



## ASI Facilities & Operations Committee Minutes

2014-2015:14 Friday, May 22, 2015 1:00PM - 3:00 PM, BSC, 2nd Floor, Perseus

### I. PRELIMINARIES

#### A. Call to Order

Taylor Young, Senator Pro-Tempore, Chair, called the meeting to order at 1:07pm

#### B. Attendance

##### *Voting Members:*

1. Taylor Young, Chair
2. James Cox, President – **Excused Absence**
3. Louis Harfouche, Vice President
4. Melanie Young, Business Senator
5. Benjamin Murdock, Senator-at-Large (SIC) – **Excused Absence**
6. Kimberly Rotunno, Agriculture Senator
7. Zoi Givens, Student Representative – **Excused Absence**
8. Devon Graves, Student Representative
9. Michael Adams, Student Representative – **Unexcused Absence**
10. Vacant, Student Representative

##### *Advisors:*

1. Barny Peake, Director of the BSC
2. Krista Smith, Director of Recreation
3. Lorena Marquez, University Advisor – **Unexcused Absence**
4. Cora Culla, ASI Executive Director

##### *Non-Voting Liaisons:*

1. Andrea Cendejas, Attorney General – **Excused Tardy**
2. Vacant, Academic Senate Rep.
3. Vacant, Staff Council Rep.
4. Vacant, Alumni Association Rep.
5. Aaron Nielson, Foundation Rep.

#### C. Approval of Minutes

1. No minutes to approve

#### D. Agenda Changes

1. Striking Information Item A – BRIC Operating Hours

#### E. Introduction of Guests

1. Ginny Templeton, ASI Campus Recreation Operation Manager

#### F. Reports

1. Aaron – gave an update on Habachi-San which is fully constructed but they are still waiting for approval from the Fire Marshall
2. Lorena – announced Raza Graduation

#### G. Open Forum

1. There were no speakers.

## II. Action Item

### A. BSC Facility Use Manual

1. Discussion with questions and answers took place including:
  - (a) Senate meeting update – the policy was taken as a discussion item and there were no changes made at the Senate meeting on May 21, 2015
  - (b) Current state of the policy – the document is currently in place and they have made changes to the document to reflect the changes since the document was last revised in 2005
  - (c) Inclusion of statement regarding bikes, skateboards, etc. – this policy references the University policy on that issue
  - (d) Clarification of damages – person responsible for the damages will pay 125% of the replacement costs
  - (e) Decorating policy – recommendation to include “approved by the Conference and Events Services Office and/or the BSC Director”
2. Melanie moved to recommend the BSC Facility Use Manual to the ASI Senate, Kimberly seconded. Vote, 5:0:0, motion passed.

### B. BRIC Facility Rental and Reservation Structure

1. Krista gave an overview of the major changes to the policy and a brief summary of the feedback from the ASI Senate
2. Per Louis’ question, Krista explained that although OSLCC does recognize clubs that have up to 20% non-CPP student members, the BRIC is a controlled use facility that aims to benefit Cal Poly Pomona students primarily which is why the policy recognizes only 10% non-CPP student clubs. However, this stipulation can be discussed and changed if the committee or the ASI Senate feels they should match their stipulation to OSLCC’s.
3. Krista and Barny explained the similarities and differences between the BRIC space rental policy and the BSC space rental policy.
4. Melanie moved to recommend the BRIC Facility Rental and Reservation Structure to the ASI Senate, Louis seconded. Vote, 5:0:0, motion passed.

### C. BSC Master Plan

1. Barny explained the history and reasoning behind moving towards creating a Master Plan for the BSC as it continues to age and require maintenance
2. Barny clarified that this action is not to approve an existing Master Plan and is not a funding request. It is approval to move forward to gather research.
3. Devon gave his feedback regarding the Master Plan and its presentation to the Senate. He cautioned to keep the development of a Master Plan separate from the University and restrict their involvement.
4. Barny and Cora provided clarification on the scope of the request for proposal and the process to create that request
5. Taylor requested that when this item comes to the next administration, the appropriate parties should provide the full history and facts regarding these projects so they can make a well informed decision
  - (a) Louis suggested creating a timeline for providing this information and timeline for the project

6. Kimberly moved to recommend the BSC Master Plan to the ASI Senate, Melanie seconded. Vote, 5:0:0, motion passed.

### **III. Discussion Item**

- A. There were no discussion items.

### **IV. Information Item**

#### **A. Centaurus Update**

1. Barny shared that as of now they have made comments and edited the 60% architect drawing. The architecture consultants have walked through and provided a variety of options for the flooring based on their assessments. They have also discussed furniture layouts and ideas with Office Max. IT is beginning to assess how many computers they will have in the proposed office and developing cost estimates.
2. Per Lorena's question, Barny explained that Touzan Taiko has begun practicing in the BRIC and has reserved Lyra on some weekends to practice.
3. Cora explained that they are hoping to be able to provide a reasonable cost estimate before the last Senate meeting on June 4<sup>th</sup> so that they can begin working on a funding request. If that is not possible, Cora shared the idea of having an Executive Committee meeting before the end of June instead of taking the issue to next year's administration. The goal would be to complete this process with the 2014-2015 administration because of the amount of information that has already been presented and the familiarity with the process thus far.
  - (a) Louis agreed the process should be completed this year. However, he would call an additional regular Senate meeting rather than an Executive Committee meeting because of the size of the funding request and the effect it will have on students.
4. Louis clarified that the cost estimate will be brought to the ASI Senate and then they will decide to move forward with funding and construction or do nothing with the project.

#### **B. Trophy Case Update**

1. Barny shared that he met with the student, Ryan, who came to the Facilities and Operations Committee meeting to advocate for having trophy cases in the BSC. He shared that it would be a good addition to the building and something that they could follow through on however before moving forward, they need to assess the scope of the trophy cases. Barny encouraged Ryan to talk with SIC and the other councils to find out what kind of trophies, the size of the trophies, and the process for putting these trophies into cases and keeping them there.
2. Discussion took place on creating a framework for how they will control the timeframe that trophies are displayed and which ones are displayed
3. Krista explained the "trophy" process for intramurals champions in the BRIC
4. Cora suggested they begin by determining where in the BSC they will have these trophy cases and/or a trophy wall and then share that information with the councils and clubs
5. Discussion took place on limiting the size of the trophies that can be displayed and alternatives to recognizing clubs who have received oversized trophies

Taylor gave his closing remarks and thanks to the committee and their service on the Facilities and Operations Committee throughout the 2014-2015 year.

**V. Adjournment**

A. Meeting was adjourned at 2:01pm

B. Next Facilities and Operations Committee Meeting: Fall 2015