



# ASI Senate Meeting

## Minutes

2014- 2015:4 Thursday, August 21, 2014, 3:00PM –5:00 PM, BSC, 2nd Floor, England Evans

### I. PRELIMINARIES

#### A. Call to Order

1. Chair Louis Harfouche called Senate 2014-2015:4 to order at 3:00pm

#### B. Quorum Check

##### 1. Voting Members:

Louis Harfouche, Vice President, Chair  
James Cox, President  
Kimberly Rotunno, Agriculture Senator  
Melanie Young, Business Senator  
Jai Oni Sly, CEIS Senator  
Jasmine Moore, CLASS Senator – **Unexcused Tardy**  
Taylor Young, CCHM Senator  
Vacant, ENV Senator  
Colin Danahy, Engineering Senator – **Unexcused Tardy**  
Chonlawan Khaothiemsang, Science Senator  
Deena Wahba, Senator-At-Large (MCC)  
Benjamin Murdock, Senator-At-Large (SIC) – **Excused Tardy**  
Jared Tolbert, Senator-At-Large (Greek) – **Excused Tardy**  
Jake Ly, Senator-At-Large (IHC)

##### 2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor – **Sub: Dr. Byron Howlett-Exc. Tardy**  
Cora M. Culla, Executive Director

##### 3. Non-voting Liaisons:

Andrea Cendejas, Attorney General Appointee  
Fayz Ashker, Treasurer Appointee  
Vacant, Academic Senate Rep.  
Vacant, Staff Council Rep.  
Janeth Rodriguez, Alumni Association Rep  
Ali Sauve, Bronco Athletics Assoc. Rep. – **Excused Absent**

#### C. Approval of Minutes

1. The minutes for the July 10, 2014 senate meeting were approved by the chair as written

#### D. Agenda Changes

1. There were no changes to the agenda and it was approved by the chair as written

#### E. Financial Status

1. Louis stated that a financial status would not be given as the books had not rolled

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over yet, so the status would be the same as the first meeting

### F. Introduction of Guests

- |                    |                                  |
|--------------------|----------------------------------|
| 1. Cathee Hill     | 8. Kaleab Habtemariam            |
| 2. Kim Duenas      | 9. Barny Peake                   |
| 3. Andrew Campa    | 10. Saad Abbas                   |
| 4. Christine Zheng | 11. Dr. Rebecca Gutierrez Keeton |
| 5. Jasmine Andino  | 12. Krista Smith                 |
| 6. Marisol Aguayo  | 13. Maria-Lisa Flemington        |
| 7. Tommy Ward      |                                  |

### G. Reports

1. ASI Executive Director – Cora M. Culla \*(attachment)
  - a. BRIC Updates
  - b. Bronco Fitness Center Conversion to Multi-Purpose Lounge
  - c. Personnel Updates
  - d. Mark Your Calendars
2. ASI Advisor – Dr. Rebecca Gutierrez –Sub: Dr. Byron Howlett Jr. – no report
3. Academic Senate Rep. – Vacant
4. Staff Council Rep. – Vacant
5. Alumni Rep. – Janeth Rodriguez
  - a. She showed the backpack that would be given out at Broncofusion and thanked everyone for their feedback at the focus group they held
6. Athletics Rep. – Ali Sauve – no report
7. Senator Pro Tempore – Taylor Young – no report
8. Attorney General – Andrea Cendejas – no report
9. Treasurer – Fayz Ashker – no report
10. President – James Cox
  - a. He announced that they now had a full cabinet
11. Vice President – Louis Harfouche
  - a. He stated that the retreat dates were solidified as Sept. 10-12<sup>th</sup> and to please not schedule anything on those dates and it would be 3 days and 2 nights with more details to follow. He also thanked the Retreat Training Committee for the work they were doing.
  - b. He asked if anyone was available for the orientation club fair that had been added for next Tuesday and to please let him know

### H. Open Forum

1. Jared Tolbert – updated everyone on the recent Greek Council meeting and gave details that were posted in a report on the SAN for everyone's reference. They included the 15 Acts of Kindness event, the Greek philanthropy calendar, the upcoming Greek Quarterly, Up 'Til Dawn, a new Risk Management Chair and the budget Presentations that their VP of Finances was planning and he asked for assistance from ASI Business Services.
2. Rebecca Gutierrez Keeton – announced the appointment of Dr. Byron Howlett Jr. as the acting Associate Vice President and Dean of Students. She gave the background of

her relationship, with Byron from CPP Housing up to the present, and noted that she was very excited to be working with all of them in her new role along with Byron.

## II. INFORMATION ITEM

### A. Student Leader Professional Development Training

1. Marisol Aguayo, ASI Secretary of Programs and Services, gave a powerpoint presentation, *Event Planning 101- Programming Basics*, which highlighted the following:
  - a. Financial Guidelines & Stipulations
  - b. Mid-year Budget Requests
  - c. ASI Reserves
  - d. Financial Services Timelines
2. She noted that the presentation would be saved on the SAN for reference

## III. ACTION ITEM

### A. Confirmation of Appointed Positions

Louis stated that James would address all questions on behalf of the appointees

1. Fayz Ashker, Treasurer Appointee
  - a. James spoke briefly on Fayz's background, qualities and the rationale for appointing him to the position
  - b. Colin made a motion to confirm Fayz Ashker as Treasurer, seconded by Deena
  - c. There was no discussion, Louis called the vote: 13/0/0, motion passed
2. Andrea Cendejas, Attorney General Appointee
  - a. James spoke briefly on Andrea's background, qualities and the rationale for appointing her to the position
  - b. Jared made a motion to confirm Andrea Cendejas as Attorney General, seconded by Deena
  - c. There was no discussion, Louis called the vote: 13/0/0, motion passed
3. Kaleab Habtemariam, Secretary of External Affairs Appointee
  - a. James spoke briefly on Kaleab's background, qualities and the rationale for appointing him to the position
  - b. Jai Oni made a motion to confirm Kaleab Habtemariam as Secretary of External Affairs, seconded by James
  - c. There was no discussion, Louis called the vote: 13/0/0, motion passed
4. Jasmine Andino, Secretary of Internal Affairs Appointee
  - a. James spoke briefly on Jasmine's background, qualities and the rationale for appointing her to the position
  - b. Colin made a motion to confirm Jasmine Andino as Secretary of Internal Affairs, seconded by Melanie
  - c. There was brief discussion, Louis called the vote: 13/0/0, motion passed
5. Andrew Campa, Secretary of Education Appointee
  - a. James spoke briefly on Andrew's background, qualities and the rationale for appointing him to the position
  - b. Jasmine made a motion to confirm Andrew Campa as Secretary of Education, seconded by Ben
  - c. There was brief discussion, Louis called the vote: 13/0/0, motion passed

6. Christine Zheng, Secretary of Sustainability Appointee
  - a. James spoke briefly on Christine's background, qualities and the rationale for appointing her to the position
  - b. Ben made a motion to confirm Christine Zheng as Secretary of Sustainability, seconded by Jake
  - c. There was brief discussion, Louis called the vote: 13/0/0, motion passed
7. Tommy Ward, Election Chair Appointee
  - a. James spoke briefly on Tommy's background, qualities and the rationale for appointing him to the position
  - b. Taylor made a motion to confirm Tommy Ward as Elections Chair, seconded by Colin
  - c. There was brief discussion, Louis called the vote: 13/0/0, motion passed

James turned the floor over to Marisol Aguayo, Secretary of Programs and Services, to discuss the BEAT Chair appointments

8. Jeffrey Cuevas, BEAT Chair Appointee
  - a. Marisol spoke briefly on Jeffrey's background, qualities and the rationale for appointing him to the position of a BEAT Chair and also taking on the duties of an Assistant Secretary of Programs and Services
  - b. Jared made a motion to confirm Jeffrey Cuevas as a BEAT Chair, seconded by Chonlawan
  - c. There was brief discussion, Louis called the vote: 13/0/0, motion passed
9. Hana Kim, BEAT Chair Appointee
  - a. Marisol spoke briefly on Hana's background, qualities and the rationale for appointing her to the position of a BEAT Chair involved with music
  - b. James made a motion to confirm Hana Kim as a BEAT Chair, seconded by Jared
  - c. There was brief discussion, Louis called the vote: 13/0/0, motion passed
10. Andrew Densmore, BEAT Chair Appointee
  - a. Marisol spoke briefly on Andrew's background, qualities and the rationale for appointing him to the position of a BEAT Chair involved with music
  - b. Colin made a motion to confirm Andrew Densmore as a BEAT Chair, seconded by Jake
  - c. There was brief discussion, Louis called the vote: 13/0/0, motion passed
11. Aivan Chung, BEAT Chair Appointee
  - a. Marisol spoke briefly on Aivan's background, qualities and the rationale for appointing her to the position of a BEAT Chair involved with outreach
  - b. Colin made a motion to confirm Aivan Chung as a BEAT Chair, seconded by Chonlawan
  - c. There was brief discussion, Louis called the vote: 13/0/0, motion passed
12. Xyrine Dapal, BEAT Chair Appointee
  - a. Marisol spoke briefly on Xyrine's background, qualities and the rationale for appointing her to the position of a BEAT Chair involved with programming
  - b. Ben made a motion to confirm Xyrine Dapal as a BEAT Chair, seconded by Jared
  - c. There was no discussion, Louis called the vote: 13/0/0, motion passed

13. Sydney Martinez, BEAT Chair Appointee
    - a. Marisol spoke briefly on Sydney's background, qualities and the rationale for appointing her to the position of a BEAT Chair involved with programming
    - b. Colin made a motion to confirm Sydney Martinez as a BEAT Chair, seconded by Chonlawan
    - c. There was brief discussion, Louis called the vote: 13/0/0, motion passed
  14. Isolde Alfaro, BEAT Chair Appointee
    - a. Marisol spoke briefly on Isolde's background, qualities and the rationale for appointing her to the position of a BEAT Chair involved with programming
    - b. Ben made a motion to confirm Isolde Alfaro as a BEAT Chair, seconded by Deena
    - c. There was brief discussion, Louis called the vote: 13/0/0, motion passed
  15. Iram Khajawall, BEAT Chair Appointee
    - a. Marisol spoke briefly on Iram's background, qualities and the rationale for appointing her to the position of a BEAT Chair involved with programming
    - b. Colin made a motion to confirm Iram Khajawall as a BEAT Chair, seconded by Jai Oni
    - c. There was no discussion, Louis called the vote: 13/0/0, motion passed
- Louis noted that there was now a full cabinet and congratulated everyone. He also pointed out that the ENV Senator position was still vacant for the senate.

#### **IV. DISCUSSION ITEM**

- A. Resolution on Authorized Signors for England-Evans Fund Account (attachment)
  1. Cora stated that normally matters that related to the ASI bank accounts were not elevated to the senate and she explained the history behind this account as specified in the Memorandum of Understanding (MOU) that was in their packet
  2. She outlined that the memo was intended to recommend the closure of the Evan England Fund account with Chase Bank and transfer the account to Wells Fargo Bank where the balance of accounts for both Associated Students Inc. and the Bronco Student Center existed. She noted that the current balance was \$1,125.34.
  3. It was also noted that, due to the age of the account and a series of bank takeovers, Chase Bank had requested an updated list of authorized signors and a resolution designating the ASI Executive Director as Acting Secretary for the account in order to process the closure of the account with the bank
  4. She added that there was a draft of the senate resolution in their packets and it would be an action item at the Sept. 18<sup>th</sup> senate meeting, allowing the senate time to ask any questions before voting on it
  5. A brief question and answer session took place that included the original purpose of the account was intended for furnishings for this room and clarification

#### **V. ADJOURNMENT**

- A. Next Senate meeting will take place on Thursday, September 4, 2014, 3:00 – 5:00pm, in the England Evans room
- B. Louis stated that senate meeting 2014-15:4 was adjourned at 4:20pm

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**MINUTES SUBMITTED TO:**

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Louis Harfouche, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2014-2015: \_\_\_\_\_

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Vicki Jackson, Student Government Coordinator

Date