



# ASI Senate Meeting

## Minutes

2014- 2015:14 Thursday, February 12, 2015, 3:00PM –5:00 PM, BSC, 2nd Floor, England Evans

### I. PRELIMINARIES

#### A. Call to Order

1. Chair Louis Harfouche called Senate 2014-2015:14 to order at 3:01pm

#### B. Quorum Check

##### 1. Voting Members:

Louis Harfouche, Vice President, Chair  
James Cox, President  
Kimberly Rotunno, Agriculture Senator  
Melanie Young, Business Senator  
Jai Oni Sly, CEIS Senator  
Jasmine Moore, CLASS Senator  
Taylor Young, CCHM Senator  
Katarina Kushin, ENV Senator  
Colin Danahy, Engineering Senator  
Chonlawan Khaothiemsang, Science Senator – **Excused Tardy**  
Deena Wahba, Senator-At-Large (MCC)  
Benjamin Murdock, Senator-At-Large (SIC) – **Excused Absent**  
Jared Tolbert, Senator-At-Large (Greek)  
Jake Ly, Senator-At-Large (IHC) – **Excused Tardy**

##### 2. Advisors:

Dr. Byron Howlett, Advisor  
Cora M. Culla, Executive Director

##### 3. Non-voting Liaisons:

Andrea Cendejas, Attorney General  
Fayz Ashker, Treasurer  
James Swartz, Academic Senate Rep. – **Excused Absent**  
Vacant, Staff Council Rep.  
Janeth Rodriguez, Alumni Association Rep  
Lois Munteanu, Bronco Athletics Assoc. Rep.

#### C. Approval of Minutes

1. The minutes for the January 29, 2015 senate meeting were approved by the chair as written

#### D. Agenda Changes

1. Louis stated that Reports would not be given verbally
2. The agenda was approved by the chair as amended

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E. Financial Status – Given by Fayz Ashker

1. ASI Total Revenue	\$ 9,579,995.00
2. ASI Total Expenses	\$ 3,581,807.00
3. Total Investments	\$11,629,062.00
ASI-Local Agency Investment Fund	\$ 4,069,461.00
BSC-Local Agency Investment Fund	\$ 7,559,601.00
4. ASI – NP & A Account Balance	\$ 116,033.00
5. ASI Prior Year's I Reserves	\$ 221,660.00
6. ASI Prior Year's II Reserves	\$ 127,518.00
7. ASI Prior Year's III Reserves	\$ 530,962.00
8. BSC On-Campus Reserves	\$ 1,478,317.00

F. Introduction of Guests

- |                 |                      |
|-----------------|----------------------|
| 1. Tommy Ward   | 4. Krista Smith      |
| 2. Neil Johnson | 5. Jonathan Fitzhugh |
| 3. Sarah Bauer  |                      |

G. Reports - Not given verbally, posted on the SAN

1. ASI Executive Director – Barny Peake on behalf of Cora M. Culla \*(attachment)
  - a. BSC Facility Issues
  - b. AOA Annual Conference
  - c. Scheduled Leave for ASI Executive Director
  - d. Email Migration
2. ASI Advisor – Dr. Byron Howlett Jr. – no report
3. Academic Senate Rep. – Dr. James Swartz – no report
4. Staff Council Rep. – Vacant
5. Alumni Rep. – Janeth Rodriguez - no report
6. Athletics Rep. – Lois Munteanu – no report
7. Senator Pro Tempore – Taylor Young \*(attachment)
  - Pro Tempore Updates:
    - a. Facilities and Operations Committee
  - CCHM Senator Updates:
    - a. Hospitality Management Council General Meeting
    - b. Dine with Disney at the RKR
    - c. Horsehill Valentine's Special
    - d. Hospitality Career Expo 2015
    - e. Wine Education Opportunities
    - f. Restaurant at Kellogg Ranch (RKR) Reservations
    - g. Hospitality Uncorked 2015
  - Personal Updates
    - a. HMC Organization Budgets and Registration Status
    - b. "Weekly Update" Emails are back!
8. Attorney General – Andrea Cendejas \*(attachment)
  - a. Council Work
  - b. Rules and Policies Committee
  - c. University-wide Committees

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9. Treasurer – Fayz Ashker \*(attachment)
  - a. Finance Committee Meeting
  - b. Annual Budgets
10. President – James Cox \*(attachment)
  - a. University-wide/ASI Committees
  - b. SIRF (Student Involvement and Representation Fee)
  - c. CHESS Conference
  - d. Next Student Trustee
  - e. Pizza with the Presidents
  - f. Fireside Chat with President Coley
  - g. Semester Conversion
  - h. Smoke Free Campus
11. Vice President – Louis Harfouche – no report
12. Senate Reports
  - a. Benjamin Murdock, Senator-at-Large, SIC \*(attachment)

Council Updates:

    - i. 4th Meeting of Winter Quarter
    - ii. The Crowning of the Bronco Court
    - iii. Revealing of the Bronco Court

Personal Updates:

    - i. Meeting with Temporary Advisor
    - ii. Creating a Survey for the New Councils
  - b. Chonlawan Khaothiemsang, Science Senator \*(attachment)

Council Updates:

    - i. Second General Meeting of Winter Quarter
    - ii. 30 Days of Social Justice – Care Packages
    - iii. President’s Meeting
    - iv. Treasurer’s Meeting
    - v. Career Info Forum
    - vi. Clubs to Recharter for 2015-16 Year

Position Updates:

    - i. Student Health Advisory Committee
    - ii. Biweekly Meetings with University Advisor
    - iii. Learning Assistants Program
  - c. Colin Danahy, Engineering Senator \*(attachment)
    - i. Engineering Week
    - ii. 7<sup>th</sup> Engineering Council Meeting
    - iii. Goals
  - d. Deena Wahba, Senator-at-Large, MCC\*(attachment)

Council Updates:

    - i. Council Updates
    - ii. Homecoming
    - iii. Quarterlies

Position Updates:

    - i. AB-540 Resource Center
    - ii. Middle Eastern Cultural Center

- e. Jai Oni Sly, CEIS Senator \*(attachment)
  - i. Teachers Education Events
  - ii. Golden Spoon Fundraiser
- f. Jake Ly, Senator-at-Large, IHC \*(attachment)
  - Position Updates:
    - i. Goals
- g. Jared Tolbert, Senator-at-Large, Greek \*(attachment)
  - i. Up 'Til Dawn
  - ii. Greek Weeks
  - iii. By-Law Changes
  - iv. Leadership Opportunities
- h. Katarina Kushin, ENV Senator \*(attachment)
  - Council Updates:
    - i. ENV Conference
    - ii. ENV Service Committee
    - iii. ENV Elections
    - iv. CPP Homecoming Letter Decoration
    - v. Proposal for ENV month
  - Position Updates: none
- i. Kimberly Rotunno, Agriculture Senator \*(attachment)
  - Council Updates:
    - i. E-Board Elections
    - ii. Pizza with the Dean, February 24
    - iii. Ag Beautification, February 28
    - iv. Ag Open House, March 7
    - v. Ag Career Fair, April 14
  - Personal Goals Status:
    - i. ASI Tip of the Week
    - ii. Animal Units Access
- j. Melanie Young, Business Senator \*(attachment)
  - Council Updates:
    - i. CBARN
    - ii. Galentine's Day
    - iii. Shadowing Program
    - iv. T-Shirt Competition

#### H. Open Forum

1. Barney Peake – gave a few details on BSC facility related issues, particularly a ceiling leak in front of the Student Government offices which was a different leak than the one that was repaired a few weeks back. He added that the elevator was shut down again and it was the fourth time that they had fixed this issue and it won't be operational until Tuesday. He noted that as this was probably a temporary fix, they had requested an estimate on major elevator repairs. He added that Cora was on vacation and he was only here today and Powell would be AIC in Cora's place starting Monday.
2. Dr. Byron Howlett, Jr. – stated that the CSU had mandated that all campuses conduct a Title IX sexual assault training and the program that was selected was called Agent

of Change. He noted that all campuses were required to have it in place by the end of June and students would not be allowed to complete registration if they had not taken it. He added that ASI student leaders were going to be part of a pilot group to gather their thoughts about it. He also noted RAs, OSLCC staff and all student athletes would be included in the pilot program.

## II. INFORMATION ITEMS

### A. Elections Update (attachment)

1. Tommy passed out the proposed Elections Packet and stated that the first two pages had been included in the senate packets as he was seeking the most input on those as they described the jobs for the senators, vice president and president as well as the requirements that were necessary for a student leader (page 3 and 4)
2. He also reviewed the proposed changes to the balance of the packet that was just handed out and were highlighted in gray. He asked that the timeline on page 6 and the balance of the packet not be handed out to constituents yet as he did not want it released until March 9<sup>th</sup>.
3. He emphasized that he had just learned that all items had to be turned into OSLCC and not the Dean of Students office
4. He reviewed the few changes and then the major changes highlighted on page 9, which was the ASI Candidate Agreement, and noted that most of the changes were in the Elections Code and some were pointed out by Andrea as concerns last year
5. Tommy noted that his signature would be required on all campaign posters and flyers
6. He reviewed the few differences on page 11 and 12 regarding identification criteria for endorsements
7. A question and answer session took place regarding the packet
8. Tommy invited any student leader to attend the Info Sessions to be available to explain their positions but it was not mandatory

### B. Proposed CSU Policy – Administration of Student Organization Funds (attachment)

1. Louis explained that this was brought to their attention last week and that the policy being proposed by the Office of the Executive Vice Chancellor would give the university president the choice to move the administration of the agency accounts to the university. He added that the policy had not been passed yet and this was an opportunity to share thoughts and opinions on it.
2. Barny explained that this policy was on the table and at this time we do not even know if President Coley or Dr. Steve Garcia would even be interested in handling the agency accounts. He added that there were phone conferences set-up to discuss the policy.
3. Louis explained the difference between agency and ASI accounts
4. A brief discussion took place to clarify the implications and give opinions

## III. ACTION ITEMS

### A. Recommendation from the Finance Committee

1. Nu Alpha Kappa \$5,475 NP & A
  - a. Jai Oni made a motion to approve Nu Alpha Kappa's funding request for \$5,475 from NP & A, seconded by Deena
  - b. Louis called the vote: 13/0/0, motion passed

B. Recommendation from the Facilities and Operations Committee

1. Proposal to Name the BRIC Climbing Wall (attachment)

a. Louis listed the proposed names discussed at the last meeting as:

- i. Billy's Peak
- ii. CPP Peak
- iii. Bronco Tower
- iv. Pomona Peak
- v. Mt. Billy
- vi. Mt. CPP

b. Deena made a motion to approve a name for the BRIC Climbing Wall, seconded by Jai Oni

c. Discussion took place about the different choices listed

d. Deena made an amendment to the main motion and specified Billy's Peak, seconded by Katarina

e. Louis called the vote on the amendment: 7/6/0, motion passed

f. Discussion took place on the main motion

g. Jai Oni made an amendment to the main motion and changed Billy's Peak to Mt. Billy, seconded by James

h. Discussion took place on the amendment

i. Louis called the vote on the amendment: 4/9/0, motion failed

j. Melanie made an amendment to the main motion and changed Billy's Peak to Mt. CPP, seconded by Jasmine

k. Discussion took place on the amendment

l. Louis called the vote on the amendment: 4/9/0, motion failed

m. Discussion took place on the main motion for Billy's Peak

n. Melanie made an amendment to the main motion and changed Billy's Peak to Bronco Peak, seconded by Katarina

o. Discussion took place on the amendment

p. Louis called the vote on the amendment: 9/4/0, motion passed

q. Discussion took place on the main motion: to approve the name Bronco Peak for the BRIC Climbing Wall

r. Louis called the vote on the main motion: 10/3/0, motion passed

2. Repurposing of Centaurus in BSC

a. Louis explained that Phase I was to bring in an architect to potentially create a design for Centaurus and during that time it would remain open for reservations. He noted that if the architect was approved today, ASI would come back to the senate with a cost estimate and at that time the senate would vote on whether or not to remodel Centaurus.

b. Colin made a motion to approve the recommendation to repurpose Centaurus in the BSC, seconded by Taylor

c. Discussion took place that included there would be a fee for the architect and ASI would be requesting funding not to exceed \$75,000 from the DBMER account in order to fund the architect and any studies of the space to develop the plan for the remodel, the state facilities department had

recommended a firm called AEPC Group, LLC that ASI will be bringing in, the average cost for an architect for Solaris was \$30,000 however it can differ from project to project according to the criteria, in the F & O meetings they spent several meetings talking about this topic, the balance in the DBMER account was \$2.8 million, this first phase was just for developing plans and then they send out the plans for bidding and then when the construction costs come back ASI would approach the senate for funding support that would initiate a project that would take place in the summer, any unused funds from the funding request today would stay in the DBMER account and the architectural firm cannot be students and faculty on campus due to the liabilities and licensing issues

- d. As the motion did not specify funding, Louis recommended they call the vote and let the motion fail so that a more specific motion could be made
- e. Louis called the vote: 2/11/0, motion failed
- f. Colin made a motion to approve Phase I of the recommendation to Repurpose Centaurus in the BSC for a total of not to exceed \$75,000 from the DBMER account, seconded by Jared
- g. Louis called the vote: 13/0/0, motion passed

#### **IV. DISCUSSION ITEM**

##### **A. Recommendation from the Audit Committee (attachment)**

##### **1. Extension of Contract for Vicenti, Lloyd and Stutzman as External Auditor**

- a. Jonathan Fitzhugh explained that the Audit Committee met and discussed renewing the existing auditor contract for two years and that their recommendation stemmed from the turnover in ASI Financial Services and that it would be great to have an auditing firm that knows ASI already and can offer feedback to Jonathan and the staff on how they can improve because ASI had such a rich history with them
- b. A brief discussion took place that included how the audit process works, the status of our history with this firm, that their fee schedule was part of the attachment, we had used their services since 2008, within the years since 2008 ASI had conducted a RFP to explore other auditing firms that led to the selection of this firm as still the best and that they have controls to place a new Partner in-charge of the audit and that this Partner rotation provides for a different perspective and a new set of assessments as if we obtained a new auditor

#### **V. ADJOURNMENT**

- A. Next Senate meeting will take place on Thursday, February 26, 2015, 3:00 – 5:00pm, in the England Evans room
- B. Louis stated that senate meeting 2014-15:14 was adjourned at 4:18pm

#### **MINUTES SUBMITTED TO:**

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Louis Harfouche, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2014-2015: \_\_\_\_\_

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Vicki Jackson, Student Government Coordinator

Date

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