (Greek)
Kaitlyn Armbruster, Senator-At-Large (IHC)

2. Advisors:

Dr. Byron Howlett Jr., Advisor
Cora M. Culla, Executive Director

3. Non-voting Liaisons:

David Lee, Attorney General
Chonlawan Khaothiemsang, Treasurer
Dr. James Swartz, Academic Senate Rep. – **Excused Absent**
Vacant, Staff Council Rep.
Vacant, Alumni Association Rep.
Vacant, Bronco Athletics Association Rep.

C. Approval of Minutes

1. There were no minutes to approve

D. Agenda Changes

1. The agenda was approved by the chair as written

E. Financial Status – Given by Chonlawan Khaothiemsang (attachments)

1. ASI Total Revenue \$ 12,889,231.00
2. ASI Total Expenses \$ 9,661,916.00

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3. Total Investments		\$ 9,471,580.00
ASI-Local Agency Investment Fund	\$ 4,300,686.00	
BSC-Local Agency Investment Fund	\$ 5,170,894.00	
4. ASI – NP & A Account Balance		\$ 40,485.00
5. ASI Prior Year's I Reserves		\$ 221,660.00
6. ASI Prior Year's II Reserves		\$ 127,518.00
7. ASI Prior Year's III Reserves		\$ 412,553.00
8. BSC On-Campus Reserves		\$ 1,478,317.00

F. Introduction of Guests

- | | |
|-------------------|----------------------|
| 1. Sarah Bauer | 6. Celeste Salinas |
| 2. Powell Velasco | 7. Shireetha Gethers |
| 3. Cathy Neale | 8. Krista Smith |
| 4. Elliott Popel | 9. Theary Monh |
| 5. Barny Peake | |

G. Reports

1. ASI Executive Director – Cora M. Culla *(attachment)
 - a. BRIC Builders Award
 - b. Refunding of BSC Series 2005A Outstanding Bond Debt
 - c. Update on Bronco Copy and Mail Equipment
 - d. Personnel Updates
 - i. She added that Jonathan Fitzhugh, ASI Financial Services Director, was resigning effective Wednesday, September 30th
 - e. ASI Fall Kick-Off Reminder
 - f. Fall Conference
 - g. Bronco Fusion

Diana paused Reports to move to the time specific special presentation at 3:15pm

Diana resumed Reports at 3:48pm

2. ASI Advisor –Dr. Byron Howlett Jr.
 - a. He announced that there was a new interim Vice President for Administrative Affairs, Dr. Benjamin F. Quillian, who had come out of retirement and was previously the Vice Chancellor for the entire CSU system
 - b. He stated that due to many of the freshmen checking into housing over this weekend, both Sunday and Wednesday would be very busy on campus
 - c. He noted that during the retreat last week he had provided hard copies to all of them for the priority registration and had just asked Vicki today to provide them electronically as well. He added that the deadline was Oct. 5th.
 - d. He announced that a week from this Saturday was the fifth annual Cal Poly Pomona Day at the LA County Fair and all of the student leaders were special guests and would be riding on a float
3. Academic Senate Rep. – Dr. James Swartz – no report
4. Staff Council Rep. – Vacant
5. Alumni Rep. – Vacant
6. Athletics Rep. – Vacant

7. Senator Pro Tempore – Joshua Ebner
 - a. He stated that he was looking for students to fill the four at-large spots on the Facilities & Operations Committee and to please let him know of any students who might be interested – the deadline was probably before the first meeting on October 16th
8. Attorney General – David Lee
 - a. He stated that he would be sending out some short documents on Robert's Rules for their councils to utilize in their meetings
9. Treasurer – Chonlawan Khaothiemsang
 - a. She stated that some of the councils had been emailing her to ask about their ASI allocation amounts and she noted that it would be the same amount as already determined and approved by the senate last year, however the amount of their carryover might not be known so they may have to submit a budget reline. Therefore once that was determined she could let them know.
 - b. She announced that the Treasurer's Workshop was scheduled on Oct. 6th at U-hour in England Evans and she added that it was not mandatory but she encouraged everyone to encourage their treasurers to attend and she gave a brief outline of the agenda that would be covered
10. President – Julian Herrera
 - a. He explained that per the ASI By-Laws it was required that the ASI President present the goals of the corporation within the first 90 days of office
 - b. He read aloud the six goals of the 2015-16 fiscal year for the corporation and noted that they would be saved on the SAN for reference
11. Vice President – Diana Ascencio
 - a. She thanked everyone for responding to her emails
 - b. She announced that she was elected to serve as the Deputy Speaker at the last CSSA meeting

H. Special Presentation

1. Updates from the Office of the President – Time specific from 3:15 – 3:45pm
Presented by Dr. Soraya Coley, University President
 - a. President Coley introduced herself and mentioned that she had started at Cal Poly Pomona in January and had been using the time to become familiar with the campus. She noted that she has had some wonderful experiences through the eyes of students with being on Foal Watch and participating in the building of the Rose Float, however she noted that she was still waiting for a drive in the Formula One car. She added that she was appreciative of the education that was taking place here and had the opportunity to shake over 5,200 hands during commencement. The message from the alumni was that as they moved into jobs and graduate school, they felt well prepared, competitive and their well-rounded experiences translated into them being successful. She stated that she sees that ASI is a critical part of this experience and that they bring perspectives, which she noted she learned a lot about this morning in her meeting with Julian.
 - b. She stated that she would be sharing at Fall Conference that the campus will be beginning a strategic planning process and choosing the path to take as they moved out of the budget reduction years. She noted that there was a

need to be very intentional and focused, and base this path on the values of the campus community. She commented that the process would include focus groups on where we need to be headed and students serving on the university-wide committees.

- c. She explained that with the strategic planning process would also be the need for a Campus Master Plan as there was a significant challenge in that this year there were 48,000 applications for 4,000 slots. She added that some of Cal Poly's programs were ranked nationally and attracted students from all over the world. Also, when she had started her listening tours last year and learned that there were 332 clubs and organizations that she would like to also meet with in addition to ASI, she realized how much growth was taking place. She tied that into the importance of the footprint of the campus being reflected in the Campus Master Plan along with provisions for growth when it came to where to erect buildings and how to plan around the earthquake fault running through the campus, which narrowed the options.
- d. Dr. Coley stated that Cal Poly had acquired the Lanterman property and she would like to plan a tour for the ASI senators of the property to get an idea of what the opportunities would look like and she would set that up through the ASI President
- e. She added that the strategic plan was the direction, like the compass, for where we were headed, but then came asking where were the facilities and the resources for the things that we would need in order to achieve the direction - so that would all be included in the planning process this year
- f. She stated that there were several searches getting underway such as the Vice President for Student Affairs and the Vice President /CFO for Administrative Affairs, along with several college dean searches that included the Colleges of CEIS, Business and Engineering, and that student representatives would be serving on those search committees
- g. She noted that there would be a period of some disequilibrium for a while, but it was all part of moving forward and opened the floor for questions
- h. A question and answer session took place

I. Open Forum

1. Cora M. Culla - stated that with Neil in the room, she would like to invite Cathy to make an announcement about him.
2. Cathy Neale – stated that Neil had worked with her since his freshmen year taking all of the ASI pictures until they added more photographers. She added that he had taken over 7,000 pictures in one year and had never missed even one event, and most events were in the evening, so his dedication to ASI bars none! She stated that he was a very genuine person who was graduating and finishing up right before BroncoFusion, so if you needed a photographer, you should get his number now!

II. DISCUSSION ITEM

A. Nominations and Election for Senate Representative on Sustainability Committee

1. Diana read aloud the purpose and composition of the Sustainability Committee from the ASI Sustainability Code
2. Elliott stated that the committee was still being formed so the schedule had not been

solidified yet, however they would work around the schedules of the members

3. Diana opened the floor for nominations
 - a. David nominated Brandon, he accepted
 - b. Bianca nominated herself
 - c. Bryce nominated Michael, he was not available to acknowledge it
4. Diana asked each nominee to speak on their behalf
 - a. Brandon spoke on his behalf
 - b. Bianca spoke on her behalf

Greg made a motion to recess for five minutes, seconded by Josh

Diana called the vote: 13/0/0, motion passed

Diana recessed the meeting at 4:06pm

Diana resumed the meeting at 4:10pm

5. Michael accepted his nomination and spoke on his behalf
6. Diana closed nominations
7. Julian made a motion to suspend Robert's Rules, seconded by Greg
8. Diana called the vote: 14/0/0, motion passed
9. Julian made a motion to move Discussion Item A to Action Item A, seconded by Greg
10. Diana called the vote: 14/0/0, motion passed

III. ACTION ITEM

- A. Election for Senate Representation on Sustainability Committee
 1. Diana explained that everyone would have two votes in favor for the following three nominations and one vote as not in favor
 2. Joshua made a motion to elect Brandon to serve on the Sustainability Committee, seconded by Bianca
 3. No discussion, Diana called the vote: 14/0/0, motion passed
 4. Greg made a motion to elect Bianca to serve on the Sustainability Committee, seconded by Tammy
 5. No discussion, Diana called the vote: 5/9/0 motion failed
 6. Bryce made a motion to elect Michael to serve on the Sustainability Committee, seconded by Joshua
 7. No discussion, Diana called the vote: 9/5/0, motion passed
 8. Diana congratulated Brandon and Michael

Diana adjourned the regular session at 4:16pm to move to Executive Session

IV. EXECUTIVE SESSION

- A. Action Item
 1. The Recommended Delegation of Authority was approved with the amendment per discussion of approval of new positions by the PRC and ASI Senate
 - a. The motion passed with a vote count of 14/0/0
- B. Discussion Items
 1. The job description for the HRIS and Payroll Coordinator was discussed
 - a. Robert's Rules were suspended to move this discussion item to an action item with a vote count of 14/0/0

- b. A motion was made to approve the job description for the HRIS and Payroll Coordinator, as an action item, with a vote count of 14/0/0

A motion was made to extend the meeting until all business was finalized
The motion was approved with a vote count of 14/0/0

- 2. The review of HR Office leadership and staffing structure was discussed

V. ADJOURNMENT

- A. Next Senate meeting will take place on Thursday, October 1, 2015, 3:00 – 5:00pm, in the England Evans room
- B. Diana stated that Executive Session of senate meeting 2015-16:5 was adjourned at 5:07pm

MINUTES SUBMITTED TO:

Diana Ascencio, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2015-2016: _____

Vicki Jackson, Student Government Coordinator

Date