



ASI Senate Meeting

Minutes

2014- 2015:22 Thursday, May 7, 2015, 3:00PM –5:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES

A. Call to Order

1. Chair Louis Harfouche called Senate 2014-2015:22 to order at 3:01pm

B. Quorum Check

1. Voting Members:

Louis Harfouche, Vice President, Chair
James Cox, President
Kimberly Rotunno, Agriculture Senator
Melanie Young, Business Senator
Jai Oni Sly, CEIS Senator
Jasmine Moore, CLASS Senator
Taylor Young, CCHM Senator
Katarina Kushin, ENV Senator
Colin Danahy, Engineering Senator
Chonlawan Khaothiemsang, Science Senator - **Excused Tardy**
Deena Wahba, Senator-At-Large (MCC)
Benjamin Murdock, Senator-At-Large (SIC) – **Excused Absent**
Jared Tolbert, Senator-At-Large (Greek) – **Excused Tardy**
Jake Ly, Senator-At-Large (IHC) – **Excused Tardy**

2. Advisors:

Dr. Byron Howlett, Advisor
Cora M. Culla, Executive Director

3. Non-voting Liaisons:

Andrea Cendejas, Attorney General
Fayz Ashker, Treasurer
James Swartz, Academic Senate Rep. – **Excused Absent**
Vacant, Staff Council Rep.
Janeth Rodriguez, Alumni Association Rep. – **Excused Absent**
Vacant, Bronco Athletics Assoc. Rep.

C. Approval of Minutes

1. Colin made a motion to approve the minutes for the April 30, 2015 senate meeting, seconded by Taylor
2. Louis called the vote: 10/0/0, motion passed

D. Agenda Changes

1. Cora changed the title of Executive Session Action Item A.1. from Producer to Coordinator and she added Executive Session Discussion Item B.3. Staffing for Aquatics Program

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2. Louis approved the agenda as amended

E. Financial Status – Given by Fayz Ashker

1. ASI Total Revenue		\$10,298,963.00
2. ASI Total Expenses		\$ 5,478,587.00
3. Total Investments		\$10,096,298.00
ASI-Local Agency Investment Fund	\$ 3,976,146.00	
BSC-Local Agency Investment Fund	\$ 6,120,152.00	
4. ASI – NP & A Account Balance		\$ 59,960.00
5. ASI Prior Year's I Reserves		\$ 221,660.00
6. ASI Prior Year's II Reserves		\$ 127,518.00
7. ASI Prior Year's III Reserves		\$ 530,962.00
8. BSC On-Campus Reserves		\$ 1,478,317.00

F. Introduction of Guests

- | | |
|-------------------|----------------------|
| 1. Powell Velasco | 6. Cathy Neale |
| 2. David Lee | 7. Jonathan Fitzhugh |
| 3. Diana Ascencio | 8. Ivonne Cabezas |
| 4. Sarah Bauer | 9. Celeste Salinas |
| 5. Barny Peake | 10. Krista Smith |

G. Reports – Given verbally

1. ASI Executive Director – Cora M. Culla *(attachment)
 - a. M DPR Updates
 - b. Campus Recreation
 - c. Mark Your Calendar
2. ASI Advisor – Dr. Byron Howlett Jr.
 - a. He announced that later that night from 4:00 – 7:00pm the 20th anniversary of the Cultural Centers Celebration was scheduled in Ursa Major and he noted some history and that the keynote speaker was Jose Antonio Vargas
3. Academic Senate Rep. – Dr. James Swartz – no report
4. Staff Council Rep. – Vacant
5. Alumni Rep. – Janeth Rodriguez - no report
6. Athletics Rep. – Vacant
7. Senator Pro Tempore – Taylor Young *(attachment)

Pro Tempore Updates:

 - a. He stated that the Facilities and Operations Committee was meeting tomorrow from 1:00 – 3:00pm in Perseus with one of the agenda items as the discussion of the sale of Sea World tickets
 - b. He noted that HMC held elections for the E-board today and the next meeting would be on May 11th where they would see some ASI candidates that were seeking their endorsement
8. Attorney General – Andrea Cendejas
 - a. She stated that there would be an R & P Committee meeting next week
 - b. She added that she had sent each of them an email regarding council transitions that she had talked about last week

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9. Treasurer – Fayz Ashker

- a. He stated that council annual budgets were due May 29th and he reminded everyone to have each one of them meet with him as he would like to see each one of them. He noted that so far he had met with ENV.

10. President – James Cox

- a. He stated that applications for the appointed positions were available and to please pass the message to anyone that might be interested in being a part of the cabinet next year. He added that it was important to start now as it was hard to get people interested over the summer.

11. Vice President – Louis Harfouche

- a. He stated that everyone should also be telling their councils about the 30% as probably very few of them have allocated that and all they had to turn into ASI Financial Services was a DR as they didn't need anything from the clubs

12. Senate Reports

- a. Katarina Kushin, ENV Senator *(attachment)

Council Updates

- i. ENV Council Elections

- b. Kimberly Rotunno, Agriculture Senator *(attachment)

Council Updates:

- i. Ag Land Preservation
- ii. Spring Fling, May 5
- iii. Ag Beautification Cancelled

Personal Goals Status:

- i. ASI Tip of the Week
- ii. Animal Units Access

- c. Jasmine Moore, CLASS Senator

- i. She stated that they were in the process of electing

- d. Chonlawan Khaothiemsang, Science Senator*(attachment)

Council Updates:

- i. Next General Meeting of Spring Quarter
- ii. Science Council 2015-16 Executive Board Elections
- iii. Science Council Social

Position Updates:

- i. Semester Conversion Steering Committee

- e. Jake Ly, Senator-at-Large, IHC *(attachment)

- i. Endorsement for ASI Candidate

- f. Jared Tolbert, Senator-at-Large, Greek *(attachment)

- i. Greek Weeks
- ii. Greek Council Elections
- iii. BEAT Updates
- iv. Personal Project

H. Open Forum

1. Deena Wahba – announced that the Bronco Court crowning would be on Wednesday, May 13th at 6:00pm and she had tickets that were for sale for \$3.00 now and then \$5.00 at the door. She added that she and Ben were competing and they would like everyone's support and for everyone to support SIC too.

2. Louis Harfouche – stated that tonight there would be a movie in Ursa Minor called Big Hero 6 and there would be tator tots. He added that after the Cultural Center Celebration, you could come through and watch a movie.
3. Cora M. Culla – gave the floor to Cathy Neale. She shared that at the NACA Conference , Sean Winter, Lead Designer in MDP, won first place design for the Fall Comedy Kick-Off.

II. ACTION ITEMS

A. ASI Honorary Lifetime Membership (attachments)

1. Louis explained that two people, Eliane Townsend and Ivonne Cabezas were nominated but had already received the membership and he recapped their valuable contributions to ASI
2. Louis had the nominators review their rationales and who they had nominated
 - a. Andrea Cendejas was nominated by Louis who gave his rationale
 - b. Byron Howlett was nominated by Louis who gave his rationale
 - c. Marisol Aguayo was nominated by Deena who gave her rationale
 - d. Tim Do was nominated by Taylor who gave his rationale
 - e. T.J. Coggins was nominated by Benjamin Murdock and Louis read the nomination aloud as Ben was not present
 - f. Louis Harfouche was nominated by Deena and Taylor, who gave their rationales and Ben, and Andrea read his aloud as he was not present
3. Colin made a motion to approve Andrea for the ASI Honorary Lifetime membership, seconded by Deena
 - a. Comments were shared by Colin, Deena and Andrea
 - b. Louis called the vote: 10/0/0, motion passed
4. Melanie made a motion to approve Byron for the ASI Honorary Lifetime membership, seconded by Deena
 - a. Comments were shared by Melanie and Deena
 - b. Louis called the vote: 10/0/0, motion passed
5. Colin made a motion to approve Marisol for the ASI Honorary Lifetime membership, seconded by Deena
 - a. Comments were shared by Andrea and Louis
 - b. Louis called the vote: 10/0/0, motion passed
6. Taylor made a motion to approve Tim for the ASI Honorary Lifetime membership, seconded by Melanie
 - a. Comments were shared by Melanie, Deena and Andrea
 - b. Louis called the vote: 10/0/0, motion passed
7. Colin made a motion to approve T.J. for the ASI Honorary Lifetime membership, seconded by Chonlawan
 - a. Comments were shared by Chonlawan and Andrea
 - b. Louis called the vote: 10/0/0, motion passed
8. Colin made a motion to approve Louis for the ASI Honorary Lifetime membership, seconded by Deena
 - a. Comments were shared by Katarina, Fayz, Andrea, Deena and Colin
 - b. Louis called the vote: 11/0/0, motion passed
9. Congratulations were given to all of the newly elected members

B. Recommendation from the Facilities and Operations Committee

1. 2015-16 Bronco Student Center (BSC) Budget

- a. Chonlawan made a motion to approve the recommendation from the Facilities and Operations Committee for the 2015-16 Bronco Student Center (BSC) budget as a recommendation to the university, seconded by Taylor
- b. There was no discussion, Louis called the vote: 11/0/0, motion passed

III. DISCUSSION ITEM

A. 2015-16 Budget Deliberations for Annually Budgeted Groups

1. Financial Guidelines and Stipulations (attachment)

- a. Louis explained that the structure or format of the proposed document was different than the guidelines from last year. He noted that it was now divided up into sections according to the members who would be utilizing the guidelines:
 - i. General Guidelines
 - ii. Councils, Diversity Groups and ASI Annually Budgeted Groups
 - iii. Council Guidelines
 - iv. Student Clubs and Organizations
 - v. Mid-Year Budget Request(s)
- b. Louis stated that #1, a) through j) covered the purposes that ASI funds shall not be used for funding
 - i. Cora suggested a change to j), after the semi-colon to state, "...with the exception of ASI's insurance requirements for its program and service offerings..."
- c. Discussion took place on the introduction phrasing
- d. Louis reviewed #2 and #3, there were no comments or changes
- e. He reviewed #4 and suggested a change from "frozen" to "suspended for the remainder of the fiscal year..."
- f. He reviewed #5, #6 and #7
 - i. Discussion took place on #6
 - ii. Cora stated that she would like to provide new language for #6 by working with Krista
- g. Louis reviewed #8, #9, #10 and #11
 - i. Discussion took place on #8 and #10
- h. Louis reviewed #12, #13, #14 and #15
 - i. Discussion took place on #15
- i. Louis reviewed #16
 - i. Discussion took place and Jared suggested that "A representative from..." be added to the beginning of #16
- j. Louis reviewed #17
 - i. Discussion took place and Byron suggested that "...in good standing with the Office of Student Life and Cultural Centers to be..." be added to the middle of #17
- k. Louis reviewed #18 and #19
 - i. Discussion took place on #18

- I. Louis reviewed #20
 - i. Discussion took place on #20
- m. Louis reviewed #21 and noted that groups could now request more than once from the Finance Committee as long as the total requests do not exceed \$5,500 and the per person limit changed from \$500 to \$750 per person
- n. He reviewed #22, #23, #24, #25 and #26
 - i. Barny suggested that #26b. remove the reference to the ASI By-Laws
 - ii. Cora suggested that it be replaced by the ASI Reserves Policy
- o. Barny suggested that in #2 the second sentence be removed regarding an ASI contract and be replaced with, "The appropriate documents or contracts are required to issue a payment check."
- p. Discussion took place regarding #20 and situations regarding suspended funds
- q. Cora encouraged everyone to submit any further edits, substantial or non-substantial, to Fayz or Louis before the next meeting as she confirmed that this would be an action item
- r. All non-substantial edits referenced throughout the meeting, such as dashes, commas, capitalization, etc. would be included in the revised document

Louis adjourned the regular session at 4:21pm to move to Executive Session

IV. EXECUTIVE SESSION

- A. Action Item
 - 1. The job description for the Creative Design Coordinator was approved
- B. Discussion Items
 - 1. ASI and BSC Budgets for 2015-16 – Personnel related matters were discussed
 - 2. Job Descriptions
 - a. Director of Financial Services was discussed
 - b. Associate Director for Financial Services was discussed
 - 3. The staffing for the Aquatics Program was discussed

V. ADJOURNMENT

- A. Next Senate meeting will take place on Thursday, May 14, 2015, 3:00 – 5:00pm, in the England Evans room
- B. Louis stated that senate meeting 2014-15:22 was adjourned at 4:38pm

MINUTES SUBMITTED TO:

Louis Harfouche, Chair of the Senate

Date

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MINUTES APPROVED AT SENATE 2014-2015: _____

Vicki Jackson, Student Government Coordinator

Date

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