

## **BEAT Meeting Minutes**

Bronco Student Center – Orion- 11/1/2013- 12:03

**Call of Order:** Called to order by Secretary of Programs *Time -12:03 PM*

### **Roll Call:**

*Present:*, Aneska Alino, Jasmine Beller, Jeffrey Cuevas, Hana Kim, Sasha Kornilova, Nick Monge, Krystal Betanzos, Maria-Lisa Flemington, Barny Peake, Pamela Xue, Obi Okafor, Cathee Hill.

*Excused Tardy:* Marisol Aguayo

*Tardy:*

*Excused Absence:*

*Absent:*

**Quorum Check:** Quorum was met.

**Approval of minutes:** Approval motion made by Jeff, second by Hana

### **Approval of Agenda**

*Additions & Corrections: England Evans to Orion; Blind Folded Dodgeball, Campus Movie Fest Food, Christmas Tree to Discussion Items; Gator Training reschedule*

*Agenda motion:* Approval motion made by Jamine, second by Aneska

### **Open Forum:**

1. *Jocelyn; PRSSA; ComCon Con: Communications Convention*
  - a. 11.21.13; 9:30am-3:00pm in ursa Major
  - b. Many speakers; interactive games
  - c. Financial aid for Marketing; Equipment
2. *Keith; Play & Destroy*
  - a. Anyone with a college ID can come in
  - b. Looking for contestants from Cal Poly
  - c. BEAT responsibility: Market & Promotion

**Action Items:** No Action Items

### **Discussion Items:**

1. *NACA Funding:*
  - a. Can sample vendors
  - b. Marketplace: Club Fair; Are able to discuss more in depth
  - c. Reduced Price
  - d. Need Approved funding prior to event to book performances
  - e. What type of performance are we looking for?
2. *CMF Food*
  - a. Hot Dog; Pretzels; Popcorn Bar
  - b. Put in a request to see how much it will be
  - c. Next week itll be an action item
3. *Blind Folded Dodge ball*
  - a. Market the event through social media via ASI and ASI BEAT
  - b. November 23
4. *Christmas Tree*
  - a. A huge Christmas tree that will go up and all groups will decorate it as well as donating toys.
  - b. However there is an issue with offending groups.
  - c. Canned Food Drive during Midnight Madness; bring a can and get a raffle ticket

**Information Items:** No Information Items

**Report Items:**

*Music Chair (Hana Kim):*

- Met with GAS designers to work on flyers for midnight madness and cpps got talent
- Called dip n dots
- Helped out with Krystal and Sasha's event which was a success!
- Narrowed down items for midnight madness with Jeffs

*Music Committee Member (Nick Monge):*

- Re-doing the VIP video with our names and positions as captions. I expect it to be ready to post on Monday.
- I'll be following up with Dakota about Kevin Lyman and discussing opportunities to bring other esteemed alumni back to campus
- CPP's Got Talent flyer is finalized and we will be selecting judges for the auditions this week

*Outreach Chair (Aneska Alino):*

- Went over designs with Sasha and put our input into the Makeover Mayhem poster
- Emailed volunteers for Haunting Halloween Haunt
- Added more volunteers to the volunteer list
- Met with Kim and discussed marketing strategies for Makeover Mayhem
- Had the throwback Thursday contest
- Updated all forms of social media
- Finished the BEAT VIP video

*Programming Chair (Marisol Aguayo):*

**Murder Mystery:**

- Finished evaluation of the event with Jasmine and ML

**Halloween Hunt:**

- Helped hand out handbills
- Stayed at the terror truck for the entirety of the event
  - Handed out opportunity drawing tickets
  - Answered questions

**Other:**

- Michael Adams and sustainability board
  - First meeting next week
- Brainstorming ideas for winter quarter programming

*Programming Chair (Jasmine Beller):*

- Finished evaluations
  - Drag Bingo
  - Murder Mystery
- Help out with Halloween Horror Haunt
- Started to think of events for next quarter

*Programming Chair (Jeffrey Cuevas):*

- Helped clean up after Haunting Halloween Haunt

*Midnight Madness*

- Sent in creative request for Entrance Animation to GAS
- Spoke with C&E about dimensions of BSC and possible locations of activities
- Called vendors and received quotes on activities.

*Programming Chair (Aleksandra Kornilova):*

- reshot the video and are ready to send it out
- decorated the BSC with Halloween decorations
- HHH decorations, set up, ran the event

- Began planning events for next quarter

*Senator Pro Temp (Obi Okafor):*

- Attended the Terror Trucks
- By 2017, quarter to semester system
- Free student planners in Student Gov office

*GAS Representative:*

*Assistant Secretary of Programs and Services (Krystal Betanzos):*

- Halloween Event was great; Sasha did an amazing job; Thanks to all the chairs who helped
- Event Planning 101 is in the midst of planning; Poster has been approved
- Campus Movie Fest is next week; We have 66 Teams signed up!
- Brainstorming ideas for next quarter

*Advisor (Barney Peake):*

- *HvZ is happening now; BEAT is main sponsor*
- *Wrap up party on Friday*
- *Daylight Savings is Sunday*

*Advisor (Maria-Lisa Flemington):*

- Outstanding Petty Cash → back to business services
- Event evaluations; Ask questions

*Advisor (Cathee Hill):*

- First week is almost over!
- BEAT office is clean! Keep up with that

*Secretary of Programs and Services (Pamela Xue):*

- Helped out decorating the BSC for Haunting Halloween Haunt
- Helped clean up for Haunting Halloween Haunt – it was a great success!
- Worked out marketing for Event Planning 101 – preparing to print by Monday
- Worked on powerpoint presentation and Event planning 101 logistics/itinerary

**Sponsorships/Partnerships:**

1. Jocelyn; PRSSA; ComCon Con: Communications Convention
  - a. Help market
  - b. No money has been allocated

**Adjournment:** 1:27pm