



**ASI SENATE MEETING**  
**Thursday, April 2, 2015**

**Cora M. Culla**  
**ASI Executive Director's Report**

**1. SUBJECT: TGIF Process**

**DETAIL:**

- The attached summary for the TGIF process was formulated at a meeting attended by Fayz Ashker, Andrea Cendejas, Christine Zheng, Barny Peake and myself. This document was emailed to the ASI Senators and Cabinet for comment. Fayz and Christine will move forward with this process for Spring Quarter, so we can guide the requesting groups accordingly.

**2. SUBJECT: Student Activities and Programs**

**DETAIL:**

- First Friday, April 3<sup>rd</sup>: Take Back The Night
  - Rally, March, Speak Out! Reclaim the Streets & Protest Sexual Violence!
  - 6 PM: Live Band (live music provide by Sheilas Take a Bow, an all-female Morrissey & Smiths tribute band), Food Vendors, Clothesline Project & Resource Fair
  - 7 PM: Rally, Speakers, Testimonials & Spoken Word
  - 8 PM: Take Back the Night Protest March
  - 9 PM: Survivor Speak Out @ Bronco Student Center, Ursa Minor (Bldg. 35, Room 2135)
  - This event is free

**3. SUBJECT: Facilities Management**

**DETAIL:**

- Personnel Updates
  - Associate Director, Campus interviews will be held on April 13<sup>th</sup> and 17<sup>th</sup>
  - Building Services Engineer, Campus interviews will be held on April 7<sup>th</sup>, 21<sup>st</sup> and 22<sup>nd</sup>

## **ASI Executive Director's Report**

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- Facilities Assistant, Campus interviews will be held on April 14<sup>th</sup> (One of the Building Services Engineer candidates will also be interviewing for this position as well)
- Spring Quarter DSA STAR Award
  - Joseph Gallegos, Custodial Coordinator is a DSA Star Award recipient for Spring Quarter

### **4. SUBJECT: Financial Services**

#### **DETAIL:**

- Please join us in welcoming Sandra Estrada, the new temporary Accounting Analyst for Financial Services

Meeting Regarding Process for Funding Requests from The Green Initiative Fund (TGIF)  
March 11, 2015

ATTENDEES: Fayz Ashker,  
Andrea Cendejas  
Cora Culla  
Barney Peake  
Christine Zheng

1. All funding requests for TGIF will be completed using the ASI Mid-Year Budget Request template and submitted to the ASI Treasurer. The Mid-Year Budget Request template shall include the following:
  - a. Budget Request Form
  - b. Line Item Explanation
  - c. Program Justification (Per attached)
2. The ASI Treasurer shall refer requests for TGIF funding to the Sustainability Committee, which serves as an advisory body to the Finance Committee, and coordinate with the Secretary of Sustainability accordingly.
3. The Secretary of Sustainability shall place the funding request as an agenda item for the next scheduled meeting of the Sustainability Committee as a Discussion Item and coordinate with the requesting group on:
  - a. Completion of the attached questionnaire
  - b. Attendance of the scheduled meeting, and
  - c. Arrangements for the presentation of the funding request at the meeting
4. The funding request becomes an Action Item at the next meeting of the Sustainability Committee. The motion shall be “to advise the Finance Committee to consider the funding request from TGIF”, without reference to the amount to be funded.
5. On the advice of the Sustainability Committee, the ASI Treasurer shall place the funding request on the agenda for the Finance Committee as a Discussion Item. The ASI Treasurer shall coordinate with the requesting group on the presentation of the funding aspects of the request to the Finance Committee.
6. The ASI Treasurer shall place the funding request on the next meeting of the Finance Committee as an Action Item. The Finance Committee shall take action on funding requests that are less than \$2,500 and recommend to the ASI Senate any funding requests for \$2,500 and over.
7. The ASI Treasurer shall coordinate the placement of funding requests for \$2,500 and over on the ASI Senate agenda, with the ASI Vice President. The ASI Treasurer shall coordinate with the requesting group on an abbreviated presentation of the funding request to the ASI Senate.

# The Green Initiative Fund (TGIF)

## Response to Questionnaire

1. Is your organization registered with the Office of Student Life/Cultural Centers?
2. What is the purpose of your organization?
3. Provide a list of officers and advisors for your organization and their contact information.
4. Describe the project or activity that your organization is requesting funding for, to include the following information at a minimum:
  - a. What are the goals of your group?
  - b. Provide important dates including, but not limited to, start and end dates.
  - c. How will this make Cal Poly Pomona more sustainable?
  - d. What will the students learn from their involvement with the program?
  - e. Provide the list of collaborating departments/organizations outside of ASI.
  - f. What are your plans for funding the program in the future?
  - g. What are your plans for sharing or marketing program/project outcomes?
  - h. Provide any other supplemental information.
5. How many students will benefit from or be served by this program or project?

## **ASI Mid-Year Budget Request Program Justification**

1. What is your program? Give brief description.
2. When is your program taking place? Where?
3. How many students from your organization are attending?
4. Have you attended this event before?
5. Is this program a competition?
6. How does this program benefit the students at Cal Poly Pomona?
7. Is your program receiving other sources of funding, i.e. ASI Council, IRA Fund, Administrative Fund, etc?
8. Does your program promote sustainability for our campus? If so, please explain.



## **ASI SENATE MEETING**

**April 2<sup>nd</sup>, 2015**

**Taylor Young**

**Senator Pro Tempore**

**CCHM Senator**

### **Senator Pro Tempore Updates:**

**SUBJECT: Facilities and Operations Committee**

**DETAILS:** First meeting of Spring Quarter is expected to meet on Friday, April 10th in Pegasus, BSC at 1:00pm-3:00pm.

### **CCHM Senator Updates:**

**SUBJECT: Hospitality Week by NSMH**

**DETAILS:** CPP's National Society of Minorities in Hospitality (NSMH) is hosting Hospitality Week from Monday, March 30<sup>th</sup> to Friday, April 3<sup>rd</sup>. Events include Hospitality Spring Picnic & Pineapple Hunt, Iron Chef Cook-off, Industry Panel Advice, and Hospitality Hunger Games. All events are held at Collins College. For more information, please feel free to contact me or Hunter Yamasiro, HSMH President (htyamashiro@cpp.edu).

**SUBJECT: Become a Collins Ambassador**

**DETAILS:** The Collins Ambassador Program is designed to provide students in the Collins College a unique leadership opportunity. Ambassadors are involved with outreach, recruitment, and public relations activities for the College. Those students selected to serve will gain valuable experience working with a team of students, interacting with the public, and developing leadership and career skills. Download the [2015-2016 Collins Ambassador application](#) and submit the completed form to [Carolina Sanchez](#), Student Services Coordinator by email, in person, or through campus mail (79B-2210A) by 5 p.m. on **Wednesday, April 15.**

**SUBJECT: Collins College is on Snapchat**

**DETAILS:** Add Collins College on Snapchat for behind-the-scenes look at some of our college's great events! Username – *collinscollege*

**SUBJECT: Sommelier Exam Offered Soon**

**DETAILS:** The Guild of Sommeliers will once again offer Cal Poly Pomona students the opportunity to take the popular Court of Master Sommeliers Level One Exam. A fee of \$150 covers the exam, training as well as food and beverage for students. The course and

exam will take place on **April 10 and 11**. Interested parties who are CPP students or alumni should [register here](#) or contact me.

**SUBJECT: The Grand Affair**

**DETAILS:** HMC and The Collins College invite everyone to The Grand Affair on Friday, April 17<sup>th</sup> from 6:30 to 11:00pm at the Kellogg House. It will be an elegant event open to all Collins students, faculty, staff, and their guests. This social will be a great way for all those involved at the College to celebrate another successful school year. Attendees are encouraged to dress their best in formal attire for the "007 Casino Night" theme. [Purchase your Early Bird tickets](#) and VIP parking online before April 4th!

**SUBJECT: Volunteers Needed**

**DETAILS:** The Southern California Tasting & Auction is coming up on **Sunday, May 3<sup>rd</sup>** from 1 to 4 p.m. There are 6-hour shifts in the tasting area with restaurants, wineries and breweries. There is also a need for students who have experience pouring wine or beer who can pour for distributors of Southern Wine & Spirits who are not attending the event but donating product. For more information, please contact me.



Melanie Young  
Business Senator  
April 2, 2015

Council Updates

- a. CBARN
  - i. We are working to solidify CBARN.
  - ii. CBARN occurs on May 15, 2015





## **SENATE MEETING REPORT**

**Kimberly Rotunno**  
**Agriculture Senator**

**Senate Meeting**

**~~~4/2/15 ~~~**

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1. Subject: E-Board Elections
  - a. We have a full Executive Board elected and ready to train for next year's Council.
2. Subject: Ag Career Fair, April 14
  - a. The Dean's office has requested council to assist in planning an Ag Career day this year. There has not been a full college career day for a few years due to low attendance, so we will be working extra hard this year to improve its success. Our responsibilities include gathering ideas for employers to invite and providing incentives for students to attend.
3. Subject: Ag Land Preservation
  - a. Ag Council will be taking a vote on a formal statement to administration, stating our views and concerns for the housing project that involves the horse pastures.

### Personal Goals Status:

1. Subject: ASI Tip of the Week
  - a. Posted in the Ag building and on Ag Council's Facebook page every week. I'm currently looking for more ideas on what information would be valuable to share with clubs and students.
2. Subject: Animal Units Access
  - a. After meeting with a professor that teaches at the animal units and the head of the Animal Science Department, I was directed to meet with the Director of Parking and Transportation Services, Michael Biagi. After meeting with him, I have received some insightful background information about the safety issues with classes at the Animal Units. So far, I have received full support of this project by each person I have met with.

- b. I have met with Daniel Johnson, Director of Facilities Design & Construction, who has said he will take the information I gave him and present it to his team. If they decide not to take action, I will begin working on more ways to bring attention to the issue.
- c. I have followed up with Daniel Johnson, but he has not been able to present my idea yet.



## SENATE MEETING REPORT

Name: Deena Wahba

Position: Senator-At-Large, MCC

April 2<sup>nd</sup>, 2015

### **Council Updates:**

1. Subject: Council updates

The Hunger Banquet was a successful event with about 150 attendees.

2. Subject: E-Board Elections

MCC is currently in the process of receiving nominations to serve on next year's executive board.

### **Position Updates:**

1. Subject: Council Survey

-Meeting with SIC Senator and Senator Pro Temp to create a survey

2. Middle Eastern Cultural Center

-Meeting with Thavery (APISC) to discuss my role in the potential of developing a Middle Eastern Cultural Center for this underserved community

-In the process of scheduling meetings with Middle Eastern clubs to reach consensus on what they would like to see in a new Middle Eastern Cultural Center

-Met with Armenian Student Association to find volunteers to sit on an informal committee and discuss options. Seeking other clubs to participate



## SENATE MEETING REPORT

Colin Danahy  
Engineering Senator  
For April 2<sup>nd</sup>, 2014

1.     **SUBJECT:** Elections  
DETAIL: Engineering Council will have our elections for next year's officer positions this week at during our first meeting of Spring quarter.
  
2.     **SUBJECT:** ECLR  
DETAIL: Engineering Council will be hosting ECLR again this year and we are looking for ASI Senators/E-board to lead a diversity training/leadership workshop.
  
3.     **SUBJECT:** Disability Awareness event Planning committee  
DETAIL: Disability Awareness event month is April and there are about 7 activities planned including a showing of the Theory of Everything, a pet therapy, Art with Impact, a keynote speaker, and a presentation on mental health. Stay tuned for more info.
  
4. **SUBJECT:** Career Panel  
DETAIL: I along with the rest of Engineering Council will be hosting an engineering career panel on Thursday April 30<sup>th</sup> at U-hour in the BSC. We will be serving pizza to engineering students who come and will have five panelists from various engineering companies. We will also be presenting to Finance committee for funding at their next meeting.



## SENATE MEETING REPORT

**Chonlawan Khaothiemsang**  
**Science Senator**

**April 2, 2015**

### **Council Updates:**

- 1. Subject: First General Meeting of Spring Quarter**  
**Details:** Science Council will be having its first Spring 2015 general body meeting on April 9, 2015 at 12:00 pm in 8-48. Meetings will be held every other week.
- 2. Subject: Science Council 2015-2016 Executive Board Elections**  
**Details:** Science Council 2015 – 2016 Executive Board nominations will be held during the third general body meeting of Spring quarter, May 7, 2015. Science Council 2015 – 2016 Executive Board elections will be held during the fourth general body meeting of Spring quarter, May 21, 2015. These dates were chosen in compliance with our bylaws.
- 3. Subject: Relay for Life of Cal Poly Pomona 2015**  
**Details:** Science Council will be participating in Relay for Life of Cal Poly Pomona 2015. To sign up under the Science Council team, go to [relayforlife.org/calpolypomonaca](http://relayforlife.org/calpolypomonaca) and join Science Council.
- 4. Subject: Science Demonstrations**  
**Details:** Science Council will be holding another Science Club Demonstration day. This event allows our clubs to show case their fields of Science, promote their clubs, and spread scientific literature and scientific interest across the campus.
- 5. Subject: Science Council Banquet**  
**Details:** Science Council will hold its end of the year banquet at Kellogg Mansion on May 22, 2015. The executive board for Science Council 2015-2016 will be announced along with Club of the Year, Advisor of the Year, and other awards.

**Position Updates:**

**Subject: Student Health Advisory Committee**

**Details:** S.H.A.C. will be hosting its very first Open House on April 7, 2015 from 11:30 am – 1:00 pm.

A tour of the facility and services, fitness assessments, and a prize wheel are a few activities that attendees may participate in. The purpose of this event is to make students aware of the health and counseling services that are available through their tuition. Also, this is for the committee to learn more about students, why they use, or don't use, the services, and common misconceptions.

I have contacted Interhall Council's Programming chair and Resident Life Coordinators to help promote the event.

**Subject: Semester Conversion Steering Committee**

**Details:** I am newly appointed to this committee as a designee for James Cox. The committee demonstrated high appreciation and care for students' concern and their ability to achieve student success and graduation initiatives. The committee will be looking to ASI to be the forefront for receiving student input.



## **SENATE MEETING REPORT**

**Jai Oni Sly**  
**CEIS Senator**

**SENATE MEETING**  
**March 12<sup>th</sup>, 2015**

**Subject: CEIS Council Elections**

**Details: CEIS council will be holding elections Tuesday April 21<sup>st</sup> at u-hour.**



## SENATE MEETING REPORT

**Benjamin Murdock**  
**Senator-at-Large, Student Interest Council**  
**For April 2, 2015**

### Council Updates

1. **Subject:** 1st Meeting of Spring Quarter  
**Details:** SIC will be having its first meeting of the Winter Quarter on April 10, 2015 at 3:00pm in Ursa Minor.
2. **Subject:** The Crowning of the Bronco Court  
**Details:** We have our new court and will begin rehearsals for the Crowning of the Bronco Court event which will be happening in Wednesday, May 13, 2015 at 6pm in Ursa Major
3. **Subject:** Updating By-laws  
**Details:** SIC voted to pass the changes to our By-laws. 39/0/0
4. **Subject:** SIC Financial Guidelines and Stipulations  
**Details:** SIC passed the Financial Guidelines and Stipulations with a vote of 38/0/0

### Personal Updates

1. **Subject:** Meeting with Shelby Long  
**Details:** I will be setting up a meeting with Shelby Long of Campus Rec to talk about the possibility of the new Sports Council.
2. **Subject:** Creating a survey for the new councils  
**Details:** I received the surveys from my council and will compile the answers to make it easier for people to see.
3. **Subject:** Student Health Advisory Committee  
**Details:** S.H.A.C. is having an open house event on April 7<sup>th</sup> from 12-2pm which will showcase all of the different resources that the Student Health Services has.





## SENATE MEETING REPORT

Jake "Long" Ly ASI Senator-At-Large, IHC University Housing Services  
For April 2<sup>nd</sup>, 2015

1. **SUBJECT:** New Executive board  
**DETAIL:** Election happened on Wednesday April 1<sup>st</sup>, 2015  
All new Executive board is elected and will start their term on week 10.