



# ASI Senate Meeting

## Minutes

2012- 2013:14 Thursday, March 14, 2013, 3:00 –5:00 PM, BSC, 2nd Floor, England Evans

### I. PRELIMINARIES

#### A. Call to Order

1. Chair Christine Hall called Senate 2012-2013:14 to order at 3:04pm

#### B. Quorum Check

##### 1. Voting Members:

Christine Hall, Vice President, Chair  
Chris Osuala, President  
Stephanie Ferreira, Agriculture Senator  
Joanna Ha, Business Senator  
Amber Yoshioka, CEIS Senator  
Rana Abuershaid, CLASS Senator  
Dylan Devlin, CCHM Senator  
Ariane Lebrilla, ENV Senator  
Mary Haynes, Engineering Senator  
Sally Kandah, Science Senator  
Tommy Ward, Senator-At-Large (MCC)  
Caleb Rickard, Senator-At-Large (SIC)  
Danielle Sigala, Senator-At-Large (Greek)  
Christina Kogat, Senator-At Large (IHC) – **Excused Absent**

##### 2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor  
Cora M. Culla, Executive Director

##### 3. Non-voting Liaisons:

Devon Graves, Attorney General  
Krikor Ketchedjian, Treasurer  
Vacant, Academic Senate Rep.  
Penne Fode, Staff Council Rep. – **Excused Absent**  
Janeth Rodriguez, Alumni Association Rep. – **Excused Absent**  
Cristian Garcia/Sara Robinson, Bronco Athletics Association Rep.

#### C. Approval of Minutes

1. There were no minutes to approve

#### D. Pledge of Allegiance

#### E. Agenda Changes

1. There were no changes to the agenda

#### F. Financial Status – Given by Krikor Ketchedjian (attachments)

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1. ASI Total Revenue	\$ 5,454,156.00
2. ASI Total Expenses	\$ 3,287,864.00
3. ASI – NP & A Account Balance	\$ 136,833.00
4. ASI – Tutoring Retention Account Balance	\$ 5,764.00
5. ASI Prior Year's I Reserves	\$ 155,388.00
6. ASI Prior Year's II Reserves	\$ 127,518.00
7. ASI Prior Year's III Reserves	\$ 409,282.00

G. Introduction of Guests

- |                   |                 |
|-------------------|-----------------|
| 1. Powell Velasco | 6. Jose Sanchez |
| 2. Jai Oni Sly    | 7. Nancy Hwang  |
| 3. Phil Sales     | 8. Terri Bell   |
| 4. Alex Preston   | 9. Barny Peake  |
| 5. Krista Smith   |                 |

H. Reports – Posted on the SAN, to be given verbally after discussion items if time permits

1. ASI Executive Director – Cora M. Culla – no report
2. ASI Advisor – Dr. Rebecca Gutierrez Keeton – no report
3. Academic Senate Rep. – vacant
4. Staff Council Rep. – Penne Fode - no report
5. Alumni Rep. – Janeth Rodriguez – no report
6. Athletics Rep. – Cristian Garcia - no report
7. Senator Pro Tempore – Mary Haynes – no report
8. Attorney General – Devon Graves – no report
9. Treasurer – Krikor Ketchedjian – no report
10. President – Chris Osuala \*(attachment)
  - a. Committee Appointments
11. Vice President – Christine Hall – no report
12. Senate Reports
  - a. Amber Yoshioka, CEIS Senator \*(attachment)
    - i. First Spring CEIS Council Meeting April 9, 2013
  - b. Ariane Lebrilla, ENV Senator \*(attachment)
    - i. Last ENV Meeting of Winter Quarter – Thursday, March 7
    - ii. ENV Career Day – Thursday, April 25
    - iii. Outstanding Faculty Advisor Selection
  - c. Christina Kogat, Senator-at-Large, IHC \*(attachment)
    - i. Winter Retreat
    - ii. Dog Day in the Park
  - d. Danielle N. Sigala, Senator-at-Large, Greek \*(attachment)
    - i. Greek Week 2013
    - ii. Up-Till Dawn
    - iii. Anti-Hazing Workshop
  - e. Rana Abuershaid, CLASS Senator \*(attachment)
    - i. Kickbrawl
    - ii. Banquet
    - iii. Beach Clean Up

iv. Elections

f. Sally Kandah, Science Senator \*(attachment)

i. Science Council Spring Meeting Schedule

ii. Events

iii. Committees

I. Open Forum

1. Chris Osuala – introduced everyone to the new ASI Secretary of External Affairs, Phil Sales, and stated that he was appointed several weeks ago after an interviewing process that included about ten people. He stood out as the best candidate due to his extensive knowledge of politics and Chris welcomed him aboard.
2. Christine Hall – passed around a steno pad and asked each senator to please note one or two tentative dates that the ASI Fee Referendum could be presented and discussed at their respective council meetings per the email that she had sent out earlier.
3. Chris Osuala – gave an update on the Academic Senate meeting held yesterday and the resolution by Professor John Lloyd urging the university to come up with a bike infrastructure plan. He noted that President Ortiz acknowledged that the university will move forward on a plan. Chris added that it may come to the ASI Senate, however he emailed everyone to gauge their reaction as ASI does have a vote on the Academic Senate through Yosif. Chris stated there had been about seven student emails sent to him asking for ASI support of this resolution. Chris also stated that President Ortiz said that the Chancellor had announced that every CSU campus would be converting to a semester system and Cal Poly was assigned to the third phase which would be about year 2020. Chris added that President Ortiz also announced that the Chancellor had approved the Student Success Fee so ASI would be doing a referendum this Spring Quarter.

**II. ACTION ITEMS**

A. Office Needs for ASI Staff (attachments)

1. Powell stated that the document that they had in the packet had changes to three areas:
  - a. The word temporary was included in the title for the usage of these spaces
  - b. The Human Resources Department will now relocate to the current Programs and Marketing administrative offices in room 2325 beginning as early as April of 2013
  - c. The revenue information for both Perseus and Atria was attached
2. Confirmation of the timeline was discussed
3. Mary made a motion to approve the Office Needs for ASI Staff, seconded by Sally
4. Christine called the vote: 13/0/0, motion passed

B. Recommendation from the Facilities and Operations Committee (attachments)

1. Automated External Defibrillator (AED) Policy
  - a. Krista stated that she was not present at the last meeting and she learned from Powell that there were some specific inquiries which have now been addressed in the new attachments regarding liability and individual coverage for liability

- b. She recapped that Alliant Insurance Services, Inc. had confirmed that the AORMA Liability Program provided coverage for the use of an AED and the Federal Cardiac Arrest Survival Act and the Good Samaritan Act cover the liability for individuals who use one to assist someone in distress
- c. She confirmed that the BRIC would utilize five AEDs, which included one on each floor for public access, one by the pool (not for public access) and one for travel to activities
- d. Confirmation was made that the one that was already purchased would comprise a 6<sup>th</sup> one that would remain in the BSC
- e. Christine made a motion to approve the Automated External Defibrillator Policy, seconded by Tommy
- f. Christine called the vote: 13/0/0, motion passed

C. Recommendation from the Rules and Policies Committee (attachments)

1. ASI By-Law Revisions

- a. Devon stated that the Rules and Policies Committee took action on the substantive changes to the ASI By-Laws last Friday and there were no changes that were not discussed at the senate meeting last week. He noted that the option of the BRIC Committee was left to the discretion of the senate to decide and that the Senator Pro Tempore was recommending that the current Facilities and Operations (F & O) Committee be utilized to determine the needs and policies of the BRIC. He added that he would recommend that a KHP representative be added as a member of the F & O Committee if that was the direction that the senate chose to take.
- b. Devon reviewed the proposed changes:
  - i. Article II-Seal and Colors: the word hunter was added before green
  - ii. Article VII-Student Bill of Rights, Section I-Rights: add in the language regarding non-discrimination and the use of a policy to guide us in the future regarding non-discrimination
- c. Devon stated that this would be the area to make a decision on the BRIC and their facility needs with options for Article XIX-Oversight Responsibility of the Committee(s), Section III-Facilities and Operations Committee and Section IV-Bronco Recreational and Intramural Complex Facilities and Operations Committee:
  - i. Option 1- keep the F & O Committee and add a KHP representative to the members and do not add a separate BRIC Committee
  - ii. Option 2 – have an F & O Committee and a BRIC Committee with both chaired by the Senator Pro Tempore
  - iii. Option 3 – have two separate committees with F & O chaired by the Senator Pro Tempore and BRIC chaired by the ASI Vice President
- d. Devon noted that the advisors and the Senator Pro Tempore, as well as other members all felt that the current F & O Committee could handle the workload
- e. Discussion ensued regarding the pros and cons of the options
- f. Christine made a motion to keep the current Facilities and Operations Committee but to change the composition to three senators, four student-at-large members and to add a KHP member which would remove the need for

- the separate BRIC Committee, seconded by Chris
- g. Discussion ensued regarding adding the BRIC Director to the committee and the feedback from the Leadership Team was that the Executive Director designee would still be the Director of Facilities, Powell Velasco, and any of the other LT members could still rotate into the meeting or attend as needed
  - h. Christine called the vote to approve keeping the Facilities and Operation Committee and changing the membership as noted in the motion: 13/0/0, motion passed
  - i. Devon stated that a number of other proposed changes in the document would no longer be necessary with the removal of a separate BRIC Committee
  - j. Devon continued to review the other proposed changes:
    - i. Article XXVII-Quorum: would now be defined as “a majority” and other language was struck
    - ii. Article XXIX-Term of Office: the change in language would provide for consistency in the appointment process when a senate meeting was not called during the summer months while cabinet appointments were taking place, according to the current process that had been in place and with the maximum of two extensions noted
    - iii. Article XXXI-Student Leader Eligibility, Section I-Eligibility, c.: Devon noted that b. stayed the same and c. added a more specific title for the student leader with “ASI Senator or Cabinet”
  - k. Christine made a motion to approve the ASI By-Law revisions as amended, seconded by Joanna
  - l. Christine called the vote: 13/0/0, motion passed
- D. Draft Senate Bill for ASI Referendum (attachments)
- 1. Christine stated that Cora had handed out the draft senate bill with all of the amendments from the last senate meeting highlighted in yellow
  - 2. Chris proceeded to review each Article of the proposed bill noting the new areas that were highlighted and read them aloud
    - a. Article I: Background- These were both grammar edits:
      - i. The first paragraph added “support of” growing needs...
      - ii. The second paragraph removed “the level of”
      - iii. The sixth and final paragraph on page two, added language to clarify that the athletic funding for \$75,000 that is allocated to the Sports and Recreation Facilities Enhancement Account (SRFEA) by ASI will remain while the ASI funding of Athletic scholarships will be fully covered by the SSF by the fiscal year 2016-17. The new text read: “Revenue from the Student Success Fee shall fully cover all ASI funding for athletics by fiscal year 2016-17, with the exception of the allocation for the Sports and Recreation Facilities Enhancement Account.”
    - b. Article II: Purpose-
      - i. The last bullet has been modified to clarify that the SSF had now been approved by the Chancellor
      - ii. Mark Bookman recommended removing the words “intend to” from

the last sentence

iii. Discussion ensued regarding the word “incorporate”

iv. Mary made a motion to change “incorporate” to reflect, seconded by Christine

v. Christine called the vote: 3/10/0, motion failed

c. Article III: Amendments, Section I: Fee Allocations-

i. B. At-Large Councils – Chris explained that Krikor did hold a meeting with several council representatives to discuss the following percentages that were being proposed at the last senate meeting:

- |                             |       |
|-----------------------------|-------|
| a. Greek Council            | 25.0% |
| b. Multicultural Council    | 37.5% |
| c. Student Interest Council | 37.5% |

Chris stated that it went well and SIC and MCC seemed satisfied however, Greek Council, while they understood the reasoning, were not as happy. He researched the impact on the numbers and gave a detailed explanation of possible changes.

ii. Christine made a motion to adjust the percentages to Greek Council to 26%, MCC Council to 37% and SIC to 37%, seconded by Danielle

iii. Discussion ensued including that beyond the percentages and dollars it gives the message to the councils that the resources being freed up by the SSF were returning money back to the councils and the students

iv. Tommy called to question

v. Christine called the vote: 13/0/0, motion passed

vi. C. Heritage Programs –

a. Tommy verified that the Coordinators in these areas had recommended leaving the names the way that they were currently stated

b. Discussion took place regarding moving the funds from the Cultural Program Reserve Account into the six existing Heritage Programs and which percentage would be best as well as how the carryover should be handled

c. Christine made a motion to increase each Heritage Program to 16% and cut the Cultural Program Reserve Account down to 4%, seconded by Tommy

d. Discussion took place regarding the percentages, the process to access the reserve account, the rationale behind having a reserve at all, the suggestion that any carryover stay in the reserve rather than go to NP & A so that there is money for both new and current groups to access, the pros and cons of having a reserve account or dividing the money between the six groups and how to provide for a new group, the definition of a senate recognized heritage program, a new group could go to the NP & A for funding however that would limit them to a maximum request of \$5,000 and the other restrictions of the Finance Committee-not a stable option, to strike out the

- language that uses percentages and substitute all recognized groups by the senate receive an equal allocation which then would provide for a new group to be added through senate recognition
- e. Christine made an amendment to her original motion to state that the money be distributed equally to each of the ASI senate recognized Heritage Programs, no second was given as discussion took place: Devon noted that a 2/3 senate vote of approval should be added to recognize a new group and Barny added that ASI does not currently "recognize" the cultural programs and the ASI Programs Department does not do their programs or currently formally recognize the existing programs
  - f. Cora suggested that everyone first make a fundamental decision on the Cultural Reserve Account before they move into new areas, as the concept of recognizing Heritage Programs was a complicated idea for ASI as they were not under the jurisdiction of ASI and they were coordinated by the OSLCC Coordinators, so then there has to be a document that states how to formally recognize them
  - g. Christine struck the amendment that had begun and called the vote for the original motion that was still on the floor: 3/10/0, motion failed
  - h. Further discussion took place regarding the definition of the Heritage Programs and the funding options
  - i. Sally made a motion to approve the allocation of 15% to each Heritage Program leaving 10% in the Reserve Account, seconded by Mary
  - j. Tommy made a motion to amend the motion to have the Cultural Program Reserve Account rollover and be equally distributed to the centers at the end of the fiscal year, seconded by Sally
  - k. Sally stated that they were pushing for a Middle Eastern Center and they may bring the resolution to the meeting in spring so to please keep that in mind
  - l. Christine called the vote on the amendment to add in language that stated that any funding left over in the Reserve Account will be equally redistributed to the Heritage Programs at the end of the school year: 13/0/0, the motion for the amendment passed
  - m. Discussion took place regarding the paragraph that specified the details for the Reserve Account along with the method of accessing it and how to adopt a new program

Chris made a motion to extend the meeting until all ASI business was completed, seconded by Christine

Christine called the vote: 6/7/0, motion failed

Mary made a motion to extend the meeting until 5:20pm, seconded by Sally

Christine called the vote: 11/2/0, motion passed

- n. Christine called the vote on the original motion on the floor with the amendment: 12/1/0, motion passed
- o. Further discussion took place regarding the options for adding a new Heritage Program
- p. Tommy made a motion to reword Article III, Section 1, C. to read: ASI will distribute Heritage Program money equally among current ASI recognized heritage programs, seconded by Ariane
- q. Chris asked Tommy how the reserves were included and he responded that they would not exist and discussion ensued which included funding options for new groups of PYIII or NP & A if there was no reserve account
- r. Tommy called to question
- s. Chris made a motion to amend the motion and add language that included "including but not limited to" and listed the current programs that ASI allocates to, seconded by Tommy
- t. Christine called the vote on the amendment: 13/0/0, the motion for the amendment passed
- u. Christine called the vote on the original motion on the floor with the amendment: 13/0/0, motion passed
- v. Tommy made a motion to strike the first paragraph on page 4 that started with "The Cultural Program Reserve Account...", seconded by Christine
- w. Christine called the vote: 12/0/0, motion passed
- vii. D. Athletics – Chris noted that the word "designated" was added in "...covered by the University from...designated". There was no discussion.
- viii. E. ASI Annually Budgeted Groups – Chris read aloud the new language that summarized the annual budget process which was added for clarity in reflecting the whole picture of ASI funding: "ASI annually budgeted groups shall be subject to the ASI annual budget process. The annually budgeted groups shall receive ASI fee revenue annual allocations with a 2/3 approval vote of the seated ASI Senate and final approval from the University. There was no discussion.
- d. Article V: Financial Stipulations, C. –
  - i. Chris read the text: "The dollar and percentage allocations established for organizations outlined in this Senate Bill shall be changed through a student referendum and with final approval by the University." He explained that the wording "...organizations outlined in this Senate Bill..." was added.
  - ii. There was no discussion.



e. Article V: Financial Stipulations, D. –

- i. Chris read the text: “The ASI Senate reserves the right to repossess, by a majority vote, carryover from any organization with designated dollar and percentage allocations in this Senate Bill that has been inactive for two years.” He explained that all of the wording was new.
- ii. There was no discussion.

f. Article V: Financial Stipulations, E. -

- i. Chris read the text: “The ASI Senate reserves the right to repossess, by a majority vote, funding for an entity or obligation that ceases to exist or function in an ASI-funded capacity.” He explained that all of the wording was new.
- ii. There was no discussion.

g. Article V: Financial Stipulations, F. –

- i. Chris read the text: “The ASI Senate may reallocate funds that have been repossessed in accordance with financial stipulations (D) and (E) above with a two-thirds vote of the ASI Senate. A student referendum is not required for this reallocation of funds.” He explained that all of the wording was new.
- ii. There was no discussion.

h. Article VI: Justification for Allocations, F. Sports and Recreation Facilities –

- i. Chris noted that this justification now clarified what ASI was still funding for athletics with the wording: “The regular maintenance and periodic enhancements of sports and recreation facilities play a key role in the provision of quality athletics and recreation programs for students and the campus community. The Sports and Recreation Facilities Enhancement Account shall serve as a source of funding support for this purpose and be overseen by the Facilities Enhancement Committee composed of student and campus representatives.”
- ii. There was no discussion.

i. Article VI: Justification for Allocations, G. ASI Annually Budgeted Groups –

- i. Chris noted that this justification clarified the definition as the following: “ASI annually budgeted groups represent the core infrastructure for serving students and the campus through advocacy for the needs of students and the delivery of quality facilities, programs and services. The funding support provides for student government, professional management of the corporation, qualified staff, resources and overhead requirements of the organization.”
- ii. There was no discussion.

3. Christine made a motion to approve the 2012-13 Senate Bill – Amendments to the Student Opportunities Initiative (SB 2002-03:02) as amended, seconded by Joanna

4. As there was no further discussion, Christine called the vote: 12/0/0, motion passed

Christine stated that the members of the ASI Executive Committee could expect an email to schedule a meeting before Spring Break to take care of the remaining items on the agenda

5. Cora asked the senate for clarification, if a new Heritage Program were recognized by the ASI Senate the bill currently does not have a provision for funding for the first year if the annual budget process for that year has been completed, as they took out the mention of the ASI Finance Committee from that portion of the document. She noted that this was similar to the process utilized by Instructionally Related Activities (IRA). The verbal consensus was that a new Heritage Program group would be able to approach NP & A as a new group. Cora stated that a memo explaining the intent of the senate should be written up to clarify in the future.

**III. EXECUTIVE SESSION**

A. The agenda items noted would be covered at the ASI Executive Committee meeting to be scheduled before Spring Break

**IV. ADJOURNMENT**

- A. Next Senate meeting will take place on Thursday, April 4, 2013, 3:00 – 5:00pm, in the England Evans room
- B. Caleb made a motion to adjourn the meeting, seconded by Stefanie
- C. Christine stated that senate meeting 2012-13:14 was adjourned at 5:21pm

**MINUTES SUBMITTED TO:**

\_\_\_\_\_  
Christine Hall, Chair of the Senate Date

MINUTES APPROVED AT SENATE 2012-2013: \_\_\_\_\_

\_\_\_\_\_  
Vicki Jackson, Administrative Assistant Date

TO VIEW REPORTS LISTED (WITH AN \*) OPEN SEPARATE FILE ON DOCUMENTS WEBPAGE LABELED:  
ASI SENATE MEETING ATTACHMENTS – REPORTS FOR MARCH 14, 2013