



## ASI Facilities & Operations Committee Minutes

2012-2013:3 Friday, November 16, 2012 1:00PM - 3:00 PM, BSC, 2nd Floor, Andromeda C

### I. PRELIMINARIES

- A. Call to Order – **1:03pm**
- B. Quorum Check
- C. Approval of Minutes – Nov. 2<sup>nd</sup>, 2012 Minutes Approved
- D. Agenda Changes – Matt Bohannon replaced Andrew Perez for the Focus Group Session
- E. Introduction of Guests
  - 1. Matt Bohannon – Representative for company performing BSC Space Study
  - 2. Crista Smith – Director of Recreation
- F. Reports
  - 1. Executive Director Designee – Powell Velasco (**present**)
  - 2. University Advisor – Lorena Marquez (**unexcused tardy**)
    - Gave a brief introduction and stated experience/history as F&O Advisor.
  - 3. University Rep. – Ellen Patterson (**unexcused absent**)
  - 4. Staff Council Rep. – Vacant
  - 5. Academic Senate Rep. – Eva Xu (**unexcused tardy**)
    - Gave a brief introduction and hello.
  - 6. Foundation Rep. – Aaron Neilson (**unexcused tardy**)
  - 7. President – Christopher Osuala (**unexcused tardy**)
  - 8. Vice President – Christine Hall (**unexcused tardy**)
  - 9. Attorney General – Devon Graves (**present**)
  - 10. Senator Representatives – Stephanie Ferreira (**present**) & Joanna Ha (**present**)
  - 11. Student Representatives – Jasmine Andino (**present**) & Johndaniel Morales (**present**)
  - 12. Senator Pro-Tempore – Mary A. Haynes (**present**)
  - 13. Special Guest – Nika Hemati (**present**)
    - Project Homeless Connect – ASI is collecting goods for homeless to donate. Please support through Dec. 4<sup>th</sup>.
    - Lorena added that “Bubbles for Troubles” was a similar program that would collect shampoo/soap from hotels when groups travelled.

### G. Open Forum

### II. DISCUSSION ITEM

- A. BSC Space Study
  - a. Focus Group Session with Matt Bohannon, Brailsford & Dunlavey
    - i. Matt introduced the scope and goal of the Space Study was introduced, to best use the BSC and make it conducive to students.
    - ii. Matt asked what drew each of the members to F&O.
      - 1. Lorena – “I wanted a directory board.”
      - 2. Johndaniel – “I was told this was the one committee where you could see direct results.”

3. Mary – “I was curious when I first heard about the BRIC opening up and the process behind it.”
  4. Stephanie – “This is our building and something we can claim as ours.”
  5. Nike – “Having a say in making the building more sustainable.”
- iii. Matt asked what biggest challenge BSC has in being student building.
1. Mary mentioned the layout isn’t always welcoming, the building is segregated.
  2. Stephanie recommended having a screen or welcome board at entry.
  3. Joanna mentioned the discouragement of not being able to find what one is looking for.
  4. It was mentioned the awkward location of the senate office and lack of conductivity to meeting with students in senate office.
  5. Devon stated a hope to have the BSC and BRIC physically connected.
  6. Mary stated that from a previous conversation, the BSC was modeled after a Spanish fort.
- iv. Matt asked what was missing to make it a student building, other services, destinations, etc.
1. Nika mentioned there should be something more interactive, a place for students to gather with a purpose, frozen yogurt or a sports bar.
  2. Devon states that downstairs feels like a cafeteria and that the study lounge feels like study only, that there is no multi-purpose space.
  3. Joanna mentions that having a Boba place was brought up in her Focus Group.
  4. Mary mentioned unawareness of the Study Space and un-approachability of such rooms.
  5. Lorena inquired a color change to make the BSC more inviting.
  6. Lighting was brought up. Powell elaborated that the old half of the building had outdated light fixtures that could be updated. Solar tubes were inquired.
- v. Matt reiterated the seeming goal of Space Study and inquired about the amount of meeting rooms and spaces.
1. Devon stated that there is not enough meeting space in the BSC for all the clubs, likes the idea of rooms that can be partitioned.
  2. Joanna mentions that there are a lot of little rooms that seem disconnected from the BSC.
  3. Devon further states that realization of being in the BSC, at Cal Poly, needs to start from within.
- vi. Matt inquired what could be incorporated to make the space a Cal Poly Pomona student space.
1. Stephanie seconded the idea of paint and school spirit, mentions Fullerton and the invitingness of their Student Center.
  2. Eva mentioned the need for more spaces for groups to work together, also mentioned that the tables downstairs are not good for gathering and rearranging for groups.

- vii. Matt stated that there are “micro-areas” in other campuses where students can gather together and collaborate.
  - 1. Eva further stated with plenty of wi-fi, so that internet access isn’t an issue.
  - 2. Stephanie reiterated liking the idea of small gathering spaces for students.
- viii. Matt stated that at Fullerton some smaller spaces cause people to feel a need to “tip-toe” around in the student center. He stated a desire to find what works for Cal Poly Pomona, as a commuter school, with its unique needs.
- ix. It’s further discussed what the “living room” of Cal Poly Pomona would look like, and how to tie the BSC and BRIC together, in color scheme or exterior accents. It’s also questioned how school spirit “green and gold” could be incorporated into the spirit of the building.
- x. Matt inquired whether there is a space on campus that does what was discussed effectively. Lorena stated it’s “hit or miss.” Joanna emphasizes that it would be nice to display the sports games times and locations to incorporate school pride. Powell gave some history that the original students wanted the BSC to have nothing to do with the school, they wanted it separate. Colors were mentioned again and how they could tie the BSC to the campus.
- xi. It was brought up again that a front greeter or information desk could make the building more inviting and help people realize what is offered in the BSC. Nika brought up that it could be beneficial to have huge, welcoming signs over different departments of the building.
- xii. Matt asked if there was anything else that could be improved. Johndaniel stated more study space and rooms with glass, like downstairs, because of the openness and welcoming feel. Powell stated that the BSC has the rooms and feel it does because of the time and funds available. Lorena reiterated having a frozen-yogurt place or yoga room.
- xiii. Matt stated that another school has “The Fish Bowl” an iconic feature in front of the building that was a place for students to meet before getting lost in the building. Joanna mentioned having couches in the BSC, like what are in the library. Lorena explored the idea of opening up the old side of the BSC by knocking down a few walls and opening the space up. It was even questioned to maybe make another entrance to the BSC, or a grander entrance.
- xiv. Matt thanked the group for their time and got a few last comments. A sports-bar or something similar could be nice, something to sit down, eat at, meet at, and maybe something that stays open late. Powell also mentioned that there was a directory in the building at one time, but that it was a big, bulky rack that blocked the view of the building. Joanna reiterated wanting a display to show what was going on in the building in each of the rooms when walking in.

### **III. INFORMATION ITEM**

#### **A. F&O Winter Meeting Schedule**

**B. Behind the Scenes Tours III**

**a. Games Room, Etc.**

- i. The Games Room is converting many of their lights to LED, more expensive initially but utilize less power and last much longer.
- ii. They also have game systems in place and offer several games, mainly sports and other non-license issue games.
- iii. They've created different tournaments and discount nights for the days when they are less busy, this has been successful.

**b. Maintenance Department**

- i. The old HVAC system is beyond its average lifespan, but is still doing well.
- ii. The system requires expensive filter changes every several months, which gets expensive.
- iii. It was commented that many of the offices get cold and that there is no way to change or damper the flow to those rooms.

**C. BRIC Updates**

**IV. ADJOURNMENT – 2:54pm**

A. Next F&O Meeting – Friday, November 30, 2012 1:00PM - 3:00PM, Vela Major