



ASI Finance Committee Minutes

2014-2015:13 Friday, June 5, 2015 3:00PM - 5:00 PM, BSC, 2nd Floor, Perseus

I) Preliminaries

- A) Call to order at 3:06
- B) Quorum Check:

1) Fayz Ashker, Treasurer, Chair

Voting Members:

- 2) Taylor Young, Senator Pro-Tempore, Vice Chair – **Excused Absence**
- 3) James Cox, President
- 4) Louis Harfouche, Vice President
- 5) Melanie Young, Business Senator
- 6) Deena Wahba, MCC Senator
- 7) Chonlawan Khaothiemsang, Science Senator

Advisors:

- 8) Jami Grosser, ASI Advisor – **Excused Tardy**
- 9) Ivonne Cabezas, ASI Accounting Analyst

Liaison:

10) Andrea Cendejas, Attorney General

C) Approval of Minutes

- 1) Minutes from May 15th, 2015 were approved as written

D) Agenda Changes

- 1) Adding Discussion Item E – Lambda Theta Phi Latin Fraternity for \$5,500 from NP&A
- 2) Adding Discussion Item F – Sigma Chi Fraternity for \$5,000 from NP&A
- 3) Changing request amounts for:
 - (a) Alpha Phi Gamma to \$2,261 from NP&A
 - (b) ALPFA to \$5,680 from NP&A
 - (c) Pi Kappa Phi to \$2,485 from NP&A

E) Introduction of Guests

- 1) Julian Herrera, 2015-2016 ASI President
- 2) Nathan Wong, Touzan Taiko – Creative Director
- 3) Kendall Omagari, Touzan Taiko – Internal Director
- 4) Ramisa Chowdhury, Alpha Phi Gamma – Philanthropy, Greek Council Representative
- 5) Brianna Seamster, Alpha Phi Gamma – Philanthropy, President

- 6) Belem Rodriquez, ALPFA – Treasurer
 - 7) Christian Perez, ALPFA – President
 - 8) Damian Serrano, ALPFA – Corporate Relations
 - 9) Brendan Pilloughery, Pi Kappa Phi – Treasurer
 - 10) Jason Anaya, Lambda Theta Phi – Member
 - 11) Bryan Esparza, Lambda Theta Phi – Secretary
 - 12) Peter Dabbour, Lambda Theta Phi - Member
- F) Reports
- 1) There were no reports given.
- G) Open Forum
- 1) Melanie – Last Finance Committee meeting
 - 2) Andrea - Last Midnight Madness June 5th

II) Action Items

- A) All action took place throughout discussion items.

III) Discussion Item

- A) Touzan Taiko – Japanese Student Association for \$2,500 from NP&A
 - 1) Nathan gave a brief history of Touzan Taiko and the Japanese Student Association. He also explained what the Taiko drumming is and the various and concerts that Touzan Taiko has participated in around the Cal Poly Pomona campus. The goal of the Spring Concert that Touzan Taiko is requesting money for is meant to spread the art and culture of Taiko drumming and showing students what is available to them and how they can become a part of Touzan Taiko.
 - 2) Nathan then walked through a breakdown of the line items which included a drum to complete their set for the concert, the cost of T-shirts, deposits and crew costs for the theater for the concert and rehearsal, mandatory concert staff fees and manager fee.
 - 3) Question and answer session took place including:
 - (a) Facility rental fee – broken down in the attachment from the theater
 - (b) Date – not decided, however it will take place Spring 2016
 - (c) Deposit fee - \$200 before Fall quarter
 - (d) Timeline for equipment – built to order so needs to be ordered as soon as possible
 - 4) Louis moved to suspend Robert’s Rules and move Discussion Item A – Touzan Taiko to Action Item A, Deena seconded. Vote, 5:0:0, motion passed.

*Touzan Taiko for \$2,500 from NP&A as **Action Item A***

- 1) Louis moved to approve Touzan Taiko for \$2,500 from NP&A, Chonlawan seconded. Vote, 5:0:0, motion passed.
- B) Alpha Phi Gamma for \$2,261 from NP&A
- 1) Brianna gave a brief background of the Alpha Phi Gamma national conference that will be held in Michigan. The conference provides the attendees with an opportunity for their voices to be heard regarding the Alpha Phi Gamma sisterhood, a chance to discuss or change their By-Laws and constitutions, bonding time with other chapters, philanthropy events, and

- workshops. The conference provides the sisters of Alpha Phi Gamma a chance to connect with other chapters across the country and strengthen the sorority nation-wide.
- 2) Brianna reviewed the budget and costs associated with the trip that at least 4 of their 16 actives will attend. The budget breakdown included registration, which was paid for with funds from Greek council, flights, hotel costs for June 26th and 27th, and late registration costs.
 - 3) Question and answer session took place including:
 - (a) Date of conference – June 26th, 27th, and 28th
 - (b) Cost per person – ASI will only fund \$500 per attendee therefore the total request for Alpha Phi Gamma cannot exceed \$2,000 for the 4 people so the committee advised when filling out disbursement requests to clarify that the registration line item pertains to all 16 members
 - (c) Late registration – All members are required to attend the conference therefore even if the 12 remaining Alpha Phi Gamma actives do not physically attend, they still have to pay the registration fee
 - 4) Louis moved to suspend Robert’s Rules and Discussion Item B – Alpha Phi Gamma to Action Item B, James seconded. Vote, 5:0:0, motion passed.

*Alpha Phi Gamma for \$2,261 from NP&A as **Action Item B***

- 1) Louis moved to approve Alpha Phi Gamma’s request for \$2,261 from NP&A, Deena seconded. Vote, 5:0:0, motion passed.
- C) ALPFA for \$5,680 from NP&A
- 1) Belem shared that there is a national level of ALPFA which stands for Association of Latino Professionals in Finance and Accounting. The goal of the organization is to help Latino men and women by linking members/students to the national chapter members who work in the industry. ALPFA aims to create a stronger network by collaborating with other ALPFA chapters and the national members who are graduated and working in successful finance and accounting businesses especially Fortune 500 companies.
 - 2) Damian explained the benefits of the convention which includes networking opportunities focusing on the Big Four and getting them to visit and recruit from Cal Poly Pomona, attendees will be able to mentor, connect with the ALPFA professional chapter, and bring awareness to the challenges of the industry for Latino professionals and students.
 - 3) Christian presented a breakdown of the budget for 11 ALPFA members to attend the 43rd annual convention. Costs associated with attending the conference include flight, registration, and hotel stay for 5 nights. He also shared the fundraising they have done as a club to attend the conference the out of pocket costs that each attendee will pay.
 - 4) Discussion took place including:
 - (a) Correction to the budget for flight costs which will be paid partially by the attendees
 - (b) Due to the timing of the meeting, Ivonne suggested they provide a revised budget as a stipulation to being approved. Additionally, they can only approve the request for \$2,500 as this is the last Finance Committee meeting and there are no remaining Senate meetings.

- 5) Chonlwan moved suspend Robert's Rules and move Discussion Item C – ALPFA for \$2,500 to Action Item C, Deena seconded. Vote, 5:0:0, motion passed.

ALPFA request for \$2,500 from NP&A as Action Item C

- 1) Louis moved to approve ALPFA's request for \$2,500 from NP&A with the contingency that they submit a revised and corrected budget overseen by Ivonne, Melanie seconded. Vote, 5:0:0, motion passed.
- D) Pi Kappa Phi for \$2,485 from NP&A
- 1) Brenden presented for Pi Kappa Phi's week long (November 9th-13th) philanthropy event to raise awareness about different disabilities that people live with every day including hearing disabilities, blindness, and Alzheimer's. He gave an overview of the goals of the event and an outline of the different fundraisers, events, games, and final banquet that they will be hosting throughout the week to raise awareness and donations.
 - 2) Brenden then walked through the budget to estimate the costs for the entire week which included cost of prizes, gift cards, materials for the relay events, star shield event costs, DJ, food, pageant, and miscellaneous costs.
 - 3) Question, answer, and discussion session took place including:
 - (a) Jami suggested that they consult the their national organization and the Disability Resource Center to ensure that the events they have throughout this event are sensitive to the reality of suffering from disabilities and aren't silly or offensive
 - (b) Louis suggested that because the event is not until November they make their budget request in the 2015-2016 fiscal year rather than at this Finance Committee meeting
 - (c) Louis also informed everyone that Greek organizations need to turn in an annual budget to receive funding from ASI next fiscal year
 - (d) The committee also explained due to the nature of their events, they may need to take out insurance which cannot be paid for with ASI funds
 - (e) Louis clarified they can submit another request beginning July 1st, 2015 because it is a new fiduciary year
 - (f) Fayz shared that no Greek organizations currently submit annual budgets
 - (g) Andrea recommended that they not approve the request at this time and handle the request in the next administration so they have enough time to cover all necessary details and potentially get more funds
 - 4) Final decision from the Finance Committee – Pi Kappa Phi should postpone their request until next year to ensure they have all the proper details figured and enough time to get any necessary paperwork, insurance, etc.
- E) Lamba Theta Phi Latin Fraternity for \$5,500 from NP&A
- 1) Bryan shared his experiences and opportunities from being a part of the Lamba Theta Phi Latin Fraternity. Jason shared the history of the fraternity, the work done by the fraternity, and the goals of the organization nationally. Peter and Bryan provided information about various fundraisers they have done and information about some of the work done by their members.

- 2) Jason gave an overview of their national conference which will be held in Atlanta, Georgia. 6 brothers will be attending the conference and will get to listen to keynote speakers, participate in events and workshops, and bring that knowledge back to the fraternity.
- 3) Bryan walked through the budget which included the costs for the flights, registration, food, hotel, baggage fees, their uniform costs, and transportation while in Atlanta. He also reviewed the fundraisers they've done to contribute to the cost of attending the conference, alumni donations, and council contributions.
- 4) Louis moved to suspend Robert's Rules and move Discussion Item E – Lambda Theta Phi for \$2,500 to Action Item D, James seconded. Vote, 5:0:0, motion passed.

*Lambda Theta Phi for \$2,500 from NP&A as **Action Item D***

- 1) Louis moved to approve Lambda Theta Phi's request for \$2,500 from NP&A, James seconded. Vote, 5:0:0, motion passed.
- F) Sigma Chi for \$5,000 from NP&A
- 1) No members of Sigma Chi present.
 - 2) As chair, Fayz dismissed the budget request submitted from Sigma Chi for \$5,000

II) Information Item

- A) There were no information items.

III) Adjournment

- A) Meeting was adjourned at 4:00pm
- B) Next Finance Committee Meeting: Fall 2015 - TBD