



# ASI Senate Meeting

## Minutes

2012- 2013:12 Thursday, February 28, 2013, 3:00 –5:00 PM, BSC, 2nd Floor, England Evans

### I. PRELIMINARIES

#### A. Call to Order

1. Chair Christine Hall called Senate 2012-2013:12 to order at 3:04pm

#### B. Quorum Check

##### 1. Voting Members:

Christine Hall, Vice President, Chair  
Chris Osuala, President – **Excused Tardy**  
Stephanie Ferreira, Agriculture Senator  
Joanna Ha, Business Senator  
Amber Yoshioka, CEIS Senator  
Rana Abuershaid, CLASS Senator  
Dylan Devlin, CCHM Senator  
Ariane Lebrilla, ENV Senator  
Mary Haynes, Engineering Senator – **Excused Absent**  
Sally Kandah, Science Senator – **Excused Tardy**  
Tommy Ward, Senator-At-Large (MCC)  
Caleb Rickard, Senator-At-Large (SIC)  
Danielle Sigala, Senator-At-Large (Greek)  
Christina Kogat, Senator-At Large (IHC) – **Excused Absent**

##### 2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor – **Sub: Dr. Byron E. Howlett, Jr.**  
Cora M. Culla, Executive Director

##### 3. Non-voting Liaisons:

Devon Graves, Attorney General  
Krikor Ketchedjian, Treasurer  
Vacant, Academic Senate Rep.  
Penne Fode, Staff Council Rep. – **Excused Absent**  
Janeth Rodriguez, Alumni Association Rep.  
Cristian Garcia/Sara Robinson, Bronco Athletics Association Rep.

#### C. Approval of Minutes

1. The minutes for January 24, 2013, February 7, 2013 and February 21, 2013 were approved by the chair as written

#### D. Pledge of Allegiance

#### E. Agenda Changes

1. Christine struck Items 1. BEAT Code and 2. Senate Rules, from Discussion Item C. Recommendations from the Rules and Policies Committee

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2. Christine added Item 1. ASI By-Law Revision instead to Discussion Item C.  
Recommendations from the Rules and Policies Committee
3. She approved the agenda as amended

F. Financial Status – Given by Krikor Ketchedjian (attachments)

1. ASI Total Revenue	\$ 5,380,173.00
2. ASI Total Expenses	\$ 2,965,417.00
3. ASI – NP & A Account Balance	\$ 139,333.00
4. ASI – Tutoring Retention Account Balance	\$ 5,764.00
5. ASI Prior Year's I Reserves	\$ 155,388.00
6. ASI Prior Year's II Reserves	\$ 127,518.00
7. ASI Prior Year's III Reserves	\$ 409,282.00

G. Introduction of Guests

- |                  |                   |
|------------------|-------------------|
| 1. Diane Montano | 6. Steven Taylor  |
| 2. Yvonne Bailey | 7. Terri Bell     |
| 3. Nidia Saca    | 8. Powell Velasco |
| 4. Greg Forni    | 9. Krista Smith   |
| 5. Barney Peake  | 10. Jose Sanchez  |

H. Special Presentation Time specific: 3:10pm (attachments)

1. March of Dimes – Presented by Nidia Saca, Science Council President
  - a. Nidia Saca, Science Council President, explained the importance of giving back to the community as a goal for the Science Council. She gave past examples and stated that this year they were working with the March of Dimes to raise money for their charity to support research for premature babies. She added that she currently held the title of Miss Diamond Bar USA and was competing in the Miss California USA pageant and had also chosen to raise money for the March of Dimes rather than spend money on dresses, hair, nails, etc. for the pageant as her baby cousin suffered birth defects due to premature birth. She noted that President Ortiz has assisted her in contacting this organization and she introduced Greg Forni from the March of Dimes.
  - b. Greg recapped that the mission of the March of Dimes was to prevent premature birth defects and infant mortality, noted that they were celebrating their 75<sup>th</sup> anniversary this year and were formed in 1938 by President Franklin D. Roosevelt to combat polio in the United States and find a cure in the 1950s
  - c. He explained that the current organization used four areas to accomplish their goal: research, advocacy, community programs and education
  - d. He gave details of the facts and current statistics for premature babies in the United States
  - e. Nidia announced that President Ortiz had encouraged her to have a school-wide/council fundraiser like one done at Fresno State, so she would like to beat their number and reach \$75,000 in honor of the 75<sup>th</sup> anniversary. She added that there would be a fundraiser walk on April 27<sup>th</sup> in Los Angeles and

the ASI Science Senator would keep everyone updated on the details and so plan to wear your Cal Poly gear and make the campus proud on April 27<sup>th</sup>. She also noted that a fundraiser/card option was also available for sale in the Science Council Resource Center office. She encouraged everyone to go online to sign up to raise money for this worthy cause.

I. Reports – Posted on the SAN, not given verbally

1. ASI Executive Director – Cora M. Culla \*(attachment)
  - a. CSU Compliance Audit
  - b. Program Updates
  - c. BRIC Updates
  - d. Campus Recreation Updates
2. ASI Advisor – Dr. Rebecca Gutierrez Keeton – no report
3. Academic Senate Rep. – vacant
4. Staff Council Rep. – Penne Fode - no report
5. Alumni Rep. – Janeth Rodriguez – no report
6. Athletics Rep. – Cristian Garcia - no report
7. Senator Pro Tempore – Mary Haynes – no report
8. Attorney General – Devon Graves \*(attachment)
  - a. Rules and Policies Committee
  - b. CSSA
9. Treasurer – Krikor Ketchedjian – no report
10. President – Chris Osuala \*(attachment)
  - a. Secretary of External Affairs
  - b. Unity Luncheon
  - c. Committee Appointments
11. Vice President – Christine Hall \*(attachment)
  - a. Budget Retreat
12. Senate Reports
  - a. Amber Yoshioka, CEIS Senator \*(attachment)
    - i. Question and Answer Panel
  - b. Ariane Lebrilla, ENV Senator \*(attachment)
    - i. Last ENV Meeting of Winter Quarter – Thursday, March 7
    - ii. ENV Career Day – Thursday, April 25
    - iii. ENV Website
    - iv. Outstanding Faculty Advisor Selection
  - c. Christina Kogat, Senator-at-Large, IHC \*(attachment)
    - i. No Frills Conference
    - ii. Elections for E-Board 2013-2014
  - d. Rana Abuershaid, CLASS Senator \*(attachment)
    - i. Kickbrawl

J. Open Forum

1. Christine Hall – announced that she had sent out an email identifying the spring retreat date as Friday, March 15<sup>th</sup> from 5:00 – 10:00pm and right after it ends there would be Student Government volunteering to help out with Midnight Madness.

2. Tommy Ward – stated that he had been working with D.E.P.I.E. and the Cesar Chavez Center for the past two quarters on the DREAMer's Ally Network for AB 540 students and the first one was scheduled next week on Tuesday, March 5<sup>th</sup> from 4:00-6:00pm in Andromeda AB. He added that it was like a Safe Zone training but for AB 540 students and the registration was on the MCC website and encouraged.
3. Cora M. Culla – asked that everyone please pass back the copies of the senate bill draft as an updated one was about to be passed out with feedback from Byron.

## II. ACTION ITEM

### A. Confirmation of Appointed Position

1. Phil Sales, Secretary of External Affairs Appointee
  - a. Chris stated that he had appointed Phil Sales to the position of Secretary of External Affairs, he had held the position last year and had come forward as soon as Jordan had stepped down from the position. While Chris had been considering whether to refill the position, Phil had offered to volunteer his services. Chris spoke on his behalf regarding his qualifications for the position and the application and interview process that was conducted.
  - b. Sally made a motion to confirm Phil Sales as the Secretary of External Affairs, seconded by Rana
  - c. Christine called the vote: 11/0/1, motion passed

## III. DISCUSSION ITEMS

### A. Homecoming Legacy

1. Christine recapped that most of the feedback she received indicated that the Homecoming event was a huge success and added that at the Intercollegiate Athletics Board (IAB) meeting today they were very supportive of the event. She thanked everyone in ASI, who contributed to the outcome, for their efforts.
2. She noted that their administration had talked a lot about legacy and the campus was planning on having a campus-wide homecoming that the university and ASI would be involved with due to the university's 75<sup>th</sup> anniversary and ASI's 50th next year . Therefore, the campus wanted to gather feedback on what worked well and what should be reconsidered. Please email her with any thoughts and she would share them with Aisha who would be compiling a report to submit to the university.
3. Christine stated that, as far as a legacy, everyone might want to keep in mind during annual budget season that the university was putting funding towards this event next year but how would this continue unless we build in how to make it a legacy piece
4. Janeth added that the alumni really enjoyed attending a larger alumni event and some of them had not been on campus for many years. She added that some flew in from New York and had remarked that they were really looking forward to it again next year.
5. Christine added that members of the original Cal Poly football team from 1982 were at the mixer so in years to come it will probably get bigger and better, but this administration can take credit for getting it started and know that even without a football team, Cal Poly can still have that same energy and campus pride

B. Draft Senate Bill for ASI Referendum (attachments)

1. Cora stated that a rough draft was being handed out of the senate bill that had been written with consideration of the MCC resolution that everyone had received and input and comments that had also been sought from various ASI Advisors, the ASI Leadership Team, the ASI staff and some of the student leaders
2. She proceeded to review each Article of the proposed bill and noted that all new areas were italicized

a. Article I – Background: referenced the Student Opportunities Initiative (SOI) which originally accomplished the following things

- i. It raised the ASI fee and also the University Union fee, which once the building had been expanded to the BSC needed to be raised to a level that could support the BSC
- ii. It indexed the ASI and BSC fees for the first time to inflation due to the natural fact that costs on programs, etc. do go up each year
- iii. It also selected the Consumer Price Index (CPI) for the LA/Riverside/ Orange county areas as the basis for measuring that inflationary push every year and she explained the process for that adjustment
- iv. In addition it also came up with specific formulas for earmarking ASI fee revenue for the various student groups which included: the academic councils, at-large councils, diversity programs and specific provisions for athletics, tutoring and retention programs, collaborative programming between ASI and Interhall Council and for ASI's needs

b. Article I – Background: the recent history of the Student Success Fee (SSF) was added which was designed to provide support, to the areas noted in the draft senate bill, which was written on the premise that the Chancellor will approve the SSF

- i. A designated portion of the SSF was intended to provide stable funding for athletic scholarships and the tutoring program and Cora noted the phased plan that would provide funding for these areas from IRA, ASI and the General Fund with the phasing out of the funding support from ASI and IRA over the four years
- ii. An increase to the ASI or BSC fee was not being discussed and a new fee was not being introduced with this senate bill for the referendum and it was restated that the referendum was required by the SOI in order to make a change to the groups allocated by the SOI

c. Article II – Purpose: Cora listed each of the purposes and noted that the main one was to plan for the impact of the SSF on the ASI Budget and address the question of how do we allocate the funds that will be freed up with the Success Fee revenue now providing funding for athletics and tutoring. She added that over the next four years our funding for those two programs would be gradually reduced and be zero by year four.

d. Article III – Amendment, Section I: Fee Allocations: Cora noted that the numbers had been updated to reflect the current ones being utilized for the 2012-13 fiscal year and would be adjusted annually for inflation with the formula being based on Senate Bill 2009-10:03 to use the projected fall

quarter headcount enrollment by college for the upcoming budget year as provided by the university:

- i. A. Academic Councils – currently set at \$9.00 per student
- ii. B. At-Large Councils – currently set at \$6.43 per student with the percentages remaining the same as the SOI at 25% for Greek Council, 40% for Multicultural Council and 35% for Student Interest Council
- iii. C. Heritage Programs – currently set at \$2.58 per student and the name had been modified from Diversity Programs. She noted that the proportional allocations mirrored what had been in the SOI with 14% for each Heritage Program and 16% for the Cultural Program Reserve Account.
- iv. D. Athletics – the ASI budget support for athletic scholarships would be reduced over the next three years and be at zero ASI funding by the 2016-17 fiscal year. The annual amounts to be funded by ASI were still being worked out between ASI and the University with the reduction in funding to athletics to be covered by the SSF revenue. Cora noted that based on the 1999-2000 ASI Athletic Fee Initiative, they would continue to contribute \$75,000 per year to the Sports and Recreation Facilities Enhancement Account (SRFEA).
- v. E. Tutoring and Retention Programs – it was noted that just like the status of D. Athletics, the ASI budget support for tutoring and retention programs would be reduced over the next three years and be at zero ASI funding by the 2016-17 fiscal year. The annual amounts to be funded by ASI were still being worked out between ASI and the University with the reduction in funding to these areas to be covered by the SSF revenue.
- vi. F. Programming for Resident and Commuter Students – this was kept the same as the provision in the SOI , at a minimum of \$1,000, and it would be up to BEAT each year to work out if more should be allocated from their budget
- vii. G. Allocation of Freed Up Funds – Cora invited everyone to look at this area as it addressed the funds that will be freed up by the SSF revenue and how they will be allocated. The draft bill proposed the following allocations:
  - 40% to New Programs & Augmentations (NP&A) – to provide funds to student groups through the ASI Finance Committee
  - 30% to ASI Reserves – to provide higher levels to PY I, PY II and PY III Reserve accounts and to create a reserve account for the postretirement obligations that need to be set aside for employees that have retired from ASI
  - 30% to Annually Budgeted Groups – would be available to the Senate to allocate during the annual budgeting process each year to the following annually budgeted groups: ASI Student Government, ASI BEAT, ASI Elections, ASI Departments, ASI Campus Recreation and the Children’s Center. Cora noted that

she had a five year history compiled and for some of these groups their current budgets were less than what they received three to five years ago which reflected the degree that some of these groups had been cut due to budget constraints.

- e. A question and answer session took place regarding the Cultural Reserve Account, the recommendation that two budgets be submitted to the senate for the spring budget process as we won't know if the referendum will have passed and if these extra funds will be available to the annually budgeted groups with the current timeline and that research had shown that when the SOI was done there were about 200 clubs and now there were about 300 on campus so why was there only an adjustment for inflation and not for the increase in clubs and that it would be up to the senate to propose other options
  - f. Article IV – Annual Inflationary Adjustment: Cora explained that everyone should already be familiar with the transition from the Consumer Price Index (CPI) to the Higher Education Price Index (HEPI) in compliance with the directive of the University President dated January 28, 2013 and she reviewed the reporting process of the annual adjustment and the minimum and the maximum adjustments
  - g. Article V – Financial Stipulations – Cora stated that A-D had remained intact with the provisions of the SOI while both E and F had major changes:
    - i. Item E - proposed that the dollar allocations established for organizations in this senate bill shall be changed through a student referendum and with final approval by the University
    - ii. Item F – proposed that the allocation of ASI funds freed up by the SSF revenue can be changed by a 2/3 vote of approval of the seated senate through the ASI annual budget process
  - h. Article VI – Justification for Allocations – Cora stated that this section was in line with the other areas that had already been discussed
3. Cora concluded that this senate bill would supersede the provisions of the following and was compliant with University and CSU policies and regulations:
    - a. Senate Bill 2002-13:02 – Student Opportunities Initiative
    - b. Senate Bill 2005-06:03 – Annual Inflationary Adjustment for ASI Fees
    - c. Senate Bill 2009-10:03 - Amendment to SB 2002-03:02
  4. Chris thanked Cora for all of the hard work that she had put into the draft senate bill and added that he and Krikor had been meeting and would like to share the input that they had on the proposed document, but first he opened the floor for feedback and questions on Cora's presentation
  5. Tommy passed out the Multicultural Council Resolution 2012-13:02 Resolution of Concern in Reference to the ASI Timeline on the Student Opportunity Initiative and stated that they felt that ASI was moving too fast on this document and recapped the 2 ½ week timeline to accomplish the goal of understanding, reviewing and changing an important ASI financial governing document that was operating on decade old numbers. He noted that rushing through this document was more detrimental than allowing overfunding of tutoring and athletics. He and his council encouraged the senate to delay the referendum on changing the SOI until next year.

6. Stefanie asked what would happen if the senate tabled this referendum
7. Cora stated that if we do not make changes through a referendum this year then the SOI continues to be in effect and ASI is still obliged to fund athletics and tutoring like Tommy stated and that will prevent the senate from channeling the excess funds to the areas that were outlined in the new senate bill. In addition, the SSF, once approved by the Chancellor, also dictates that it should fund athletics and tutoring, so they will both be overfunded. She noted that this concept has not happened before, especially considering how many tight budget years that have happened and that it would also prevent us from allocating those resources to areas where they could really be put to good use. She added that the senate can choose to postpone it until next year, however there will still be issues to be confronted by next year's senate and the timeline in spring of 2014. In addition, she pointed out that we would not be heeding the advice of both legal counsels, that had been discussed, and would be postponing business that we should take care of.
8. Discussion ensued on using the next quarter to create a better document and have the referendum next year, access to the document that references the \$75,000 per year to the SRFEA, overfunded monies would not necessarily be frozen as we would not be in compliance with the governing documents and there was no precedent for that situation, the status of the SSF was that it was still being reviewed by the Budget Committee at the Chancellor's office, the timeline for a referendum, the duties of the senate and if it wasn't for the SSF – we would not be looking at the SOI at all
9. Cora stated that she respected the decision making authority of the senate and should they decide to pursue it in this year's elections, she and the other directors and advisors would be happy to be involved in any information sessions that may help educate the senate or their constituents about this matter. She asked that they please let her know if anyone would like to take advantage of this resource or if they needed access to any of the documents in her office.
10. Chris thanked Tommy for taking such a strong interest in representing his council and taking a stand. He commented that in life, one was not always going to have the exact amount of time desired to act on something, but as this was the timeline it was everyone's responsibility, as student leaders, to use the available time to the maximum capacity to become educated in order to make a decision.
11. Chris explained the following changes that he and Krikor were suggesting be added to the proposed senate bill that Cora had handed out:
  - a. As a point of view, the Student Success Fee (SSF) was giving money back to ASI, as the students had approved the SSF in order to enhance the lives of the students, and so a lot of this money should go back to helping students
  - b. Tommy's point about the club increase over the last ten years from about 200 to 300 translated into a about a 50% increase, so they had implemented that percentage (rounded up) and increased the academic, at-large councils and other programs:
    - i. A. Academic Councils – from \$9.00 to \$14.00 per student
    - ii. B. At-Large Councils – from 6.54 to \$10.00 per student
    - iii. C. Heritage Programs – from \$2.58 to \$4.00 per student
  - c. The percentage to the councils was impacted by the number of clubs currently under each council and the carryover from the last five years.



- i. B. At-Large Councils, a. Greek Council – stay at 25%
- ii. B. At-Large Councils, b. Multicultural Council – change to 37.5%
- iii. B. At-Large Councils, c. Student Interest Council – change to 37.5%
- iv. He gave details on the history and rationale of how this was originally outlined in the SOI in 2002-2003 and what formula he and Krikor utilized
- d. Article III – Amendment, E. Tutoring and Retention Programs – Krikor stated that he and Chris had the understanding that the SSF would cover tutoring 100% from year one with stable funding to the LRC from the University the entire four years per a document from Doug Freer
  - i. Cora stated that she thought it was best to reconfirm that with the University
- e. Article III – Amendment, F. Programming for Resident and Commuter Students – Krikor recommended that this item either have BEAT specified or this should be removed from the senate bill and BEAT automatically would include it in their budget as it changed the way that they calculate their master budget
- f. Article III – Amendment, G. Allocation of Freed Up Funds – Krikor suggested the following changes:
  - i. a. Allocation to New Programs & Augmentations (NP & A) – this account did not need the extra funding as the carryover had increased year after year and not enough student clubs were approaching it to request the funding. So this amount could be used somewhere else. He also noted that most students would not realize what this was and how it would benefit them.
  - ii. b. Allocation to ASI Reserves – some of these were underfunded, in particular the postretirement benefit obligations. He suggested that a specific dollar amount, based on the number of students, be going towards reserves rather than a percentage.
  - iii. c. Allocation to Annually Budgeted Groups – instead of earmarking a certain percentage towards annually budgeted groups, the way this is currently calculated is that whatever is not a mandated allocation automatically goes towards the annually budgeted groups. So, this separate percentage does not need to be separately noted as the available balance, after all mandated allocations were disbursed, will go to this category.
- g. Cora stated that she and Terri would like to work with he and Chris to see the actual numbers generated by their suggestions
- h. Discussion ensued on the proposed senate bill draft and a graph of these proposals in pie chart form was requested, the phasing of the suggestions made by Krikor and Chris, the needs of the corporation, to add language that this bill would be void if the SSF did not pass, the percentages for the at-large councils and that no data was available for the number of students in clubs

C. Recommendations from the Rules and Policies Committee (attachment)

1. ASI By-Law Revision

- a. Devon stated that they had held a special Rules and Policies Committee meeting earlier today and that while the proposed changes to the ASI By-Laws were important they were not radical changes. The need to revise the ASI By-Laws at this time was due to the need to provide for the upcoming addition of the BRIC that will need to be addressed from a facility and policy perspective that should be set-up now for the next administration.
- b. Devon gave a powerpoint presentation that reviewed the details of the changes to the following areas and referenced the procedures to make these changes in Article XXXVII – Amendments of the By-Laws:
  - i. Article XIX, Section 3 – BRIC Committee – a new and separate committee dedicated to addressing the facility and policy needs of the BRIC with the same structure as the ASI Facilities and Operations Committee but with the ASI Vice President as the chair and the other suggested members were reviewed per the proposed paragraph
  - ii. Article XIX, Section 4 – BRIC Committee – outlined details
  - iii. Additional changes needed in the document due to the addition of the BRIC Committee were reviewed for Article XIX, XIII, XVIII and XXIV
  - iv. Article II, Section 2 – Seal and Color – “Hunter” green was specified
  - v. Article VII, Section 1 b – Student Bill of Rights – additional language pertaining to non-discrimination areas was added
  - vi. Article XXXI, 1 c – Student Leader Eligibility – insert “or appointed” so that this article applied to both the senate and the cabinet
  - vii. Article XXVIII – Quorum – insert “a majority” to eliminate the need to round up with the numbers
  - viii. Article XXIX, Section 2 – Term of Office – the current process for the appointment timeline was outlined specifically and added
- c. Devon concluded that the timeline was to approve the final changes at the March 8<sup>th</sup> Rules and Policies Committee meeting and then have this as a senate action item on March 14<sup>th</sup>
- d. Discussion ensued regarding if the ASI By-Laws include a provision for how to break a senate tie and the suggestion that the Senator Pro Tempore chair the new BRIC F & O Committee in addition to the BSC F & O Committee

Dylan made a motion to extend the meeting until business was completed, seconded by Caleb  
Christine called the vote: 8/3/0, motion passed

- e. Discussion continued regarding more timeless discrimination language and to add a reference to the next quarter in the appointment extension language
- D. Office Needs for ASI Staff (attachments)
1. Powell explained that all of the ASI Leadership Team contributed to the proposal to utilize space in the BSC for the growing needs of the corporation. He outlined the recommendation to use both Atria and Perseus as office spaces to satisfy the needs as new staff was hired. He noted that when the BSC Space Study results were finalized these changes may become temporary ones.
  2. He reviewed the maps that earmarked all of the offices that would be involved in

moving in order to accommodate the new hires, the needs of the various departments that would be impacted and the projected timeline that was involved

- a. Take Atria off-line April 1st – new temporary location for Programs and Marketing
  - b. Take Perseus off-line January 1<sup>st</sup> – new temporary location for BRIC staff with about eight positions
3. Discussion ensued regarding changes to revenue would be minimal, the possibility of moving the senate to Perseus being dependent on the space study, timing for the new BRIC staff and the Fitness Center moving out of the BSC sometime prior to Fall Quarter of 2014 and the possibility of moving HR to the current P & M office area

**IV. ADJOURNMENT**

- A. Chris announced that a special senate meeting would be scheduled for next week and take the place of the scheduled ASI Cabinet meeting on Thursday, so would everyone please send any requests for additional information on the senate bill draft and the Student Opportunities Initiative by the beginning of next week
- B. Next Senate meeting will take place on Thursday, March 7, 2013, 3:00 – 5:00pm, in the England Evans room
- C. Christine stated that all business had been concluded
- D. Senate meeting 2012-13:12 was adjourned at 5:13pm

**MINUTES SUBMITTED TO:**

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Christine Hall, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2012-2013: \_\_\_\_\_

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Vicki Jackson, Administrative Assistant

Date

TO VIEW REPORTS LISTED (WITH AN \*) OPEN SEPARATE FILE ON DOCUMENTS WEBPAGE LABELED:  
ASI SENATE MEETING ATTACHMENTS – REPORTS FOR FEBRUARY 28, 2013

