



ASI Senate Meeting

Minutes

2015- 2016:6 Thursday, October 1, 2015, 3:00PM –5:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES

A. Call to Order

1. Chair Diana Ascencio called Senate 2015-2016:6 to order at 3:00pm

B. Quorum Check

1. Voting Members:

Diana Ascencio, Vice President, Chair
Julian Herrera, President – **Excused Tardy**
Bryce von Helms, Agriculture Senator
Tammy Fong, Business Senator
Michael Sandoval, CEIS Senator
Joshua Ebiner, CLASS Senator
Leslie Simoni, CCHM Senator
Brandon Whalen, ENV Senator
Reeza Demonteverde, Engineering
Greg Kommel, Science Senator – **Excused Tardy**
Karen Romero, Senator-At-Large (MCC)
Bianca Pescina, Senator-At-Large (SIC)
Aden Tessman, Senator-At-Large (Greek)
Kaitlyn Armbruster, Senator-At-Large (IHC)

2. Advisors:

Dr. Byron Howlett Jr., Advisor
Cora M. Culla, Executive Director

3. Non-voting Liaisons:

David Lee, Attorney General
Chonlawan Khaothiemsang, Treasurer
Dr. James Swartz, Academic Senate Rep.
Vacant, Staff Council Rep.
Vacant, Alumni Association Rep.
Vacant, Bronco Athletics Association Rep.

C. Approval of Minutes

1. There were no minutes to approve

D. Agenda Changes

1. The agenda was approved by the chair as written

E. Financial Status – Given by Chonlawan Khaothiemsang (attachments) –As of June 30, 2015

1. ASI Total Revenue	\$ 12,889,231.00
2. ASI Total Expenses	\$ 9,661,916.00

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3. Total Investments		\$ 9,471,580.00
ASI-Local Agency Investment Fund	\$ 4,300,686.00	
BSC-Local Agency Investment Fund	\$ 5,170,894.00	
4. ASI – NP & A Account Balance		\$ 40,485.00
5. ASI Prior Year's I Reserves		\$ 221,660.00
6. ASI Prior Year's II Reserves		\$ 127,518.00
7. ASI Prior Year's III Reserves		\$ 412,553.00
8. BSC On-Campus Reserves		\$ 1,478,317.00

F. Introduction of Guests

- | | |
|-------------------|-----------------|
| 1. Sarah Bauer | 5. Laura Hash |
| 2. Tina Henton | 6. Dustin Van |
| 3. Aditya Valluru | 7. Barny Peake |
| 4. Dennis Chiang | 8. Krista Smith |

G. Reports

1. ASI Executive Director – Cora M. Culla *(attachment)
 - a. Student Activities & Programs
 - b. Campus Recreation Program Updates
 - c. Personnel Updates
2. ASI Advisor –Dr. Byron Howlett Jr.
 - a. He thanked everyone who participated in the CPP Day at the LA County Fair
 - b. He announced that they had hired Brianna Serrano, the full-time Coordinator for the Pride Center and she would start on Monday, October 12th
 - c. He stated that he and Diana were both serving on the University Police Chief Search Committee and they met earlier this week to identify the three individuals to invite to the campus. He added that they would advise them when the candidates were coming to campus so that student leaders could attend the open forums.
3. Academic Senate Rep. – Dr. James Swartz
 - a. He stated that this was his 30th year on campus and he had never seen the campus so crowded, particularly the challenge of parking, so he hoped that the new Lanterman property might provide some relief
 - b. He stated that yesterday was a CSU system-wide senate meeting and the senate chair and a wide variety of issues were discussed and he proposed a dedicated lecturer or two join as at-large senators to represent the full spectrum of the campus
 - c. He explained that the California State Assembly and State Senate passed a measure that was now before the governor regarding Student Success Fees. He noted that currently CPP students pay \$387 while the low was Dominguez Hills at \$35 and the high was SLO at \$780. He reviewed the details of what the legislation would mean if it was signed, to our campus and to other campuses and he noted that he anticipated it would be signed. A brief question and answer session took place.

Diana paused Reports to move to the time specific special presentations at 3:15pm

Diana resumed Reports at 4:15pm

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4. Staff Council Rep. – Vacant
5. Alumni Rep. – Vacant
6. Athletics Rep. – Vacant
7. Senator Pro Tempore – Joshua Ebner *(attachment)
 - a. Student Representative Positions
8. Attorney General – David Lee *(attachment)
 - a. Councils
 - b. New Clubs
9. Treasurer – Chonlawan Khaothiamsang *(attachment)
 - a. Office Hours
 - b. Finance Committee
 - c. University Wide Committees
 - d. Treasurer’s Meeting
 - e. She stated that the books were closed now, which meant that each council would have their final carryover so that they could submit a reline if needed. She added that it also meant that councils would be able to allocate money to their clubs, so please make sure that your council was setting deadlines for your clubs and that your council doesn’t submit their DRs late or they won’t receive the money.
 - f. She added that she was compiling a list of clubs that were chartered, by their council, so if your council wanted to know how many clubs they would be allocating money to, just let her know and she would also email the list out to the council presidents and David had a copy as well
10. President – Julian Herrera *(attachment)
 - a. University-Wide/ASI Committees
 - b. Meeting with President Coley
 - c. Fall Convocation
 - d. Meeting with Acting Vice President of Student Affairs, Kathleen Street
 - e. BSC Open House
 - f. 1st Cabinet Meeting
11. Vice President – Diana Ascencio *(attachment)
 - a. Fall Conference
 - b. Meeting with Kathy Street
 - c. Meeting with Student
 - d. Meeting Amparo from CSSA
 - e. Financial Services
 - f. BSC Open House
 - g. Meeting with Byron Howlett
 - h. Meet with Chief of Police Search Committee
 - i. Poly Post
 - j. Senate Meetings
 - k. Upcoming Events
 - l. Council Outreaching
 - m. Club/Organization Outreaching
12. Senate Reports
 - a. Tammy Fong, Business Senator

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- i. She announced that the College of Business was hosting Business week starting October 27th and Julian and Diana will be tabling for ASI and she wanted to also invite any senators that would like to participate, tablecloths would be provided and so watch for her email
- b. Bryce von Helms, Agriculture Senator *(attachment)
 - i. Pumpkin Festival
 - ii. Ice Cream Social
- c. Reeza Demonteverde, Engineering Senator *(attachment)
 - i. Year at a Glance (21 Sept 2015)
 - ii. College of Engineering Fall Meeting (22 Sept 2015)
 - iii. First E-council Meeting (6 Oct 2015)
 - iv. Engineering Club Welcome Fair (15 Oct 2015)
- d. Kaitlyn Armbruster, Senator-at-Large, Inter-Hall Council *(attachment)
 - i. IHC/NRHH Info Night
 - ii. Selecting New Senators for the 2015-2016 School Year
 - iii. First Meeting
- e. Bianca Pescina, Senator-at-Large, SIC *(attachment)
 - i. Organization
 - ii. Movie Night
- f. Greg Kommel, Science Senator *(attachment)
 - i. Science Council Retreat
 - ii. College of Science Open House
 - iii. First General Meeting
- g. Joshua Ebner, CLASS Senator *(attachment)
 - i. Council Meeting
 - ii. Club Rush
 - iii. Council Retreat
- h. Michael Sandoval, CEIS Senator *(attachment)
 - i. Organization
 - ii. C.E.I.S. Welcome Event
- i. Brandon Whalen, ENV Senator *(attachment)
 - i. Summer Executive Board Meetings
 - ii. Re-branding ENV Council
 - iii. Outreach to College of Environmental Design
 - iv. Quarterly Council Newsletter
 - v. Orientation Fairs
 - vi. Art Students Representation
 - vii. ENV Club Potluck
 - viii. Scheduled Meetings
 - ix. Buns and Wieners
 - x. ENV Career Fair Update
- j. Karen Romero, Senator-at-Large, MCC *(attachment)
 - i. First General Meeting
 - ii. MCC is currently looking for a new Vice President
- k. Leslie Simoni, CCHM Senator *(attachment)
 - i. First General Meeting
 - ii. Welcome Back BBQ

- iii. Construction Update
- iv. RKR Opens in October
- v. Collins on Snapchat

I. Aden Tessman, Senator-at-Large, Greek *(attachment)

- i. Recruitment Week
- ii. Matt's Run Hot Dog Give Away
- iii. First General Meeting

H. Special Presentations

1. 2014-15 Audited Financial Report for ASI and BSC – Time specific at 3:15

Presented by Tina Henton, CPA, Vicenti, Lloyd and Stutzman (attachments)

- a. Cora introduced Tina Henton as a partner in the firm of Vicenti Lloyd and Stutzman (VLS) who was the external audit firm for ASI. She added that the CSU required that ASI undergo an annual financial audit conducted by an independent CPA auditor. She noted that copies of the bound audit report had been distributed around the table for reference during the presentation, however, it was requested that they be handed back to the front at the end of the presentation so that they can be used for other purposes, while a set would be provided to the ASI Student Government office for access if needed.
- b. Tina Henton stated that this was part of the annual process required by the Chancellor's office to have all auxiliary units of the Cal State system undergo an annual audit. She stated that they had completed that process and she was here to go over the highlights with them. She gave an overview of the purpose of the audit and that their job was to render an opinion on the financial statements, which meant to tell a reader that these statements were presented fairly. She also explained the sampling process of an audit.
- c. She explained that the first two pages were the Independent Auditor's Report, where they render their opinion. She stated that ASI had received an "unmodified" opinion, which was the best opinion that they could render and it meant that they had no qualifications as to the amounts and disclosures that were presented in the financial statements. She added that this was the best result from an audit.
- d. She gave an overview of various financial statements such as the Statement of Financial Position, which represented the assets and liabilities of the ASI with comparative totals from 2014, and she noted that the cash positions increased quite a bit for various reasons from the additional BRIC fee that was coming in, to timing differences with payables and receivables. She also noted that another large increase was the liability on page 4 for the Postretirement benefit payable and she gave details regarding the background.
- e. Tina explained that the Statement of Activities on page 5 had a lot of new things going on with the opening of the BRIC and she stated that management made an excellent decision to highlight both the revenue and expenses that were related to the BRIC
- f. She pointed out the change in unrestricted net assets of \$1.2 million as an increase and Cora gave a brief explanation
- g. Tina mentioned that the next section represented the Notes to Financial Statements which were designed to give additional information about specific

line items on the face of the financials and she doesn't normally cover these in detail unless there were specific questions about them

- h. She stated that the final section was the Supplementary Information which was a different way of presenting the data that the Chancellor's office uses in order to combine it with the system-wide financial reports
- i. A brief question and answer session took place
- j. Cora thanked Tina and the team, as they met the deadline to the university and she added that eventually the audit was consolidated into the university audit, and available on the website of the CSU, and submitted to the Chancellor's office. She added that the audited financial figures were always included in the ASI Annual Report.

2. Innovation Lab Updates

Presented by Dr. Olukemi Sawyerr

- a. Dr. Olukemi Sawyerr, Faculty Director of the Student Innovation Idea Lab, introduced herself as well as the President and Vice President of the CEO Club and the Vice President of PolyFounders on campus. She stated that the purpose of the Innovation Idea Lab (iLab) was to support and develop an entrepreneurial ecosystem at Cal Poly Pomona.
- b. She explained that she had been teaching an innovation course for eight years where students began the program with an idea in the Fall Quarter and by the end of the school year they had sold a product and had started a company. President Ortiz had committed to set aside some funding when the budget climate had improved to start an idea lab for students to start their own business while they were still in school.
- c. She stated that the lab was physically located in the CLA building, on the classroom side, sixth floor, room 6. She noted that in the lab itself, there was a lounge area where you can meet with like-minded students, who were entrepreneurial, even if you don't have an idea. She stated that the lab was currently open from 8:00am – 5:00pm and the hours could be extended if the need should arise. She added that on the other side of the lab there were computers with special software programs and their 3-D printers were on order so that students would be able to 3-D print their ideas.
- d. She explained that if you were serious enough, there was a series of workshops, a pitch competition and business plan competition, an external challenge at the end of the year, and they would also be bringing people to campus such as Intellectual Property attorneys for students to learn about IP
- e. Olukemi reviewed that she had attended a meeting yesterday of the Pasadena Angels, an angel investment group that supports start-up companies, and they were planning on coming to Cal Poly to conduct a workshop on how to pitch to investors
- f. She also noted that you do not have to be ready to start a business now, but can just be interested in the learning process
- g. She asked that the ASI senate please help them get the word out as they just opened their doors last Thursday so they were one week old today. She added that not many students knew about them yet and these services would cost a lot of money if utilized off campus, while in the iLab they were free!

- h. She also mentioned that they will be working with students who would like to really get their business started by being “incubated” for free- as a Cal Poly student
- i. She also mentioned that they wanted to start an iAmbassador program with representatives from every college, so, they would like to encourage students who were interested to go to the website and apply. She added that they also had created a Talent Market, which would allow students to meet other students, so people would sign up with their talent and connect where their talent was needed. She reviewed several other ideas they promote in iLab.
- j. She noted that they were also promoting events that were posted on their website and gave some examples
- k. Olukemi had the students that attended with her share their personal stories about the iLab
- l. A question and answer session took place
- m. Olukemi concluded that the best way to reach them was at ilab@cpp.edu

I. Open Forum

1. Aditya Valluru and Dennis Chiang - spoke as representatives for ParkFindr, a mobile application made for college campuses and that they were targeting all Cal State schools and community colleges in California. Aditya explained that this app would let you know as soon as a parking spot opened up in overcrowded parking lots and that it was not about finding a particular spot, but about you going in the right direction to have the highest chance of finding a spot when it opened up. It used a combination of sensor and software technology to provide the data and he gave additional details about the features. He noted that earlier this year they had submitted a proposal to the Chancellor’s office and they liked the idea so they were in the process of receiving an approval for all 23 campuses. Additional features were highlighted and examples of how they would assist students. The senate was asked for their feedback and an extensive question and answer session took place.
2. Vicki Jackson – thanked everyone that helped out at the BSC Open House and she announced that 1,454 planners were given out to students. She added that in addition to turning in your priority registration application to the office prior to 4:00pm on Monday, please also remember to email it to Gloria by 4:00pm from an ASI or CPP email address.
3. Chonlawan Khaothiamsang – stated that the Title IX training was only for councils that did not attend the Transition Council Retreat. She added that she would prefer having one meeting, but if your council cannot attend, then have them schedule a separate meeting.
4. Brandon Whalen – stated that one of his club presidents sent an email to the ENV Council president and to him regarding the multiple Title IX trainings that he has had to take, as it was already at three trainings, and that his club was on the mandatory list of trainings. Brandon stated that he completely understood the high level of importance of the Title IX training, however the club president was concerned about the club members choosing not to join the club due to so many Title IX trainings. He also mentioned that as a student leader he has had the training as an RA, as a student leader and he was concerned if he would have to take it again if he joined this club.

5. Dr. Byron Howlett Jr. – stated that Brandon could always reach out to Linda Hoos, the Title IX Coordinator, to ask those questions. He added that this was the first year of rolling out the Title IX training across the system and so everyone was trying to understand the requirements. He noted that he had heard similar comments expressed by individuals, depending on their role on campus, who were receiving several layers of Title IX training. He also expressed condolences for the tragedy that took place at the community college in Oregon, where 13 people were killed and 20 were wounded, and to keep them in our thoughts and prayers.

II. ADJOURNMENT

- A. Next Senate meeting will take place on Thursday, October 15, 2015, 3:00 – 5:00pm, in the England Evans room
- B. Diana stated that senate meeting 2015-16:6 was adjourned at 4:56pm

MINUTES SUBMITTED TO:

Diana Ascencio, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2015-2016: _____

Vicki Jackson, Student Government Coordinator

Date