

**BEAT Meeting Minutes**  
Bronco Student Center – Lyra – 11/21/14- 12:02 PM

**I. Preliminaries**

**Call of Order:**

Called to order by Secretary of Programs and Services (*Marisol*): *Time – 12:02 PM*

**Roll Call:**

*Present:* Hana, Andrew, Aivan, Isolde, Iram, Sydney, Xyrine, Patricia, Jeffrey, Deena, Marisol, Sarah

*Excused Tardy:* Maria-Lisa, Cathee

*Excused Absence:* Barney

*Absent:*

*Guest(s): None*

**Quorum Check:** Quorum was met.

**Approval of minutes:** Approved by Isolde, second by Aivan (8-0-0)

**Approval of Agenda:** Approved by Andrew, second by Isolde (8-0-0)

*Additions & Corrections:* None

*Agenda motion:* Passed by Marisol

**II. Open Forum: N/A**

**III. Action Items: N/A**

**IV. Discussion Items:**

**1. Traveling Show**

- a. Lots of fun, high energy and a good turnout. A lot of demand or interest to have additional traveling shows. Get more volunteers involved.

**2. Drag Bingo**

- a. Smooth set up with lots of volunteer help. Plenty of involvement from attendees. Slight cupcake mishap with colors (Something to note about communication with Foundation).

**3. NACA Recap**

- a. A lot of good variety with acts and musicians. Looking into contacting various LA based acts. Presentation by Sydney. Information about attended educational sessions such as marketing, technical, collaborations, getting input and Communication. Ideas include creating an Instagram for Billy Bronco, collaborating with Starbucks on campus, giving away free drinks with handbills attached, incentives for bringing friends, etc.

- i. Acts to consider: Kane Smego (Spoken Word), Nash Fung, Chris Bange, Josh McVicar (Magicians), Drew Lynch, Samuel J. Comroe, Dan Ahdoot (Comedians). Thick as Theives, Branches (Musicians) .

## **V. Information Items:**

### **1. Homecoming Updates**

- a. Concert concerning BEAT. \$25,000 budget. Looking into ideas for artists. Want music throughout the entire event. February 21<sup>st</sup> 11-5pm. Basketball game at 5 to 8pm.

### **2. Key Information:**

- a. BEAT chairs attaining keys. Additional Key agreement to come out for chairs to sign. Make sure that you are courteous of everyone using break rooms.

### **3. Budget Presentation.**

- a. Given by Jeff, updates on amounts what we can do and forecasts of how we can make the current amount work.

## **VI. Report Items (Verbatim per Document of BEAT members):**

### 1. Music Chair: Hana Kim:

- Traveling show
- Making playlist for drag bingo
- Staking

### 2. Music Chair: Andrew Densmore:

- NACA trip
- CPP's Got Talent quote received for marketing - \$160
- CPP's got talent auditions
- Selected artists to be in CPP's Got Talent finale
- Traveling Show planning and execution
- Emailed each selected contestant for CPP's got Talent Show

### 3. Outreach Chair: Aivan Chung:

- Had 1:1 with advisor and Marisol
- Get in contact with Volunteers

### 4. Programming Chair: Isolde Alfaro

#### Drag Bingo Nov. 20

- Had 1:1 with ML and checked SAN files to ensure everything was ready
- Executed event and was present from set up to tear down
- More details of the event to be in event evaluation

#### Kuddling with Kittens / Puppies in the Park Feb.3/5

- No progress

#### Makeover Mayhem Mar. 3

- No progress

Speed Friending Jan. 22

- No progress

Misc:

- Helped out with the Traveling show Green Room

5. Programming Chair: Iram Khajawall

- November 17<sup>th</sup>, 2014
- -Spend most of my office hours searching for potential professional magicians
  
- November 19<sup>th</sup>, 2014
- -Helped Xyrine finding Velcro Wall for midnight madness
- -Worked Beat around the Bric Concepts and decoration ideas
  
- November 20<sup>th</sup>, 2014
- -Worked on another interview with potential student magicians
- -Went to Traveling Show and helped out a bit for couple of hours
- -Went to Drag Bing in the evening as well to help out Xyrine and Isolde
  
- November 21<sup>th</sup>, 2014
- -Interview with a student magician
- -Went to BEAT Conference
- -Working on finding potential magicians for the Magic Show

6. Programming Chair: Sydney Martinez:

November 18, 2014

- 1:1 with chill and ML about 70s madness
- Emailed 4k0 more details
- Set up an audition and interview time with a magician for Friday

November 20, 2014

- Talked to Natalie about props for 70s madness
- Emailed the LED Dance Floor Company W9 Form

November 21, 2014

- Made posters for 70s madness
- Received tie dye order
- Discussed where everything was going to go for 70s madness with chill and ml and xyrine

7. Programming Chair: Xyrine Dapal

Drag Bingo

- Created vouchers for Disneyland and Knott's
- ML signed the vouchers
- Set up, ran, and cleaned up the event

Midnight Madness

- Contacted Magic Jump for last minute Velcro Wall rental
- Order more decorations

8. Senator Pro-Temp Designee: Deena Wahba: N/A

9. MDPR Representative: Patricia Guevarra: N/A

10. Assistant Secretary of Programs and Services: Jeffrey Cuevas

- Worked on Budget items during the week. Met with ML to finalize.
- Helped and attended at Traveling Show
- Helped and attended at Drag Bingo
- Gave Budget Presentation during last meeting.

11. Advisor: Barnaby Peake: N/A

12. Advisor: Sarah Bauer: N/A

13. Advisor: Maria-Lisa Flemington: N/A

14. Advisor: Cathee Hill: N/A

15. Secretary of Programs and Services: Marisol Aguayo

- Helped with Traveling Show
- Helped with Drag Bingo
- Had last cabinet meeting
- Attended second Homecoming meeting

**Sponsorships/Partnerships:** N/A

**Adjournment:** 1:07 PM