I) Preliminaries
   A) Call to Order at 3:02pm
   B) Quorum Check

       Christine Zheng, ASI Secretary of Sustainability, Chair

       Voting Members:

       James Cox, ASI President
       Colin Danahy, ASI Engineering Senator
       Katarina Kushin, ASI ENV Senator
       Andrew Densmore, ASI BEAT Chair
       Michael Adams, Student-at-Large
       Leilani Schelstrate, Student-at-Large – **Excused Absence**

       Advisor:

       Barnaby Peake, Director of the Bronco Student Center – **Excused Absence**
       Vacant, University Sustainability Official

   C) Agenda Changes
     1) There were no agenda changes.

   D) Approval of Minutes
     1) Minutes from January 20ᵗʰ, 2015 were approved as written by Christine, as chair

   E) Introduction of Guests
     1) No guests.

   F) Open Forum
     1) James announced there would be free LSAT testing on February 18ᵗʰ and one other date

II) Action Item
   A) There were no action items.

III) Discussion Items

   A) TGIF
     1) Christine gave an update that Rules and Policies Committee is currently working on outlining the process that clubs will go through to access TGIF. She added that she and Barny would be working with a small group of Rules and Policies Committee members that will help create the steps for clubs to follow. Christine gave a brief overview of the process that they are proposing right now.
   B) Club Presentation – The Green Team
     1) Christine explained that the club would not be able to attend this meeting however they should be at the next Sustainability Committee meeting.

        (a) There was short discussion on the questionnaire that The Green Team filled out for the committee
- 2) Discussion took place on what details the clubs should present to the committee including:
  - (a) Budget
  - (b) Project details
  - (c) Faculty support
  - (d) Additional questions that may arise from the questionnaire
- 3) Andrew would determine any BEAT events that they could table at to promote TGIF
- 4) James suggested Christine with Jasmine Andino to talk to the council presidents as they would be the more appropriate group to reach out to
- 5) Michael suggested Christine send an email out to clubs listed under Sustainability Clubs on Outlook that he put together last year

C) Bike Week
- 1) Michael explained that the event schedule is still being worked on. Some of the planned events include a bike tour, movie night, daily breakfast for cyclists, round table and panel discussions, and a sustainability fair.
- 2) James suggested the Bike Week committee talk to Parking and Transportation Services
- 3) Per James' question, Michael explained that the left over bike lights are in the bike shop on campus
- 4) James shared that David Flores emailed him over the summer asking about TGIF in order to get bike lights
- 5) James cautioned what they say if there is media present at any of the Bike Week events
- 6) Colin was going to share an article with Michael regarding their be maximum limit on the number of cars on the road which will increase the need for alternative transportation
- 7) James asked about the cycle-thon, pus for America, which is actually put on by Pi Kappa Phi

D) Earth Week
- 1) Christine gave a brief update on the status of Earth Week. She is still working on meeting with the Green Team to put together what events and activities they will put on during the week. She will also share the poster that MDPR put together with the committee.
- 2) Michael provided a brief review of Earth Week last year
- 3) Katarina shared that ENV Council was interested in participating in Earth Week

E) Sustainability Website
- 1) Christine gave an update of what is on the website right now and what they plan on adding in the future

IV) Information Items
A) Sustainability Committee Code
- 1) Rules and Policies is still working on developing the process that clubs will go through as it pertains to the Sustainability Committee

V) Adjournment
A) Meeting was adjourned at 3:25
B) Next Meeting: February 24th, 3pm-4pm, BSC – Senate Chambers Conference Room