

BEAT Meeting Minutes
Bronco Student Center – Lyra –03/06/15

I. Preliminaries

Call of Order:

Called to order by Secretary of Programs and Services (*Marisol*): Time – 12:04PM

Roll Call:

Present: ML, Raul, Andrew, Jeff, Hana, Isolde, Iram, Marisol, Xyrine, Deena

Excused Tardy: Sydney, Aivan, Sarah

Tardy:

Excused Absence – Cathee

Absent: - Patricia

Guest(s):

Quorum Check: Quorum was met.

Approval of minutes: Passed by Marisol

Approval of Agenda: Passed by Marisol

Additions & Corrections:

+ Discussion Item: BEAT Swag

Agenda motion: Passed

II. Open Forum: N/A

III. Action Items:

1. Spring Volunteer Meetings

- i. Aivan requesting funding for food at Meetings. Food includes Sandwiches, Pizza, etc. Requesting \$500.

1. Motion By Isolde, Second by Hana (Passed 7-0-0)

2. BEAT Banquet

- i. Requesting \$800. \$700 for food and rest for awards. Appreciation event for all the work volunteers have done. Kellogg West or Taco Bar. Friday, May 22nd 5 to 7 pm.

1. Motion by Hana, Second by Isolde (Passed 7-0-0)

2.

IV. Discussion Items:

3. Poetry Slam

- i. Presentation by Sydney for the poet currently being looked at for event. Consensus from BEAT is all approval and plan to book artist ‘

4. Makeover Mayhem

- i. Set up was easy enough. The vendors were a little demanding and could have been more respectful. Noting this for future encounters with any other vendors that have similar requirements.

5. Volunteer Meeting

- i. Volunteer meetings are great and Aivan is doing a great job with her energy and getting people involved.

6. MyBAR

- i. Presentation by Raul on MyBAR and our feedback on it. A lot of BEAT chairs and those attending meeting agree that MyBAR could be a lot better in terms of functionality and design.

7. BEAT Swag

- i. Passed around amounts of what Aivan has compiled for swag purchases. Total comes out to \$3400.02 for Hoodies, T-shirts, Pencil Cases, Post-Its, and highlighter pens. BEAT chairs in attendance approve of the items being purchased.

V. Information Item

- a. Minor conflict with IHC at this quarters midnight madness and having them work another station in addition to their primary one. There have been concerns expressed to us regarding this and not having it happen again.

VI. Report Items (Verbatim per Document of BEAT members):

1. Outreach Chair: Aivan Chung:

- Retreated Midnight Madness's W-9
- Held monthly volunteer meeting
- Got food quote for the banquet
- Had 1:1 with advisor for social media

2. Programming Chair: Iram Khajawall:

- **Midnight Madness**
- -updated Budget Worksheet
- -In process of finding actors for Midnight
- -Drew posters for each stations
- -Received Petty Cash for materials
- **BEAT around the BRIC**
- -Had one-on-one meeting with CHILL, ML, and Andrew
- -Updated my budget worksheet
- -Confirmed food quote

- **Movie Night:** No progress
 - **Night Market:** Helped the PowerPoint Presentation with Sydney.
3. Programming Chair: Sydney Martinez:
 - Makeover Mayhem was a success!
 - Contacted designers for my events and told them what I wanted on posters
 - Spoke with Kane Smegos manager and got contact info
 - Presented Kane to BEAT, and approval to get him was granted
 4. Programming Chair: Xyrine Dapal:

Movie Night

 - Brainstorming other ideas as favors
 - Thinking of possibly having a polaroid photobooth with a giant cutout of the movie's characters.
 - Trying to bring in Dip n Dots

Bronco Race

 - No progress
 5. Programming Chair: Isolde Alfaro
 6. Music Chair: Andrew Densmore:
 7. Music Chair: Hana Kim
 8. Senator Pro-Temp Designee: Deena Wahba: N/A
 9. MDPR Representative: Patricia Guevarra: N/A
 10. Assistant Secretary of Programs and Services: Jeffrey Cuevas
 - Contacted Vlad for DJ'ing Midnight Madness
 - Filled out Performance Contract / received W-9 for Sarah's review
 - Filled in general budget sheet items
 - Currently about 20 percent through Budget Presentation for Senate in April
 - Going to set up meeting times with Marisol to find a plan of action for creating presentation
 11. Secretary of Programs and Services: Marisol Aguayo:
 - Had 1:1s with all the BEATies
 - Met with James to discuss how the quarter is going
 - Met with all the advisors
 12. Advisor: Barnaby Peake: N/A
 13. Advisor: Sarah Bauer: N/A
 14. Advisor: Maria-Lisa Flemington: N/A

15. Advisor: Cathee Hill: N/A
Sponsorships/Partnerships: N/A
Adjournment: 12:53 PM by Jeff