

# **BEAT Meeting Minutes**

## **BSC - Perseus – 10/19/12 – 12:07 PM**

**Call of Order:** Called to order by Secretary of Programs Time - 12:07 PM

**Roll Call:** Present: Trenton Hall, Emilie Tan, Pamela Xue, Krystal Betanzos, Cameryn Williams, Russell Apolonio, Maria-Lisa Flemington, Barny Peake, Aisha Razzak, Alex Preson, Erin Obrien

Excused Tardy: Alex Preston

Tardy:

Excused Absence: Jacqueline Rios

Absent: Barnaby Peake

**Quorum Check** Quorum was met.

**Approval of minutes Approval motion by Emily, second pam**

**Approval of Agenda**

**Additions & Corrections:** Add music series to Action Item. Table Choo Choo Train and House of Blues. Add Dayglow LA to discussion items. Scratch Student Success Fee from information items.

**Agenda motion:** made by Pamela, second by Trenton

**Open Forum**

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**Action Items:**

1. ~~Choo Choo Train~~
2. ~~House of Blues~~
3. HvZ Party
  - a. \$1,404.91
  - b. Motion Trenton, second Cameron
  - c. Approved 8-0-0
4. BEAT Swag
  - a. \$1348.50
  - b. Motion by Crystal, second by Trenton
  - c. Approved 8-0-0
5. Music Series
  - a. \$1500
  - b. Motion by Emilie, second by Trenton
  - c. Approved 8-0-0

**Discussion Items**

1. BEAT Swag
  - a. Order two different mousepad
  - b. Possibly have reversible mousepad
  - c. Square shaped with rounded edges
2. Dayglow LA
  - a. Sell tickets for Dayglow, receive part of ticket sales
  - b. Saturday, November 17
  - c. Create BEAT scholarship fund

#### **Information Items:**

- ~~1. Student Success Fee~~
2. Sustainability Board
  - a. Meetings, once a week, 2 hours
    - i. Tuesdays 1-3 PM
  - b. Possible new program avenues

#### **Report Items**

##### Music Chair (Trenton Hall):

- The 454's have contacted me with a price of \$400
- The games room is ready to throw events on Thursday evenings
- The Troubadour Series premier date has been moved
- Meeting held with Co-Sponsors of series to brainstorm for additional amenities at the events.

##### Music Chair (Emilie Tan):

- In touch with galleries from CPP to DTP and obtained coupons
- Researched DayGlo LA: Life in Color
- Talked to 2 specific volunteers
  - o Music assistants

##### Outreach Chair (Pamela Xue):

- Online form is now LIVE – we've been getting submissions – yay!
- Murder Mystery Ticket Count: SOLD OUT!!!
- Putting together itinerary for Murder Mystery with Krystal – will email everyone going
- Will email Murder Mystery attendees about calling in for reservation with RKR
- Second volunteer meeting had a good turnout, food was good – lot of people liked it!

##### Programming Chair (Krystal Betanzos):

###### *Murder Mystery:*

- Final Details
- Sold Out Tickets
- Button Making

###### *Midnight Madness:*

- Contact w/ Volunteers
- General Meeting

- Friday Meeting
- Choo Choo Train
- Nov. 2 MCC meeting
- Creative Request poster

Programming Chair: (Jacqueline Rios):

- I worked this entire week on promoting Movie Night as much as possible and keeping close contact with the movie company providing us with the prizes.
- I also worked on laying out a detailed schedule of what each volunteer was in charge of doing and at what time they were doing.
- Today I also did the Movie Night Evaluation form.
- Me and Krystal met together to organize ideas for Midnight Madness and we also met with our volunteers.

Programming Chair (Cameryn Williams):

- Getting the brochure together
- A lot of business want to work with us for CPP to DTP
- Emelie sent over business information for brochure (logos, discounts, etc.)
- Started including the business in brochure
- Got my posters and sent out an e-mail to my volunteers to help me stake
- Spoke with Shelbi of campus recreation, tentative date for basketball tournament Feb. 9<sup>th</sup>
- Met with Sandy of Gamesroom for HVZ party

Senator Pro Temp (designee):

GAS Representative (Alex Preston) & Erin Obrien:

Assistant Secretary of Programs and Services (Russell Apolonio):

- Submitted PO request for Kellogg West pancakes
- Ordered oriental trading supplies
- Met with HvZ volunteers. Delegated responsibilities.
- Finalizing HvZ details and logistics
- Confirmed psychobilly bands with Trenton

Advisor (Barney Peake):

Advisor (Maria-Lisa Flemington):

- Great job with Murder Mystery. Finish up the Program Evaluation.
- Submitted the request with Gas for our Winter Programs Calendar.
- Working on the contract with Kirkland Productions for the hot air balloon ride and developing a ticket system for the ride.
- Nov. 1, Bloodlines IV Series: Slavery, the forgotten American Roots with Artwork by Toni Scott – includes an artist talk noon-1:00p.m., genealogy workshop 1:00p.m.-3:00p.m. and a panel discussion 6:00p.m.-8:00p.m. in Ursa Minor.
- Dia de Los Muertos is Nov. 2

Secretary of Programs and Services (Aisha Razzak):

- Murder Mystery tickets sold
- Went to Cabinet Meeting
- Clean up your space in the BEAT office
- Homecoming Week Prep
- Meet with your committees PLZ

**Co-Sponsorships:**

**Adjournment:** 12:59 PM