



ASI Senate Meeting

Minutes

2013- 2014:9 Thursday, January 16, 2014, 3:00PM –5:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES

A. Call to Order

1. Chair Joe Shashaty called Senate 2013-2014:9 to order at 3:00pm
2. Joe introduced a special guest, Sarah Couch, President of CSSA, and she added that the visit to Cal Poly Pomona today was wrapping up a week of tours of CSU campuses. She noted that some of the things that CSSA was working on included online education, working with the state legislature to tell them what CSSA's opinions were, and definitely shared governance, state-wide and federal advocacy and that they couldn't accomplish any of those things without marketing materials. She thanked GAS for the beautiful marketing that they do and stated that it had transformed their organization. She added that she was happy, as CSSA President of the entire CSU, to represent all 430,000 students in the CSU system and added that she was an English major working on her masters at Sacramento.

B. Quorum Check

1. Voting Members:

Joe Shashaty, Vice President, Chair
Christine Hall, President
Jared Tolbert, Agriculture Senator
Jordan Gonzalez, Business Senator
Jai Oni Sly, CEIS Senator - **Excused Absent**
Raquel Mercado, CLASS Senator
Brenda Magdaleno, CCHM Senator
Martin Mares, ENV Senator
Jasmine Andino, Engineering Senator
Obi Okafor, Science Senator
Louis Harfouche, Senator-At-Large (MCC)
T.J. Coggins, Senator-At-Large (SIC)
Nailah Zoi Givens, Senator-At-Large (Greek)
Colin Danahy, Senator-At-Large (IHC)

2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor
Cora M. Culla, Executive Director

3. Non-voting Liaisons:

Johndaniel Morales, Attorney General
Alec Jaltorossian, Treasurer
Dr. J. Swartz, Academic Senate Rep.
Vacant, Staff Council Rep.
Janeth Rodriguez, Alumni Association Rep.
Cristian Garcia, Bronco Athletics Assoc. Rep.

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C. Approval of Minutes

1. The minutes for the senate meeting on December 5, 2013 and for the ASI Executive Committee meeting on December 17, 2013 were approved by the chair as written

D. Pledge of Allegiance

E. Agenda Changes

1. Joe added to Executive Session, Discussion Item A.2. Job Description for the Associate Director for Programs
2. Joe approved the agenda as amended

F. Financial Status – Given by Alec Jaltorossian (attachments)

1. ASI Total Revenue	\$ 5,032,972.00
2. ASI Total Expenses	\$ 2,783,454.00
3. Total Investments	\$ 8,474,954.00
ASI-Local Agency Investment Fund	\$ 3,538,651.00
BSC-Local Agency Investment Fund	\$ 4,936,303.00
4. ASI – NP & A Account Balance	\$ 189,050.00
5. ASI Prior Year's I Reserves	\$ 226,758.00
6. ASI Prior Year's II Reserves	\$ 146,005.00
7. ASI Prior Year's III Reserves	\$ 564,940.00
8. BSC On-Campus Reserves	\$ 1,657,219.00

G. Introduction of Guests

- | | |
|--------------------|----------------|
| 1. Krista Smith | 5. Sarah Couch |
| 2. Andrea Cendejas | 6. Nancy Hwang |
| 3. Nam Kang | 7. Terri Bell |
| 4. Devon Graves | 8. Shelbi Long |

H. Reports

1. ASI Executive Director – Cora M. Culla *(attachment)
 - a. BRIC Updates
 - b. Campus Recreation
 - c. Business Services Work Projects
 - d. ASI Strategic Plan for 2014-19
 - e. AOA Annual Conference
2. ASI Advisor – Dr. Rebecca Gutierrez
 - a. She shared details of the upcoming Homecoming events on Feb. 7th and 8th
3. Academic Senate Rep. – Dr. J. Swartz
 - a. He stated that in the view of the faculty, the conversion process was not a done deal and there had been additional conversation amongst CFA, senators, and a panel of faculty from other CSU campuses also in conversion. He noted that it was the view of a significant number of faculty that further discussions were warranted and most faculty that he had spoken with referred back to the 2010 Academic Senate vote 66 % in favor of quarters and the student vote of 93% in favor of quarters. He stated that ultimately the president runs the

university however, he felt that the faculty and students had the right to ask questions if it was being deemed a done deal. He added that, in his personal opinion, the polytechnic flavor of CPP mandates us to offer more specialized hands-on courses because that was the university's mission. To that end, if CPP was going to be required to go to semesters then he would strongly advocate some sort of trimester program with a robust winter semester. He explained that many departments can't take 40 classes and turn them into 28 and he believed that the dialogue should continue as an open forum which it had not been of late. He reminded everyone that there was a Poly Post article last year that simply said that CPP was converting when there was no discussion last year about converting, as the last discussion was in 2010. He concluded that we owe our leadership respect, however it seemed like we had skipped a step, and he believed that it was the view of the faculty and the leaders of the student body that we collectively should examine this more closely and carefully and not just jump into Fall 2017 as if it was a done deal.

4. Staff Council Rep. – vacant
5. Alumni Rep. – Janeth Rodriguez
 - a. She stated that they were having a Path to Grad School workshop on Jan. 23rd at U-hour in the BSC which Kaplan was hosting. She would send the RSVP link out for this free event.
 - b. She stated that she had the applications for the Alumni dinners, being held on Jan. 25th and Feb. 1st, which she passed out and asked that the student fill one out if they were interested in attending
6. Athletics Rep. – Cristian Garcia – no report
7. Senator Pro Tempore – Jared Tolbert *(attachment)
 - Pro Tempore
 - a. He stated that F & O Committee had their first meeting on Monday and they discussed the non-member fees for the BRIC which would be presented today to the senate
 - b. He noted that he was still searching for his fourth student-at-large member for the committee and had presented at the Greek, MCC and AG councils on the topic
 - c. He added that he was planning on moving the F & O meetings to Fridays for the Spring Quarter and the time still needed to be determined
 - Agriculture Senator
 - a. Pizza with the Provost
 - b. Pizza with the Dean
 - c. Step Walk Cereal Bowl Hosted by FN Forum
 - d. Winter Community Service
 - e. Movie Screening
 - f. Elections
 - g. Outreach
8. Attorney General – Johndaniel Morales *(attachment)
 - a. Council Follow-up
 - b. He added that the first R & P meeting for the quarter was cancelled due to a conflict with the Cross Cultural Retreat and their last order of business was the presentation of the Elections Code to the senate for action

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9. Treasurer – Alec Jaltorossian – no report
10. President – Christine Hall
 - a. She stated that she had additional details regarding the Alumni dinners and she would forward it to everyone
 - b. She noted that she would also send the link for the Strategic Planning powerpoint that Cora gave at the retreat so that everyone would be able to use it as a resource when they speak to their councils to gather feedback
 - c. She announced that she would be having one-on-one meetings with all of the cabinet members next week to touch base on what they've accomplished and what still needed to be done
 - d. She asked that everyone please encourage students to sign-up for the Homecoming events prior to the 31st as it will go up to \$5 after that date
 - e. She gave an update that she had received many responses for the BRIC Search Committees and would everyone else please respond
11. Vice President – Joe Shashaty
 - a. Joe stated that both Doug Freer and the Provost had requested to come to the senate and give presentations so please come to the senate meetings prepared with questions and concerns that reflected the students in their respective areas
 - b. He added that Doug would be presenting on Jan. 30th and he was working with the Provost to present at possibly the next meeting on Feb. 13th
12. Senate Reports
 - a. Raquel Mercado, CLASS Senator *(attachment)
 - i. Changing of CLASS Council By-laws
 - ii. Introduction of the Dean of CLASS
 - b. Louis Harfouche, Senator-at-Large, MCC *(attachment)
 - i. Council Updates
 - ii. Personal Updates
 - c. Jasmine Andino, Engineering Senator *(attachment)
 - i. E-Council Events
 - ii. Elections for Engineering Council Officers start February 25th
 - iii. Winter Newsletter
 - d. Martin Mares, ENV Senator
 - i. He stated that they were working on the ENV conference which would be held on Feb. 27th in building 7
 - ii. He added that they were also working on a career day which would be held in the Spring Quarter
 - e. Nailah Zoi Givens, Senator-at-Large, Greek *(attachment)
 - i. UTD Food Fair
 - ii. Meeting Date
 - f. Jordan Gonzalez, Business Senator *(attachment)
 - i. UBSS General meetings
 - ii. Events
 - iii. Outreach
 - g. Obi Okafor, Science Senator *(attachment)
 - i. Science Week
 - ii. Next Science Council Meeting Date

- h. T.J. Coggins, Senator-at-Large, SIC *(attachment)
 - i. Council Updates – he added a request for everyone to please encourage student leaders from all over campus to apply for the Bronco Court
 - ii. Personal Updates
- i. Colin Danahy, Senator-at-Large, IHC *(attachment)
 - i. Pack your Belly
 - ii. New Senators and Positions
 - iii. Homecoming
- j. Brenda Magdaleno, CCHM Senator *(attachment)
 - i. Dr. Lea R. Dopson
 - ii. Hospitality Uncorked
 - iii. Somm Exam Offered

I. Open Forum

1. Nam Kyu Kang – as the ASI Secretary of External Affairs, he reported that last Friday a representative from the state assembly, Chris Holden, visited the campus. He had posted a last minute announcement on Facebook, however, there will now be a monthly visit by a state legislator so he will post the invite to attend a week in advance of the visit so that student leaders can plan to show support. This time there was a small Q & A by some of his Lobby Corp members and Christine, a brief tour of the campus and lunch. Please advise your councils of the monthly visits and they can always email any questions to him if they are unable to personally attend.

II. ACTION ITEMS

A. Recommendation from Rules and Policies Committee

1. ASI Elections Code (attachment)
 - a. Johndaniel explained that the attachment in the packet had all of the suggested revisions from the last senate meeting in bold which included two on page five and one on page seven as specified:
 - i. Page 5, Section V.C. 1 and 2
 - ii. Page 5, Section VI.A.1
 - iii. Page 7, Section VII.C.4
 - b. T.J. made a motion to approve the ASI Elections Code as amended, seconded by Zoi
 - c. Raquel made a motion to amend page 7, VII.C.2. and replace shall with must, seconded by Obi
 - d. A brief discussion took place
 - e. Joe called the vote: 0/13/0, motion failed
 - f. Louis made a motion to amend page 7,VII.C.3 and add the word “public” to emergency orientation, seconded by Obi
 - g. A brief discussion took place
 - h. Joe called the vote: 0/13/0, motion failed
 - i. Joe called the vote on the main motion to approve the ASI Elections Code as amended: 13/0/0, motion passed

B. Nominations and Election for ASI Standing Committee

1. Finance Committee – Winter Quarter
 - a. Joe reviewed that this committee held quarterly elections, three senators were specified to serve and the meetings would be held on alternating Fridays from 1-3:00pm
 - b. Alec added that senators who had already served were eligible to be elected to serve again and he explained that their primary responsibility would be to process mid-year budget requests from clubs and assist in drafting financial policies which then move to the Rules and Policies Committee
 - c. Joe added that the first meeting was scheduled for tomorrow
 - d. Johndaniel added that Friday, February 14th was a holiday and the meeting would be scheduled for an alternate day
 - e. Joe opened the floor for nominations
 - i. Jordan nominated himself
 - ii. Joe nominated Raquel, she declined
 - iii. T.J. nominated himself
 - iv. Zoi nominated herself and then withdrew
 - v. Raquel nominated herself again
 - f. Joe called the vote
 - i. Jordan 13/0/0
 - ii. T.J. 13/0/0
 - iii. Raquel 13/0/0
 - g. Joe announced that the three senators were elected

III. DISCUSSION ITEMS

- A. BRIC Non-Member Access Policies and Fees (attachment)
 1. Krista stated that this would look familiar as it reflects similar policy structure to what the senate approved at the end of Fall Quarter related to BRIC membership. The cover memo noted that this draft included revisions based on discussion feedback from the Facilities and Operations Committee on January 13, 2014 and they were noted in red.
 2. She reviewed the document on the overhead and noted that the eligibility piece was almost identical to what they approved for the membership policy. She noted that it stated that guests had to have some kind of affiliation with the university in order to be eligible to use the BRIC. She added that all of the categories originally approved for BRIC membership were in this policy with the exception of “student assessed”, as a student pays a fee and would be a member of the BRIC and therefore not utilize a guest pass.
 3. She explained that rates were the main difference between the two policies and she noted that annual adjustment by HEPI, authorization to use promotional rates and clarification that guest rates include most programs and services (but not necessarily all and so some might be charged when applicable) and that guest passes were non-transferrable
 4. Krista reviewed the guest pass options and descriptions listed in the chart and how they came up with the pricing structure
 5. She also reviewed the university sponsored group options with discounts listed in the chart
 6. Joe stated that this would be an action item at the next Facilities and Operations

Committee meeting and then come back to the senate for action

B. ASI Strategic Plan for 2014-19

1. Cora explained that the next Executive Task Team meeting was in the process of being scheduled and that it included ASI student leaders and the ASI directors who would then have an intensive brainstorming session regarding all of the issues that ASI faces in the next five years
2. She stated that they would be taking a look at developments within the CSU, what was happening on campus and the legislative outlook for the next several years which would lead to the identification of strategic issues. She added that they would then cluster the themes which would provide the basis for forming the task teams that would then work on specific areas of the plan.
3. She noted that Christine would call upon many of them to participate in the task team process and it will also be opened up to the campus faculty, staff and administrators who will be able to contribute to a particular theme
4. She added that the intent was to have the task teams meet over the Winter Quarter to have a preliminary draft by Spring break so that the consultants could do a critique of the draft plan
5. Cora stated that the process would be enriched by the senate taking information to their constituents and soliciting feedback which could be saved on the SAN in the DSA folder for Projects Everyone under the Strategic Planning 2014-19 folder
6. Discussion took place that included the presentation Cora gave at the retreat was also saved in that DSA folder and could be used at council meetings, the mission statement seems to be good for the next five years and that was critical to be shared with the constituents to verify if students agree, the vision statement was being worked on by the task team and could be shared once it was ready, the motto was still considered appropriate and the strategic issues would be posted on the website once they were completed
7. Christine requested that each senator ask for about ten minutes of time on their next council agenda to discuss the ASI mission statement, vision statement and motto which could then be the introduction into more details about the ASI Strategic Plan
8. Cora verified that everyone would date and save their feedback in a folder on the SAN that Vicki would create in the DSA folder

Joe adjourned the regular session at 4:12pm to move to Executive Session

IV. EXECUTIVE SESSION

A. Discussion Items

1. The Stipend Policy was discussed
2. The job description for the Associate Director of Programs was discussed

B. Information Item

1. Information was shared regarding the status of the FICA exemption

V. ADJOURNMENT

- A. Next Senate meeting will take place on Thursday, January 30, 2014, 3:00 – 5:00pm, in the England Evans room
- B. Joe stated that senate meeting 2013-14:9 was adjourned at 4:46pm

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MINUTES SUBMITTED TO:

Joe Shashaty, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2013-2014: _____

Vicki Jackson, Administrative Assistant

Date

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ASI SENATE MEETING ATTACHMENTS – REPORTS FOR JANUARY 16, 2014