



ASI Facilities & Operations Committee Minutes

2014-2015:2 Friday, October 17, 2014 1:00PM - 3:00 PM, BSC, 2nd Floor, Perseus

I. PRELIMINARIES

A. Call to Order

1. Taylor Young, Senator Pro-Tempore, Chair, called the meeting to order at 1:02pm

B. Attendance

Voting Members:

1. Taylor Young, Chair
2. James Cox, President
3. Louis Harfouche, Vice President
4. Colin Danahy, Engineering Senator
5. Kimberly Rotunno, Agriculture Senator
6. Benjamin Murdock, Senator-at-Large (SIC)
7. Zoi Givens, Student Representative
8. Devon Graves, Student Representative – **Excused Tardy**
9. Vacant, Student Representative
10. Vacant, Student Representative

Advisors:

11. Barny Peake, Director of the BSC, Executive Director Designee
12. Krista Smith, Director of Recreation, Executive Director Designee
13. Lorena Marquez, University Advisor

Non-Voting Liaisons:

14. Andrea Cendejas, Attorney General – **Unexcused Tardy**
15. Vacant, Academic Senate Rep.
16. Vacant, Staff Council Rep.
17. Vacant, Alumni Association Rep.
18. Aaron Nielson, Foundation Rep.

C. Approval of Minutes

1. Minutes from October 3, 2014 were approved with changes by the chair

D. Agenda Changes

1. Special Presentation of the BSC Tour moved to a different meeting
2. Information Item added – Temporary Relocation of the BEAT office
3. Changes were approved by the chair

E. Introduction of Guests

1. Powell Velasco, Director of Facilities Management

F. Reports

Reports were given by:

1. Lorena Marquez

2. Krista Smith
3. Louis Harfouche – discussion regarding microwaves in the BSC
4. James Cox
5. Barny Peake
6. Aaron Neilson

G. Open Forum

1. Powell gave an update on new soap dispensers for the BSC and the BRIC

II. Action Items

- A. There were no action items

III. Information Items

A. Temporary BEAT Office Relocation

1. Barny explained the proposal to remodel Centaurus and the timeline for this remodel upon approval of the proposal
2. Barny further explained how the room will be adjusted from the “auditorium style” to accommodate the new intended use. Barny also shared the thought process behind choosing Centaurus to be remodeled.

IV. Discussion Items

A. BSC Space Proposal to Remodel

1. Barny explained that due to the addition of the BRIC including office relocations and a larger amount of staff there is an issue with space in the BSC
2. Plan as of now will be to move BEAT and Cathee Hill to Vela Major – this is temporary but may last through the year while another solution is worked out
3. Clarification on the location, size, and set up of Vela Major and how this will work with the amount of staff that will be in that office.
 - a. Barny explained that because there is student leaders that won't be in the office full time, there is enough space to temporarily accommodate the amount of people that are typically in the office at one time.
4. This remodel would allow for Student Government, BEAT student staff, and BEAT full time staff to all be on the first floor for more successful collaboration.
5. Andrea raised the concern that because Centaurus is in an older part of the building, how do they plan on handling any unexpected structural issues.
 - a. Barny answered that the first part of the process will be to talk to the University and get an architect to look at the space and troubleshoot so that any issues that are likely to come up will be included in the budget.
 - b. Barny also explained the tentative plan for structural changes (addition of walls, leveling the floor, etc.) and shared some of the possible issues that are anticipating as of now.
6. Zoi raised discussion regarding:
 - a. If the new Centaurus will be for BEAT only
 - b. If there will be a proper advertisement/decals of what the office is used for and if the same signage can be applied to the Student Government Senate Chambers
 - i. Barny explained that right now they are working on signage for the whole building but that will be a yearlong project especially considering the changing of certain department names. Barny

offered that there could be some quick/temporary solutions for this problem before the entire signage issue can be addressed.

7. Ben asked for clarification on what “other spaces” they were looking at for renovation.
 - a. Barny explained that none of the other spaces that they considered would be good long term solutions.
8. James asked where the funding for the renovation would come from (Reserves?).
 - a. Barny planned on including this in the official memo after discussion with Cora and looking at the finance options, but the focus of bringing it up right now is for approval of the idea to renovate Centaurus. After the idea is approved they would move forward with the details of the renovation.
9. Louis asked about what would be done with Vela Major, Powell’s office, and Atria.
 - a. Barny explained that there are still many people in temporary places and there will be a lot of movement of staff and departments so there is no definite plan for the spaces right now. The plan is to have Centaurus renovated to begin the movement of everyone into permanent places. Barny also shared some of the ideas for the spaces but none were definite.
10. Devon asked if this plan was implementing the Space Study.
 - a. Barny explained that this plan was more concerned with the current need of the space; however, there are some aspects of the Space Study that will be accomplished through the currently proposed plan for space.
 - b. Devon shared that his perspective is that they are going to implement the Space Study piece by piece and they will consequently have to make upgrades to bring the building up to code. Devon requested that the committee be aware of the history of the Space Study and they should understand that once this process begins, more changes will be need to be made which will require a source of funding.
 - c. Barny addressed Devon’s concerns by explaining that they are not doing an entire remodel. They are renovating one room and while there will have to be upgrades to meet certain codes, they will be limited to the room that is being done, not the entire building.
 - d. Implementing the Space Study as whole is not something that is being done now, but there will be minor upgrades cosmetically.
 - e. James requested that the BSC Space Study be brought to the committee.
11. Zoi suggested there be signage that can be moved as the offices move so that money won’t be lost and time won’t be lost. However, there needs to be adequate signage for offices regardless of the fact that many offices and staff members are being moved and put in temporary spaces.
 - a. Devon agreed that the signage concern is an issue that needs to be dealt because it is an issue that has been raised several times and is yet to be addressed.
 - b. Barny explained that the main issue right now is deciding on a logo/signage template for the entire building. There will be a Senate Chambers sign that is consistent with the sign on the Student Government door. Barny further explained that due to certain codes and requirements the signage is not a simple fix.
 - c. Louis wanted to reassure everyone that the Senate Chambers decal is going to put up as soon as certain details are straightened out.

12. Andrea requested that we try to find an architect/construction company that is “Cal Poly friendly”.
 - a. Barney explained that they can make that request but it is not always possible or a guaranteed.

V. Adjournment

- A. Meeting was adjourned at 1:49pm
- B. Next Facilities and Operations Committee meeting will be on October 31st from 1:00pm – 3:00pm in Perseus, BSC, 2nd floor