



## ASI Facilities & Operations Committee Minutes

2014-2015:1 Friday, October 3, 2014 1:00PM - 3:00 PM, BSC, 2nd Floor, Perseus

### I. PRELIMINARIES

#### A. Call to Order

Taylor Young, Senator Pro-Tempore, Chair, called the meeting to order at 1:03pm

#### B. Attendance

##### *Voting Members:*

1. Taylor Young, Chair
2. James Cox, President
3. Louis Harfouche, Vice President
4. Colin Danahy, Engineering Senator - **Unexcused Tardy**
5. Kimberly Rotunno, Agriculture Senator
6. Benjamin Murdock, Senator-at-Large (SIC)
7. Vacant, Student Representative
8. Vacant, Student Representative
9. Vacant, Student Representative
10. Vacant, Student Representative

##### *Advisors:*

1. Barny Peake, Director of the BSC, Executive Director Designee - **Excused Tardy**
2. Krista Smith, Director of Recreation, Executive Director Designee
3. Lorena Marquez, University Advisor - **Designee: Mayra Lewis**

##### *Non-Voting Liaisons:*

1. Andrea Cendejas, Attorney General
2. Vacant, Academic Senate Rep.
3. Vacant, Staff Council Rep.
4. Vacant, Alumni Association Rep.
5. Aaron Nielson, Foundation Rep.

#### C. Approval of Minutes

1. Minutes from June 6, 2014 were approved as written by the chair

#### D. Agenda Changes

1. There were no agenda changes

#### E. Introduction of Guests

1. Kenneth Flores from ASI Marketing

#### F. Reports

1. Reports were given by Krista Smith and Aaron Nielson

#### G. Open Forum

1. There were no speakers

### II. ORIENTATION

- A. ASI Facilities and Operations Committee Code
  - 1. Taylor reviewed the ASI F&O Committee Code
  - 2. Krista asked for an update regarding KHP and their projected role in F&O for the upcoming year. Taylor explained that he will continue to communicate with KHP about their role moving forward with the committee.
- B. Operational Details
  - 1. Meeting Procedures - Barny facilitated a review and discussion regarding parliamentary procedures and Robert's Rules of Order as they pertain to the committee. Barny highlighted that Taylor is the chair of the committee and will be the one guiding the committee.
  - 2. Reports – if there are reports, they should be emailed to Taylor so they can be documented
  - 3. Designees – If anyone is not able to attend the meeting, they need to email Taylor and inform him of their chosen designee
  - 4. Agendas/Packets – Preferences and ideas for how packets would be handled was discussed. Materials for the meeting (agendas, attachments, etc.) would be emailed ahead of time and hard copies handed out at the meeting
- C. Role of the College Union Web Video
  - 1. Web Video Link: [http://www.acui.org/content.aspx?menu\\_id=30&id=296](http://www.acui.org/content.aspx?menu_id=30&id=296)
  - 2. Barny talked about the national associations that ASI affiliates with and the information in a video that explains some of the history and influence of student unions
  - 3. Discussion took place following the video playing and feedback from the committee on how it related to the campus and ASI as they evolve
  - 4. Barny shared some of the events that associations that he knows of put on, such as the regional conference.
  - 5. Barny further explained the purpose of sharing this video with the committee
- D. NIRSA video
  - 1. NIRSA Video Link: [https://www.youtube.com/watch?v=tSIX\\_Skdvnw](https://www.youtube.com/watch?v=tSIX_Skdvnw)
  - 2. Krista shared this video to show some of the history and philosophy behind the need for schools to have recreational centers and sports for students
  - 3. Discussion about the video took place and Krista explained how it pertains to the BRIC
- E. Campus Recreation Webpage Overview
  - 1. Discussion about the domain name change. Discussion of some of the details of the new website as it is right now and how it will continue to develop with the help from student leaders identifying anything that needs to be changed or added. The mobile version of the new website was also highlighted.
  - 2. There is an ASI page which includes the BSC and a separate webpage for the BRIC
  - 3. Krista and Barny encouraged everyone to look at the website and give any feedback that would help make the website even more useful, accurate, and easy to navigate
  - 4. Review of the Student Government and BSC sections of the website
  - 5. Kenny Flores, ASI Marketing, Design, and Public Relations, helped walk everyone through the website and provide further details about its production and status since it was launched
  - 6. Explanation on why the BSC is not its own entity similar to the BRIC and Campus Crop
  - 7. Search bar on the website
  - 8. Kenny explained that information should be sent to him **and** Cathy as he is leaving for another job soon

9. Ben asked about what will happen and who will have control of the website after the contract with the outside company is over
10. Discussion about a reservation system for rooms in the BSC that may be implemented into the website

F. BRIC Webpage Overview

1. Website was reviewed as a whole under BSC Webpage Overview

**III. Action Items**

- A. There were no action items

**IV. Discussion Items**

- A. Taylor asked for any ideas on tours that F&O should take throughout the year

**V. Information Items**

- A. There were no information items

**VI. Adjournment**

- A. Meeting was adjourned at 2:27pm
- B. Next Facilities and Operations Committee meeting will be on October 17<sup>th</sup> from 1:00pm – 3:00pm in Perseus, BSC, 2<sup>nd</sup> floor