



Rules and Policies Committee

Minutes

2012-13:1 Friday, October 12, 2012, 3:00 – 5:00PM, BSC, 2nd Floor, Vela Major

I. Preliminaries

A. Call to Order

B. Quorum Check

Voting members:

- Devon Graves, Attorney General-Chair
- Mary Haynes, Senate President Pro-Tempore-Vice Chair
- Chris Osuala, President- **Excused Tardy**
- Christine Hall, Vice President
- Dylan Devlin, CCHM Senator-**Unexcused Tardy**
- Stephanie Ferreira, Agriculture Senator
- Tommy Ward, MCC Senator-**Excused Tardy**

Advisors:

- Susan Ashe, University Advisor-**Excused Absence**
- Cora Culla, ASI Executive Director

Liaison:

- Krikor Ketchedjian, Treasurer

C. Approval of Minutes

1. No minutes to approve

D. Agenda Changes

1. Devon stated that he just wanted to point out the in Adjournment item A the date should be changed from 2011 to 2012
2. Devon also notified the committee that the location was determined for the October 26th meeting. He announced it will be at the Career Center in the conference room.

E. Introduction of Guests

1. No guest

F. Open Forum

1. Devon welcomed the committee to its first meeting of the year. He also expressed that he was excited to work with the committee and looking forward to a great year.

II. Action Item

No action items

III. Discussion Item

A. Rules and Policies Norms and Expectations

- i. Devon explained to the committee that he wanted the committee to come up with three to five norms that they could hold each other accountable in order to stay consistent throughout the year.

- ii. Christine said that she believes communication and respect would be two great things for the committee to have as norms.
- iii. Krikor said punctual.
- iv. Cora said based on her experience with previous committees that it was important to have document control. She also said that being realistic with the goals this year was important for a successful year.
- v. Devon restated what Christine, Krikor, and Cora shared.

B. Articles of Incorporation

- i. Devon talked about the September 9th Senate Executive committee and how the Articles of Incorporation was amended. He explained that the Articles are important to keep updated and needed to be filed with the California Secretary of State. Devon stated that the goals for the Articles was to compile one complete document with all amendments, and stay on to stay on a strict time line with getting the Articles through the committee, then to the senate, and then to get final approval by the University. He differed to Cora to explain a background on the Articles.
- ii. Cora explained the previous three amendments in that were made to the Articles. She suggested that the committee read through each article to understand it thoroughly.
- iii. Devon shared the time line for the Articles completion with the committee. On October 12th the Articles are a discussion item, and then on October 25th the Articles will be discussion in the senate. After the discussion period, the Articles would go into action in Rules and Policies on October 26th, then action in the senate on November 8th; pending approval.
- iv. The committee discussed each article:
 - 1. Article 1
 - a. The name and the location of the campus need to be updated.
 - 2. Article 2
 - a. College needs to be changed to University.
 - b. The definition of campus programs needs to be revised. Speech and dramatics need to be revised. Cora said she will look up the education code to verify the changes.
 - c. Tommy entertained the idea of adding a section 'D' to Article 2 to state that ASI represents the student body.
 - 3. Article 3
 - a. No revisions were stated.

4. Article 4
 - a. No revisions were stated.
5. Article 5
 - a. No revisions were stated.
6. Article 6
 - a. This article was discussed in the Senate Executive committee on September 9th. The amendments made in that meeting would be applied to the article.
7. Article 7
 - a. Tommy asked Cora if Article 6 was still needed.
 - b. The idea of striking the article was discussed.
8. Directors
 - a. Cora explained that she would contact Mark Bookman for advice on who would have to sign off as board of directors.
- v. Cora asked the committee if it was okay that Devon and her work on a revised draft of the Articles of Incorporation and then submit the revised document to the Committee at the next meeting.

C. Documents to be Discussed

- i. Devon explained to the committee that documents to discuss was an opportunity for the members to share with what documents they would like to see go through the committee this year.
- ii. Devon said that he would like the first discussion topic would be the elections code.
 1. Tommy shared that he would want to see a full over view of the document.
- iii. Cora said that she would like to see the committee consider the By-Laws to be cleaned up. Cora said that definition of quorum needs to change.
 1. Chris agreed with what Cora said, and also added that he would like for the By-Laws to define what is meant by his power to appoint students.
 2. Devon agreed that he would like to see those changes made as well. He also brought up the position of Secretary of Sustainability, and said that the position description in the By-Laws is vague.
 3. Cora added that the By-Laws do not state what committees are assigned yearly or quarterly. She also said the By-Laws aren't clear on how senators are placed on committees. She also reminded

the committee that if any substantive changes are made to the By-Laws, that there would have to be a vote by the students.

4. Cora brought up that the BEAT code was in serious need of updating.
 - a. Devon agreed with Cora and shared that the BEAT code does not have the position of Assistant Secretary of Services and Programs. He also said the BEAT code states the BEAT Chairs are confirmed in the cabinet, and that has changed since.
5. Tommy shared that last year there was talk of changing the title of ASI Senate to Board of Directors.

IV. Information item

No information items

V. Adjournment

- A. Next Rules and Policies Committee Meeting Friday, October 26, 2012, 3:00-5:00PM, Bldg. 97 Room 128 Career Center-Conference room
 - i. Devon reminded the committee that the location for the next meeting would be at the Career Center and he would send out reminder information to everyone.
 - ii. Devon thanked everyone for their service.
 - iii. Devon adjourned the meeting at 4:10 pm.

“Rules are for the obedience of fools and the guidance of wise men.”

–Douglas Bader