



# ASI Senate Meeting

## Minutes

2014- 2015:10 Thursday, November 13, 2014, 3:00PM –5:00 PM, BSC, 2nd Floor, England Evans

### I. PRELIMINARIES

#### A. Call to Order

1. Chair Louis Harfouche called Senate 2014-2015:10 to order at 3:02pm

#### B. Quorum Check

##### 1. Voting Members:

Louis Harfouche, Vice President, Chair  
James Cox, President – **Excused Tardy**  
Kimberly Rotunno, Agriculture Senator  
Melanie Young, Business Senator  
Jai Oni Sly, CEIS Senator  
Jasmine Moore, CLASS Senator  
Taylor Young, CCHM Senator  
Katarina Kushin, ENV Senator  
Colin Danahy, Engineering Senator  
Chonlawan Khaothiemsang, Science Senator  
Deena Wahba, Senator-At-Large (MCC)  
Benjamin Murdock, Senator-At-Large (SIC) – **Excused Tardy**  
Jared Tolbert, Senator-At-Large (Greek)  
Jake Ly, Senator-At-Large (IHC)

##### 2. Advisors:

Dr. Byron Howlett, Advisor  
Cora M. Culla, Executive Director

##### 3. Non-voting Liaisons:

Andrea Cendejas, Attorney General  
Fayz Ashker, Treasurer  
Vacant, Academic Senate Rep.  
Vacant, Staff Council Rep.  
Janeth Rodriguez, Alumni Association Rep  
Lois Munteanu, Bronco Athletics Assoc. Rep. – **Excused Absent**

#### C. Approval of Minutes

1. Jai Oni made a motion to approve the minutes for the October 30, 2014 senate meeting as written, seconded by Jake
2. Louis called the vote: 13/0/0, motion passed

#### D. Agenda Changes

1. There were no changes to the agenda
2. Jai Oni made a motion to approve the agenda as written, seconded by Jake
3. Louis called the vote: 13/0/0, motion passed

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E. Financial Status – Given by Fayz Ashker

1. ASI Total Revenue	\$ 5,226,493.00
2. ASI Total Expenses	\$ 1,969,187.00
3. Total Investments	\$ 9,049,062.00
ASI-Local Agency Investment Fund	\$ 3,039,461.00
BSC-Local Agency Investment Fund	\$ 6,009,601.00
4. ASI – NP & A Account Balance	\$ 126,120.00
5. ASI Prior Year's I Reserves	\$ 221,660.00
6. ASI Prior Year's II Reserves	\$ 127,518.00
7. ASI Prior Year's III Reserves	\$ 530,962.00
8. BSC On-Campus Reserves	\$ 1,478,317.00

F. Introduction of Guests

- |                    |                                    |
|--------------------|------------------------------------|
| 1. Raul Hernandez  | 10. Gabriela Zepeda                |
| 2. Justin Moynihan | 11. Juan F. Heredia                |
| 3. Dakota Robarge  | 12. Sakeena Ali                    |
| 4. Adriana Sanchez | 13. Jaime Fernando Velazquez-Payan |
| 5. Marco Bernal    | 14. Barny Peake                    |
| 6. Carlos Cholico  | 15. Krista Smith                   |
| 7. Cinthia Pascial | 16. Powell Velasco                 |
| 8. Omar Ramirez    | 17. Carol Lee                      |
| 9. Rigo Raygoza    |                                    |

G. Open Forum

1. Dr. Byron Howlett – stated on behalf of Sarah Bauer that the date for Homecoming this year was scheduled for Saturday, February 21<sup>st</sup> and that Sarah and Susan Ashe were co-chairing a committee regarding the programs and were seeking out the councils and student organizations to participate in the festivities as well as hold any of their large events possibly that weekend.
2. Janeth Rodriguez – stated that their Alumni Mixer was Nov. 20<sup>th</sup> from 6-7:00pm at Kellogg West and they would be recognizing Devon Graves that night as the recipient of their outstanding alumni leadership scholarship. She added that you could RSVP on the link in her report on the SAN.
3. Andrea Cendejas – stated that she sent everyone an email to please give her the details about the dates and times of their council meetings for her spreadsheet so please respond to her.
4. Raul Hernandez – explained the details of the Up 'Til Dawn fundraiser for St. Jude's Hospital and asked about the possibility of funding in the amount of \$2,500. Senate members and advisors gave him details on the process for requesting funding.
5. Justin Moynihan – on behalf of Campus Rec, gave the details for two upcoming events the Dive and Climb on Friday, Nov. 21<sup>st</sup> and the Joshua Tree Climbing trip taking place on Nov. 23<sup>rd</sup>.
6. Cora M. Culla – announced that the ASI Marketing Department received three awards at the recent ACUI competition and she gave the details that were also posted in her report on the SAN which included other ASI announcements.

7. Colin Danahy – gave the details of the upcoming PACHUR conference that was being hosted this year by Cal Poly which included 435 delegates, students and advisors all visiting campus this Friday, Saturday and Sunday with many presentations and activities planned related to university housing services.
8. Melanie Young – announced that a very special guest speaker, Jim Reed, would be presenting tomorrow from 5-7:00pm in building 162-2001. Cal Poly was very lucky to have him on campus as this was his last motivational speaking engagement as he had terminal cancer.
9. Vicki Jackson – reminded everyone, on behalf of James who was not there yet, that tomorrow night was the special farewell acknowledgement for President Ortiz and Mrs. Ortiz at the basketball game half-time. Please wear your ASI polo and come out and support. The card and special gift were waiting for signatures in the cabinet office for those who had not had a chance to sign yet.

#### H. Special Presentation

1. Annual Orientation by Mark Bookman, ASI Legal Counsel
  - a. Mark Bookman gave a brief background on himself and his forty year history with higher education legal issues and noted that his scholarly field focused on non-profit public policy. He stated that he was going to outline the responsibilities that each one of them took on when they took office and the following powerpoint presentation would be available on the SAN:
    - Orientation Goals
    - Side Bar - Taking the “High” Road
    - Key: A Risk Management Policy
    - How To Exercise Your Fiduciary Responsibilities
      - Duty of Care – Defined
      - Duty of Loyalty – Defined
      - Duty of Obedience – Defined
    - Your Fiduciary Responsibility as a Board Member
    - How To Exercise Your Authority and Responsibilities
    - Who/What is Affected by Your Actions?
    - Risk Management
    - The Hierarchy of Law
    - Our Nation’s and CA’s Hierarchy of Law
    - The Public Policy Deal:
      - Federal Tax-Exempt Status
      - CA Nonprofit Corporation Status
      - Auxiliary Organization Status via the Ed Code
    - Maintaining AS’s Exempt Status
    - Auxiliary Organizations as Separate Legal Entities
    - Auxiliary Organizations as Separate Legal Entities - #2
    - The Education Code
    - Open Records
    - Gloria Romero Open Meeting Act of 2000
    - Public or Open Meetings – II
    - Education Code Section 89904

- Activities and Funding for Campus Organizations
  - Director/Officer Personal Liability
  - The Legal Rub: Conflict in Responsibilities with the CCC and EC
  - The Balancing Act – An Underlying Theme
  - 1960 CA Master Plan for Higher Ed
  - A Decade of Funding Reductions
  - ...Changing the Paradigm for the CSU
  - Short History of Mandatory Student Fees
  - Best Practices: Using Your Time Wisely
  - Must Reading
- b. A brief question and answer session took place

Louis called a brief recess at 4:29pm

Louis resumed the meeting at 4:33pm and gave the chair to Taylor Young

I. Reports – Not given verbally, posted on the SAN

1. ASI Executive Director – Cora M. Culla \*(attachment)
  - a. Student Activities & Programs
  - b. BSC Updates
  - c. BEAT
  - d. Marketing, Design and PR Updates
  - e. Campus Recreation Updates
  - f. BRIC Updates
2. ASI Advisor – Dr. Byron Howlett Jr. – no report
3. Academic Senate Rep. – Vacant
4. Staff Council Rep. – Vacant
5. Alumni Rep. – Janeth Rodriguez \*(attachment)
  - a. Student Alumni Networking Mixer
  - b. Student Network Dinner Program
  - c. Alumni Association Student Scholarships
  - d. ASI Alumni Linked In Group
6. Athletics Rep. – Lois Munteanu – no report
7. Senator Pro Tempore – Taylor Young \*(attachment)

Pro Tempore Updates:

  - a. Facilities and Operations Committee
  - b. The Traveling Show featuring Run River North

CCHM Senator Updates:

  - a. Hospitality Management Council Meeting

Personal Goals Update:

  - a. HMC General and Executive Board Meetings
8. Attorney General – Andrea Cendejas \*(attachment)
  - a. Council Work
  - b. Rules and Policies Committee
  - c. University Wide Committees
9. Treasurer – Fayz Ashker – no report
10. President – James Cox \*(attachment)

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- a. University-wide/ASI Committees
- b. Pizza w/Presidents
- c. Higher One
- d. CSSA Cal Poly SLO

11. Vice President – Louis Harfouche – no report

12. Senate Reports

a. Benjamin Murdock, Senator-at-Large, SIC \*(attachment)

Council Updates:

- i. Cancelled Fourth SIC Meeting
- ii. Budgets
- iii. DJ X-mas Battle

Personal Updates:

- i. Meeting with Oronne
- ii. Humans of Cal Poly Pomona
- iii. Meeting with President and Treasurer of SIC

b. Chonlawan Khaothiemsang, Science Senator \*(attachment)

Council Updates:

- i. Science Council Movie Night
- ii. Fourth General Meeting
- iii. Care Packages for the Community
- iv. Science Week
- v. Science Olympics

Position Updates:

- i. Learning Assistants Program

c. Colin Danahy, Engineering Senator \*(attachment)

- i. Engineering Week
- ii. Engineering Council Meeting
- iii. Goals

d. Deena Wahba, Senator-at-Large, MCC\*(attachment)

Council Updates:

- i. Fourth General Meeting
- ii. Open E-board Position
- iii. Quarterlies

Position Updates:

- i. AB-540 Resource Center
- ii. Diversity Awareness Committee
- iii. Humans of Cal Poly Pomona

e. Jai Oni Sly, CEIS Senator \*(attachment)

- i. Open Position
- ii. Bulletin Board

f. Jake Ly, Senator-at-Large, IHC \*(attachment)

Council Updates:

- i. Hunger Game Premiere
- ii. PACURH

Position Updates:

No update

g. Jared Tolbert, Senator-at-Large, Greek \*(attachment)

- i. Higher One Response
- ii. University Wide Committees
- iii. Robert's Rules Workshop
- h. Jasmine Moore, CLASS Senator \*(attachment)
  - Council Updates:
    - i. Pizza with the Dean
    - ii. Food Drive
    - iii. Budgets
  - Position Updates:
    - i. Dean Hillis
  - i. Kimberly Rotunno, Agriculture Senator \*(attachment)
    - Council Updates:
      - i. Ag Beautification, November 8
      - ii. Pizza with the Dean, November 18
    - Personal Goals Status:
      - i. ASI Tip of the Week
      - ii. Safe Access to Animal Units for Classes
  - j. Melanie Young, Business Senator \*(attachment)
    - Personal Update:
      - i. CBA Printer

## II. ACTION ITEM

- A. Higher One-Student Financial Aid Disbursement Resolution (attachment)
  - 1. Louis explained that there were significant changes to the document since the last senate meeting that included five completely new lines and some smaller amendments based on the comments given at the last meeting
  - 2. He reviewed the significant changes that included a lawsuit involving Higher One as recently as three months ago, the amount per student reflected in the restitution to students in a past lawsuit, the focus and details of a resolution created at both the federal and state levels and the use of the formal name of the Higher One program which was OneDisburse, also identified as the "Refund Management" service by the university, the inclusion of student members as a majority on a committee much like the Fee Advisory Committee and the specific request that Cal Poly Pomona be in compliance with Senate Bill No. 845
  - 3. A question and answer session took place
  - 4. Jai Oni made a motion to approve the second draft of the Resolution in Opposition to Higher One- Student Financial Aid Disbursement, seconded by Deena
  - 5. Further discussion took place
  - 6. Jared made a motion to amend the 12<sup>th</sup>, 13<sup>th</sup> and 14<sup>th</sup> whereas to add the date of "June 2014", seconded by Jake
  - 7. Colin called to question
  - 8. Taylor called the vote on the amendment to the main motion: 14/0/0, motion passed
  - 9. Cora made a recommendation for the inclusion of 2015 with January 1<sup>st</sup> in the 15<sup>th</sup> whereas for Senate Bill No. 845
  - 10. Colin made a motion to amend the 15<sup>th</sup> whereas to add the year "2015", seconded by Benjamin
  - 11. Colin called to question

12. Taylor called the vote on the amendment to the main motion: 14/0/0, motion passed
13. Cora recommended that in the first resolved the word nullified be replaced by possibly the word implementation, a brief discussion took place
14. Jake made a motion to amend the first resolved to change the word “nullify” to “implementation of”, seconded by Jai Oni
15. Jared made an amendment to the amendment and added “refuse the” before the proposed wording “implementation of”, seconded by Melanie
16. Colin called to question
17. Taylor called the vote on the amendment to the amendment: 14/0/0, motion passed
18. Jared called to question the main amendment
19. Taylor restated it as: to change “nullify” to “refuse the implementation of” and he called the vote on the main amendment: 14/0/0, motion passed
20. Jai Oni called to question the vote on the main motion and Taylor called for any additional discussion
21. Taylor made a motion to amend the word students any place in the document that it was capitalized and make it lower case, seconded by Louis
22. Taylor called the vote on the amendment to the main motion: 14/0/0, motion passed
23. Taylor called the vote on the main motion to approve the Resolution in Opposition to Higher One – Student Financial Aid Disbursement as amended: 14/0/0, motion passed
24. James stated that he would be creating talking points, per Andrew’s suggestion at the last cabinet meeting, as a consistent message to the student body that would be provided by student leaders. He noted that he would email them out to everyone.
25. Vicki explained that Andrea would finalize the document and then it would be the formal resolution to be shared with the campus

Louis resumed his role as chair of the senate and asked for a motion to extend the meeting  
Jared made a motion to extend the meeting until all business was completed, seconded by Deena

Louis called the vote: 13/1/0, motion passed

### III. DISCUSSION ITEM

#### A. ASI Procurement Policy (attachment)

1. Cora explained that the time-sensitivity of this policy revision was related to the Accessible Technology Initiative (ATI) audit that Cal Poly Pomona went through and that ASI had committed to fully take care of the recommendations in the audit by January 2015. She noted that there was only one more Rules & Policies Committee meeting and one more senate meeting prior to that date.
2. She reviewed that they had completely overhauled the document and had also added a section on page one for the Accessible Technology Initiative
3. She explained the updates to the Purchase Order and Competitive Bids sections and stated that the section for Disbursement Requests had remained the same. She also noted that the section on Capital Outlay & Capital Purchases was edited to conform to university language.
4. A brief question and answer session took place and it was stated that this would be

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an action item at both the Rules & Policies Committee and the senate meeting but any additional comments or suggestions could still be submitted for review

**IV. ADJOURNMENT**

- A. Next Senate meeting will take place on Thursday, December 4, 2014, 3:00 – 5:00pm, in the England Evans room
- B. Louis stated that senate meeting 2014-15:10 was adjourned at 5:05pm

**MINUTES SUBMITTED TO:**

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Louis Harfouche, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2014-2015: \_\_\_\_\_

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Vicki Jackson, Student Government Coordinator

Date

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