



ASI Senate Meeting

Minutes

2014- 2015:12 Thursday, January 15, 2015, 3:00PM –5:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES

A. Call to Order

1. Chair Louis Harfouche called Senate 2014-2015:12 to order at 3:00pm

B. Quorum Check

1. Voting Members:

Louis Harfouche, Vice President, Chair
James Cox, President
Kimberly Rotunno, Agriculture Senator
Melanie Young, Business Senator
Jai Oni Sly, CEIS Senator
Jasmine Moore, CLASS Senator
Taylor Young, CCHM Senator
Katarina Kushin, ENV Senator
Colin Danahy, Engineering Senator
Chonlawan Khaothiemsang, Science Senator
Deena Wahba, Senator-At-Large (MCC)
Benjamin Murdock, Senator-At-Large (SIC)
Jared Tolbert, Senator-At-Large (Greek)
Jake Ly, Senator-At-Large (IHC)

2. Advisors:

Dr. Byron Howlett, Advisor
Cora M. Culla, Executive Director

3. Non-voting Liaisons:

Andrea Cendejas, Attorney General
Fayz Ashker, Treasurer
James Swartz, Academic Senate Rep.
Vacant, Staff Council Rep.
Janeth Rodriguez, Alumni Association Rep
Lois Munteanu, Bronco Athletics Assoc. Rep. – **Excused Absent**

C. Approval of Minutes

1. There were no minutes to approve

D. Agenda Changes

1. There were no changes to the agenda
2. The agenda was approved by the chair as written

E. Financial Status – Given by Fayz Ashker

1. ASI Total Revenue \$ 6,328,941.00

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2. ASI Total Expenses	\$ 3,146,838.00
3. Total Investments	\$ 8,079,062.00
ASI-Local Agency Investment Fund	\$ 3,069,461.00
BSC-Local Agency Investment Fund	\$ 5,009,601.00
4. ASI – NP & A Account Balance	\$ 124,033.00
5. ASI Prior Year's I Reserves	\$ 221,660.00
6. ASI Prior Year's II Reserves	\$ 127,518.00
7. ASI Prior Year's III Reserves	\$ 530,962.00
8. BSC On-Campus Reserves	\$ 1,478,317.00

F. Introduction of Guests

1. Barny Peake
2. Sarah Bauer

G. Reports – Not given verbally, posted on the SAN

1. ASI Executive Director – Cora M. Culla *(attachment)
 - a. BSC Facility Updates
 - b. Student Activities & Programs
 - c. Games Room, Etc.
 - d. Financial Services
 - e. Campus Recreation
 - f. Human Resources
2. ASI Advisor – Dr. Byron Howlett Jr. – no report
3. Academic Senate Rep. – Dr. James Swartz – no report
4. Staff Council Rep. – Vacant
5. Alumni Rep. – Janeth Rodriguez *(attachment)
 - a. Student Alumni Network Dinner
 - b. Student Alumni Association (Student Organization)
 - c. BroncoStampede Ambassadors
6. Athletics Rep. – Lois Munteanu – no report
7. Senator Pro Tempore – Taylor Young *(attachment)

Pro Tempore Updates:

 - a. Facilities and Operations Committee
 - b. 1:1 Advisor and Mentor Meetings

CCHM Senator Updates:

 - a. Hospitality Management Council Meeting
 - b. College Collins Beam Signing Opportunity
 - c. HRT 101 Presentations
 - d. Collins Search Committee
 - e. Restaurant at Kellogg Ranch (RKR) Reservations
8. Attorney General – Andrea Cendejas – no report
9. Treasurer – Fayz Ashker *(attachment)
 - a. Finance Committee Meeting
 - b. Club Budgets Due January 30th
10. President – James Cox – no report
11. Vice President – Louis Harfouche – no report
12. Senate Reports
 - a. Benjamin Murdock, Senator-at-Large, SIC *(attachment)

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Council Updates:

- i. First Meeting of Winter Quarter
- ii. The Crowning of the Bronco Court

Personal Updates:

- i. Meeting with Oronne
- ii. Meeting with President of SIC

b. Chonlawan Khaothiemsang, Science Senator *(attachment)

Council Updates:

- i. First General Meeting of Winter Quarter
- ii. Science Week
- iii. Science Olympics
- iv. Science Council Career Expo
- v. Quarterly Info Booth

Position Updates:

- i. Student Health Advisory Committee
- ii. Biweekly Meetings with University Advisor
- iii. Learning Assistants Program

c. Colin Danahy, Engineering Senator *(attachment)

- i. Engineering Week
- ii. 5th Engineering Council Meeting
- iii. Goals

d. Deena Wahba, Senator-at-Large, MCC*(attachment)

Council Updates:

- i. First Meeting of Winter Quarter
- ii. 30 Days of Social Justice

Position Updates:

- i. AB-540 Resource Center
- ii. Diversity Awareness Committee

e. Jake Ly, Senator-at-Large, IHC *(attachment)

Position Updates:

- i. Goals

f. Jared Tolbert, Senator-at-Large, Greek *(attachment)

- i. Up 'Til Dawn
- ii. Greek Weeks

g. Katarina Kushin, ENV Senator *(attachment)

Council Updates:

- i. ENV Winter Exhibition
- ii. ENV Conference
- iii. ENV Career Fair

Position Updates

- i. ENV Winter Exhibition

h. Kimberly Rotunno, Agriculture Senator *(attachment)

Council Updates:

- i. Pizza with the Dean, February 24
- ii. Ag Open House, March 7
- iii. Ag Career Fair, April 14
- iv. By-laws

Personal Goals Status:

- i. ASI Tip of the Week
- ii. Animal Units Access
- i. Melanie Young, Business Senator *(attachment)

Council Updates:

- i. CBARN
- ii. Captain Philips Leadership Forum

H. Open Forum

1. Benjamin Murdock – announced that the big SIC event, Bronco Court, would be held in May and passed around a sign-up sheet to gather council meeting dates so that he could send a representative to give details about the event. He added that applications would start January 23rd.
2. Janeth Rodriguez – passed out a flyer with details regarding the Outstanding Teaching Award to nominate an outstanding teacher. She noted that the submission of the nomination form was due by February 1st and reviewed the criteria for nomination.
3. James Cox – reviewed the outreach opportunities with MDPR and passed around a sign-up sheet asking everyone to sign up for at least two events if they had not already done so.
4. Chonlawan Khaothiamsang – announced that Science week was scheduled for the week of January 20-24th with the Science Olympics on the last day.
5. Vicki Jackson – stated that Pizza with the Presidents was scheduled on February 5th from 6:00 – 7:00pm in Ursa Major.
6. Dr. Byron Howlett Jr. – announced a save the date for Homecoming on February 21st.
7. Dr. James Swartz – stated that he hoped to see Dr. Coley invited to the ASI Senate to interact with the student leaders, added that he was disappointed that the ASI president did not also introduce her at the welcome address and stated that she has the potential to be the most engaged president we've ever had on campus.
8. Cora M. Culla – stated that ASI will be on the scheduled list of listening tours, ASI was not featured at the address as it was directed at staff and faculty and Vicki had been working with the president's office to coordinate the best way to connect with student leaders.
9. James Cox – added that he met with Dr. Coley that morning for a one-on-one meeting, gave her the current senate meeting schedule and indicated that she was interested in attending a senate meeting.

II. ACTION ITEMS

A. Recommendation from Finance Committee

1. Hermanos Unidos \$5,500 NP & A
 - a. Colin made a motion to approve the funding request for \$5,500 from Hermanos Unidos from NP & A, seconded by Jared
 - b. A brief discussion took place
 - c. Louis called the vote: 14/0/0, motion passed

B. Recommendation from Rules and Policies Committee

1. ASI Reserves Policy with The Green Initiative Fund (TGIF) (attachment)

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- a. Louis gave a brief explanation of the attachment that included the edits from the last meeting
- b. Jai Oni made a motion to approve the ASI Reserves Policy with The Green Initiative Fund (TGIF), seconded by Ben
- c. A brief discussion took place that included several non-substantive edits such as correcting a space on the first page and spelling out Senate Bill rather than using SB so that there was consistency in the document
- d. Louis called the vote: 14/0/0, motion passed

Louis adjourned the regular session at 3:17pm to move to Executive Session

III. EXECUTIVE SESSION

A. Action Items

- 1. Revised Job Description
 - a. The Payroll Accountant job description was approved
- 2. Updated Employment Classification Policy
 - a. The reconsideration of action taken on 12/4/14 was approved
 - b. The vote on the PRC recommendation on 12/15/14 was approved

B. Discussion Items

- 1. The legal matter was discussed
- 2. The job description revisions for the following were discussed
 - a. Associate Director for Programs
 - b. Substitute Teacher for Children’s Center
- 3. The policy revisions for the following were discussed
 - a. Volunteer Policy
 - b. Non-Harassment Policy
 - c. Anti-Discrimination Policy
 - d. General Rules of Conduct

IV. ADJOURNMENT

- A. Next Senate meeting – to be determined
- B. Louis stated that senate meeting 2014-15:12 was adjourned at 4:18pm

MINUTES SUBMITTED TO:

Louis Harfouche, Chair of the Senate Date

MINUTES APPROVED AT SENATE 2014-2015: _____

Vicki Jackson, Student Government Coordinator Date

TO VIEW COMPLETE REPORTS LISTED WITH AN * PLEASE OPEN SEPARATE FILE ON SENATE DOCUMENTS WEBPAGE LABELED REPORTS FOR JANUARY 15, 2015