



Finance Committee Minutes

Tuesday, November 29, 2011 4:00 PM - 5:00 PM, BSC, England Evans

- I. Preliminaries:
 - a. Call Meeting to Order
 - i. Brian Poirrier calls meeting to order at 4:03 PM.
 - b. Quorum Check
 - i. Voting Members:

1. Brian Poirrier	Treasurer, Chair
2. Johnathan Jianu	President
3. Matthew Stafford	Vice President
4. Alicia Vajid	Senator Pro Tempore- Excused Absent
5. Rebecca Unitt	ENV Senator
6. Olaleye Layinka	Engineering Senator
7. Dylan Devlin	IHC Senator
 - ii. Ex-Officio's:

1. Kathleen Bair	Executive Director/Designee
2. Jennifer Dingman	ASI Advisor/Designee
3. Anthony Juarez	Attorney General
 - iii. Approval of Minutes
 1. Johnathan moved to approve the minutes.
 2. Seconded by Olaleye.
 3. Motion approved 6-0-0
 - iv. Agenda Changes
 1. No agenda changes.
 - v. Financial Status Report

1. New Programs & Augmentation	\$116,035
2. Tutoring and Retention Programs	\$7,864
 - vi. Introduction of Guests
 1. Kate from AIAS
 2. Jackie from AIAS
 3. Gloria from AIAS
 4. Yen from AIAS
 5. Jennifer from AIAS
 6. Hector from AIAS
 7. Demetria from AIAS
 - vii. Reports
 1. No reports.
 - viii. Open Forum
 1. None.
 - ix. Budget presentation
 1. American Institute of Architecture Students
 - a. Presentation given by Jackie.
 - b. Questions were asked and answered.
 - i. Matt asked about requesting for this Fourm, compared to events later in the year due to the time restraints, they would not be able to move to Senate to request the full \$5,000.

- ii. John asked about the different events throughout the fourm as the workshops, tours, etc. The tours are optional additions that the individual students would pay for if they wanted to attend.
- iii. Matt clarifies they have already been informed how much they are receiving for their annual request from ENV but have not received it yet.
- iv. Ola asked if anyone had attended the Fourm before and what they learned from it and how they benefit from it. No one has been to Fourm, but a few to similar events, elaborated on the workshops and building confidence in doing so.
- v. Rebecca asked if anyone was presenting any original work. At the moment no one planned on presenting any work.
- vi. John asked if an advisor was attending, however only students are.
- vii. Anthony asked if only given the possibility of only having the ability to grant \$2,500 if everyone would still be able to go and how their plans / budget would change. The price per student would be raised, however it was assured that everyone was already registered. Also mentioned because the fact of the event being closer is why they were sending more people because it's more feasible than the previous year in Canada.

II. Action Items

- a. There are no action items.

III. Discussion Items

a. AIAS

- i. Brian discusses the fact that we need to hold a consecutive meeting to be able to vote on approving the budget request. Member of the committee confirm they are available Friday for a meeting.
- ii. Brian discusses if an advisor is required to travel out of state. The travel policy is reviewed and Kathleen is asked to confirm, she assures us it is not required. However, authorization to drive is required prior to leaving.
- iii. Alternative budget recommendations is discussed how to make it feasible for everyone, along with driving their own cars not renting vans, or paying per diem. Also, Brian doesn't want to see the number of attendees drop, giving the remaining attending a complete free ride, but it is brought up again that at least 18 are already paid registration
- iv. Jennifer recommends adding a stipulation to have this group and future groups requesting money to present work to really have Cal Poly noticed on a national level.
- v. It is discussed about adding stipulations or not and whether or not we should take action at the current meeting and it decided by the Chair and President that we will wait to vote on it, based on we already told them we will take action on Friday and to give fair notice to students.

IV. Information Items

- a. There are no Information Items.

V. Adornment

- a. Meeting adjourned by the Chair at 4:45 AM.
- b. Next meeting will be Dec 2nd 4:00pm, Room TBD