

BEAT Meeting Minutes
Bronco Student Center – Lyra – 02/27/15

I. Preliminaries

Call of Order:

Called to order by Secretary of Programs and Services (*Marisol*): *Time – 12:10 PM*

Roll Call:

Present: Maria-Lisa, Cathee, Andrew, Jeff, Iram, Isolde, Sydney, Marisol, Xyrine, CK

Excused Tardy: Aivan

Tardy:

Excused Absence – Hana, Sarah

Absent: - Patricia

Guest(s): Raul

Quorum Check: Quorum was met.

Approval of minutes: Passed by Marisol as chair

Approval of Agenda: Passed by Marisol as chair

Additions & Corrections: None

Agenda motion: Passed

II. Open Forum:

III. Action Items:

1. State of our Community
 - i. Motion to move to Spring Qtr. – Motion by Jeff, Second by Isolde (Passed 7-0-0).
2. Beat Around the Bric
 - i. Requestion addtl. Funds for covering costs of paying DJ's as well as amount of food. (\$300) – Motion by Xyrine, Second by Isolde (Passed 7-0-0).
 - ii. EMS contacted back and looking to provide potential giveaways incl. tickets to events.
3. Poetry Slam
 - i. Allocated \$2400 – Motion by Jeff, Second by Isolde (Passed 7-0-0)

4. Night Market (May 1st) – Intertwine with Rock the Commons
 - i. Allocated \$2100 – Motion by Isodle, Second by Andrew (Passed 7-0-0)
5. Volunteer Meetings
6. BEAT Banquet

IV. Discussion Items:

1. Homecoming
 - i. Went well overall. Band was great and usually minor issues showed such as late sound checks. All events were fun incl. ferris wheel and petting zoo. Council letters were very popular. Very fast clean up due to a lot of help.
2. BEAT Photoshoot
 - i. Aivan proposed a shoot to promote ourselves as the faces of BEAT. Discussing where to take the shoot and what to where. What props to include, etc.

- V. 1. Creative Request
- a. Remember to request these soon enough for your event. Don't put off responding to Basecamp and give designers a general direction to get started on the project.

VI. Report Items (Verbatim per Document of BEAT members):

1. Outreach Chair: Aivan Chung:
 - Updated BEAT volunteer proposal for spring quarter
 - Got food quote for the volunteer meeting
 - Tabled on thursday
 - Had 1:1 with advisors about Social Media posts
 - Walked through: Midnight Madness

2. Programming Chair: Iram Khajawall:

BEAT Around the BRIC

- Purchases done
- Had one-on-one meeting with CHILL, ML, and Andrew
- Finalized DJ contracts
- Fliers Printed out
- Updated Event Budget Worksheet

Midnight Madness

- Contacted Allison for Cha for Tea Free samples
- Updated Event Budget Worksheet
- Finished setting up the entire BSC building
- Fliers all ready for approval and printing

Night Market:

Worked on program proposal and budget list with Sydney

Movie Night:

Looked up list of movies

Food Quote finished

3. Programming Chair: Sydney Martinez:
N/A

4. Programming Chair: Xyrine Dapal:
You Make My Heart BEAT
-Updated report

Movie Night

-Decided to pick Big Hero 6 as the movie

-Contacted custom cape maker as favors

Bronco Race

-Brainstormed with Aivan

5. Programming Chair: Isolde Alfaro

Makeover Mayhem Mar. 3

- Got Marinello's Ontario campus to come out to the event
- Emailed parking services for parking passes
- Ordered Einstein's sandwiches and bagels for artists
- Emailed volunteers and the service fraternity

6. Music Chair: Andrew Densmore:

- EMS radio is interested in helping out with beat around the bric
- Contracts for each DJ are completed
- Decorations for beat around the bric are ordered
- W9 forms are being completed by the DJs
- AV is confirmed for beat around the bric

7. Music Chair: Hana Kim

N/A

8. Assistant Secretary of Programs and Services: Jeffrey Cuevas

- Created draft presentation for Budget 2015-2016
- Updated new general document for BEAT events and details
- Budget updates

9. Secretary of Programs and Services: Marisol Aguayo:
- Worked on the second State of Our Community
 - Decided to move it to spring
 - Had a difficult time getting more than one staff member
 - Sensitive topic, we want to cover all grounds to be safe
 - Helped out with the concert component of Homecoming

10. Senator Pro-Temp Designee: Deena Wahba: N/A

11. M DPR Representative: Patricia Guevarra: N/A

12. Advisor: Barnaby Peake: N/A

13. Advisor: Sarah Bauer: N/A

14. Advisor: Maria-Lisa Flemington: N/A

15. Advisor: Cathee Hill: N/A

Sponsorships/Partnerships: N/A

Adjournment: 12:58PM