



# ASI Senate Meeting

## Minutes

2012- 2013:13 Thursday, March 7, 2013, 3:00 –5:00 PM, BSC, 2nd Floor, England Evans

### I. PRELIMINARIES

#### A. Call to Order

1. Chair Christine Hall called Senate 2012-2013:13 to order at 3:07pm

#### B. Quorum Check

##### 1. Voting Members:

Christine Hall, Vice President, Chair  
Chris Osuala, President  
Stephanie Ferreira, Agriculture Senator  
Joanna Ha, Business Senator  
Amber Yoshioka, CEIS Senator  
Rana Abuershaid, CLASS Senator  
Dylan Devlin, CCHM Senator  
Ariane Lebrilla, ENV Senator  
Mary Haynes, Engineering Senator  
Sally Kandah, Science Senator  
Tommy Ward, Senator-At-Large (MCC)  
Caleb Rickard, Senator-At-Large (SIC)  
Danielle Sigala, Senator-At-Large (Greek)  
Christina Kogat, Senator-At Large (IHC)

##### 2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor-**Sub: Dr. Byron E. Howlett, Jr. to 3:30pm**  
Cora M. Culla, Executive Director

##### 3. Non-voting Liaisons:

Devon Graves, Attorney General  
Krikor Ketchedjian, Treasurer  
Vacant, Academic Senate Rep.  
Penne Fode, Staff Council Rep. – **Excused Absent**  
Janeth Rodriguez, Alumni Association Rep. – **Excused Absent**  
Cristian Garcia/Sara Robinson, Bronco Athletics Association Rep.

#### C. Approval of Minutes

1. The minutes for February 28, 2013 were approved by the chair as written

#### D. Pledge of Allegiance

#### E. Agenda Changes

1. There were no changes to the agenda

#### F. Financial Status – Given by Krikor Ketchedjian (attachments)

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1. ASI Total Revenue	\$ 5,380,173.00
2. ASI Total Expenses	\$ 2,965,417.00
3. ASI – NP & A Account Balance	\$ 139,333.00
4. ASI – Tutoring Retention Account Balance	\$ 5,764.00
5. ASI Prior Year's I Reserves	\$ 155,388.00
6. ASI Prior Year's II Reserves	\$ 127,518.00
7. ASI Prior Year's III Reserves	\$ 409,282.00

### G. Introduction of Guests

- |                   |                 |
|-------------------|-----------------|
| 1. Powell Velasco | 5. Barny Peake  |
| 2. Nancy Hwang    | 6. Terri Bell   |
| 3. Kaylin Murray  | 7. Alex Preston |
| 4. Jose Sanchez   |                 |

### H. Open Forum

1. Dr. Byron E. Howlett Jr. – reminded everyone to move their clocks ahead by one hour this weekend due to the time change.
2. Jose Sanchez – stated that today he was representing multiple councils and in particular the Greek Council. He stated that at last week's senate meeting the question of how to account for the number of students in a council was discussed and he noted that Greek Council has a good system for tracking the number of members they have that could be shared with other councils. He added that he also overheard at that meeting that the perception was that their council only used their funds for Greek programs, however their new advisor was having all events open to the whole campus so that you do not have to be a Greek to attend them. He added that he had also heard keeping the Greek Council at a 25% allocation and so he was not asking for an increase to 30%, however, 27-28% would help with the additional interest group members of their organizations that they also help and fund. He added that many of their events bring money back to the university such as Green scholarships, the Renaissance scholarships, St. Jude and Helping Hands. He expanded on the interest groups to answer Joanna's question.

## II. DISCUSSION ITEMS

### A. Recommendation from the Facilities and Operations Committee (attachment)

1. Automated External Defibrillator Policy (AED)
  - a. Powell played a video, *Cardiac Science AED Demo*, to illustrate that an Automated External Defibrillator (AED) gives a person the power to save a life in an emergency situation and stated that this was also available online for review
  - b. He stated that, in her absence, Krista had asked him to convey some main points
    - i. AB1312 was a law that mandated that all health studios, which applies to the Bronco Fitness Center, must acquire and maintain an AED
    - ii. The California Code of Regulations states that a Medical Director, someone who is a licensed physician, must provide medical oversight to ASI's AED Policies and Procedures – so Krista was working with

Student Health Services to have one of their physicians take on that role

- c. He reviewed the six points defining the responsibilities of the Program Coordinator and that the ASI Director of Recreation would be designated to fill this role
- d. He noted that under the AED protocols, the Lay Responders would be BRIC full time staff and explained the training requirements and the Internal Emergency Response Plan
- e. He also reviewed the post-use notification maintenance, written documentation, recordkeeping and attached forms
- f. A question and answer session took place

B. Draft Senate Bill for ASI Referendum (attachments)

1. Chris explained that Krikor was handing out three different pie charts that reflected the current allocations, without the Student Success Fee (SSF), and the first and fourth year if it does pass. He added that Cora had passed out a draft of the Student Opportunities Initiative with the highlighted areas indicating the changes from the senate meeting last week. He asked everyone to please review the handouts.
2. Christina asked why Article III, F was struck out and noted that it was not highlighted as it was not changed at the last meeting
3. Chris replied that he asked that it be struck as it did not belong in this document as the method to be used to distribute the funds
4. Christine noted that she would like the wording to be clarified to include a minimum of one program each year with the Village and one with Inter-Hall Council instead of an arbitrary amount of money or programs without the extra details as specified regarding the collaboration with ASI BEAT and the two entities
5. Chris proceeded to review each Article of the proposed bill and noted that all new areas were highlighted and read them aloud
  - a. Article I – Background: Chris read the new wording aloud:
    - i. The new paragraph that was added explained the phasing of the ASI and IRA funding of Athletics from 2013-14 through 2015-16 and that the funding for the tutoring program would be fully covered by the Student Success Fee (SSF) revenue effective 2013-14
    - ii. It was suggested that language to indicate this document would be void if the SSF did not pass be added and it was stated that a cover memo would be used to indicate that possibility instead
  - b. Article III – Amendment, Section I: Fee Allocations: Chris noted that, as he had explained at the last meeting, the intent that he and Krikor had was to take note of the fact that clubs and organizations had grown from about 200 to 300 and so to increase the funding to Academic Councils, At-Large Councils and Heritage Programs by about 50%. He added that the changes were made over a four year period to match the changes from the SSF funding and they rounded up to the nearest dollar.
    - i. A. Academic Councils – currently set at \$9.00 per student for the 2012-13 fiscal year, to be changed to the following, then to be subject to an annual adjustment for inflation after fiscal year 2016-17

and to be based on the projected average headcount enrollment for fall, winter and spring quarters rather than just the upcoming fall enrollment:

- 2013-14 at \$10.00 per student
  - 2014-15 at \$11.00 per student
  - 2015-16 at \$12.00 per student
  - 2016-17 at \$14.00 per student
- ii. B. At-Large Councils – currently set at \$6.43 per student for the 2012-13 fiscal year, to be changed to the following, and then to be subject to an annual adjustment by inflation after fiscal year 2016-17:
- 2013-14 at \$8.00 per student
  - 2014-15 at \$8.50 per student
  - 2015-16 at \$9.00 per student
  - 2016-17 at \$10.00 per student
- iii. B. At-Large Councils – Chris noted that the breakdown was originally:
- a. Greek Council 25%
  - b. Multicultural Council (MCC) 40%
  - c. Student Interest Council (SIC) 35%
- They were proposing that they be changed to the following due to the growth that SIC has experienced:
- a. Greek Council 25.0%
  - b. Multicultural Council 37.5%
  - c. Student Interest Council 37.5%
- Cora reviewed the dollar calculations that Greek Council would receive each year as a point of reference:
- 2012-13 currently \$35,550
  - 2013-14 \$42,419
  - 2014-15 \$45,070
  - 2015-16 \$45,070
  - 2016-17 over \$53,000
- iv. C. Heritage Programs – currently set at \$2.58 per student for the 2012-13 fiscal year, to be changed to the following, and then to be subject to an annual adjustment by inflation after fiscal year 2016-17:
- 2013-14 at \$3.00 per student
  - 2014-15 at \$3.25 per student
  - 2015-16 at \$3.50 per student
  - 2016-17 at \$4.00 per student
- v. E. Tutoring and Retention Programs – Chris noted that this area was struck out because the SSF was covering it from year one so it did not seem necessary to include it in this document as it would no longer be a part of ASI
- vi. F. Programming for Resident and Commuter Students – Chris noted that Christine’s comments had been heard and so this area would be kept in the document, however, this was originally struck because it was not the way that this funding had been done as our programs normally run through BEAT

c. Article V – Financial Stipulations, B. – Chris noted that Article A had been struck because it was incorporated into B which stated that an annual allocation be set aside for ASI Reserves, which would include the ASI Prior Years I, II, III and the New Programs and Augmentations (NP & A) account, as provided below, with a 2/3 vote of the seated senate during the ASI annual budget process and then to be subject to an annual adjustment for inflation after fiscal year 2016-17:

- 2013-14 at \$7.00 per student
- 2014-15 at \$8.00 per student
- 2015-16 at \$9.00 per student
- 2016-17 at \$10.00 per student

d. Article V – Financial Stipulations, C. – Chris noted that an annual allocation be made to fund the postretirement obligations of the organization until said obligation was fully funded, as provided below, and then to be subject to an annual adjustment for inflation after fiscal year 2016-17:

- 2013-14 at \$1.50 per student
- 2014-15 at \$2.00 per student
- 2015-16 at \$2.50 per student
- 2016-17 at \$3.00 per student

6. Discussion took place regarding the general math formulas and the approach that were used to arrive at the dollar figures per student, that the postretirement obligations would be placed into a reserve account until such time as they were fully funded, that in Article V.E. funds would be able to be repossessed and then reallocated which would eliminate the need to go to a referendum- for example once the postretirement obligations were fulfilled, NP & A growth through both carryover and the annual budget process, Article VI.H. will need to be added back in if Article III.F was being changed and striking commuter from the title of Article VI.H.

7. Chris returned to the review of the changes to each Article of the proposed bill and read them aloud

a. Article V – Financial Stipulations, H. – Chris noted that this area was struck out because the freed up money was being put into the overall pot and being divided up from there instead of dividing it up and allocating it separately

b. Article VI – Justification for Allocations – Chris noted that this area explained all of the different groups that receive an allocation and the following ones that were highlighted to be removed:

- i. G. Tutoring and Retention Programs - will not exist under ASI if this senate bill is approved
- ii. H. Programming for Resident and Commuter Students - per the suggested changes by Christina, this would be added back in
- iii. I. Allocation of Freed Up Funds – as mentioned, the freed up money would be allocated to the whole pot and not separately

8. Discussion ensued regarding page 2 at the top and clarifying that it was Athletic “scholarships” that would be full funded by the SSF revenue by fiscal year 2016-17 not to be confused with the Athletic maintenance account known as the Sports Recreation Facilities Enhancement Account (SRFEA) as that focuses on facility needs

9. Discussion ensued regarding the potential conflict between Article V. G. and E. with respect to the reallocation of funds that were repossessed and would be reallocated by a vote of the senate and without a referendum, adding the word "Queer" in the document to complete the common phrase of "LGBTQ" where ever the incomplete phrase already existed and that the option to increase be tied to Article V. D. and E. and not be left open
10. Discussion ensued regarding Article III., Section I, C., g. Cultural Program Reserve Account and the history, proposed changes to include not just new groups but also existing groups, dropping it to a smaller percentage and giving a larger allocation to the existing groups as the increase to funding for them was so small, the pros and cons of keeping a reserve account or spreading 1% to each current group and reducing the reserve to 10%
11. Christine recapped each of the changes that had been discussed and when she came to Article III, Section I, F. Programming for Resident and Commuter Students further discussion ensued regarding the purpose, the title, the language and if it could be included in the BEAT Code instead of this document which will then be discussed in the Rules and Policies Committee and then brought to the senate for approval
12. As she moved forward with recapping the changes, "History" was added before programs for the Article III, Section I, C. Heritage Programs –item c. and to insert the word "obligation" in Article V. E.
13. Further discussion ensued regarding the change to Article V. G. to include "and obligations" and that a student referendum would not be required for reallocations that were the result of funds being repossessed per the guidelines of the document and any potential conflicts with E. and D. which entailed senate authority to reallocate and the need for a referendum to change funding would be examined by legal counsel. It was decided that proposed language would be submitted at the next senate meeting on March 14<sup>th</sup> for these three items: Article V. G., E. and D.
14. Christine moved forward with recapping that in Article VI: E. "History" would be removed from the LGBTQ Programs sentence, F. clarifying the language to focus on the facility fee aspects, H. was being re-struck, E. Rebecca offered to work with both Tommy and Byron to research the correct names and wording for the Heritage Program identities
15. Cora asked that any other questions that might impact the packet for the Fee Advisory Committee meeting on Friday, please let she or Barny know no later than Tuesday so that they can be prepared for the senate meeting on Thursday and the Fee Advisory meeting the next day

### III. ADJOURNMENT

- A. Christine stated that the amended senate bill would be in the March 14<sup>th</sup> senate packets
- B. Next Senate meeting will take place on Thursday, March 14, 2013, 3:00 – 5:00pm, in the England Evans room
- C. Christine stated that all business had been concluded
- D. Senate meeting 2012-13:13 was adjourned at 4:51pm

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**MINUTES SUBMITTED TO:**

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Christine Hall, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2012-2013: \_\_\_\_\_

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Vicki Jackson, Administrative Assistant

Date