



Rules and Policies Committee

Minutes

2012-13:5 Friday, January 25th, 2013, 3:00 – 5:00PM, BSC, 1st Floor, Perseus

I. Preliminaries

A. Call to Order

1. Chair of the committee, Devon Graves, called the meeting to order at 3:05 PM.

B. Quorum Check

Voting members:

- Devon Graves, Attorney General-Chair
- Mary Haynes, Senate President Pro-Tempore-Vice Chair
- Chris Osuala, President
- Christine Hall, Vice President
- Dylan Devlin, CCHM Senator – **Excused Absence**
- Stephanie Ferreira, Agriculture Senator
- Tommy Ward, MCC Senator

Advisors:

- Susan Ashe, University Advisor – **Excused Tardy**
- Cora Culla, ASI Executive Director

Liaison:

- Krikor Ketchedijian, Treasurer

Special Guest:

- Salina Nasir, Assistant Attorney General

C. Approval of Minutes

1. November 9th, 2012 Minutes
2. November 29th, 2012 Minutes
 - i. No opposition, minutes approved by chair

D. Agenda Changes

1. No agenda changes

E. Introduction of Guests

1. Powell Velasco, ASI Associate Executive Director

F. Open Forum

1. No Comments made

II. Action Item

A. ASI Cabinet Rules

- i. Devon began by addressing the proposed changes that are to be made to the existing Cabinet Rules.
 1. After a short discussion regarding the diction used in Rule I, Section Ib., Devon suggested that it remain the same as what was proposed in the Cabinet Rules revision.

- a. There was no opposition to this suggestion.
2. Next, Cora suggested to change the word “they” to “these” in Rule II, Section II c.
 - a. Tommy motioned to change “they” to “these”.
 - b. Christine second the motion.
 - c. The vote was called and the motion passed unanimously 6/0/0.
3. Susan mentioned a flaw in the formatting.
 - a. Chris moved that Section II a. should be moved to Section I as letter d.
 - b. Tommy second the motion.
 - c. The motion passed, 5/0/1.
 - d. Devon assured Susan that all structural issues and formatting errors will be fixed before sending the revisions to Senate.
4. Devon mentioned the revision that consists of changing Administrative “Secretary” to Administrative “Assistant” in section IV a. of Rule II.
 - a. There was no opposition.
 - b. Susan suggested being more specific regarding the diction in that section. A discussion then ensued covering the possibility of specifying the term “seven days” by adding either “business” or “school” days. In addition, the length of time was also discussed.
 - i. Christine moved to change “seven days” to “fourteen business days.”
 - ii. Chris second the motion.
 - iii. The motion passed 6/0/0.
5. Devon introduced the next revision in Rule III, Section I a., which discusses attendance and refers to an exact article and section of the ASI By-laws.
 - a. Susan suggested removing the specific article and section that references to the By-laws because “ASI By-laws always change.” A discussion then ensued regarding whether or not the specific article and section should be included when referencing the By-laws.
 - i. Tommy motioned to strikeout all references of specific sections and articles from the ASI By-laws,

- and replace them with a more general term, such as “ASI By-laws”.
- ii. Stephanie second the motion.
 - iii. The motion passed 4/2/0.
 6. Susan recommended adding “ASI” in front of the term “President” in order to be consistent throughout the document.
 - a. Devon agreed.
 7. A discussion took place in regards to the order of specific sections.
 - a. Tommy moves that Section II a. should be moved to under Section I a. In addition, Section III a. and Section IV a. should be moved under Section I b.
 - i. Tommy simplifies his motion: “I move that things that go under Section I a. address removal policies and things that go under Section I b. address the attendance policy.”
 - ii. Christine second the motion; however,
 - b. Chris then suggested moving Section 1 b. into another section.
 - c. Salina rearranged the electronic version on the screen for all to see.
 - d. Devon motioned to amend the changes to what is portrayed on the screen.
 - i. Stephanie second the motion.
 - ii. The motion passed 5/0/1.
 8. Tommy recommended including the digits in parentheses after all numbers in the document that are spelled out.
 - a. Devon agreed.
 9. Susan suggested maintaining the consistency of specifying “business days” rather than simply “days” when discussing deadlines throughout the entire document.
 - a. Devon agreed.
 10. A discussion ensued in regards to Rule IV, Section I a. about senators voting/serving for no more than the deadline of “thirty (3) days prior to Senate Confirmation.”
 - a. Mary motions to amend Rule IV, Section I a. to read “Upon appointment, officers can serve and vote until the first Senate meeting of Fall Quarter...”

- i. Chris second the motion.
 - ii. The motion passed 4/2/0.
- 11. Devon continues to discuss the changes for Rule V.
 - a. Susan questions why Section II a. is necessary; however, Chris and Devon explain the importance.
 - b. Devon motions to strikeout “additions” and insert “changes” in Section II a.
 - i. Mary second the motion.
 - ii. The motion passed unanimously 6/0/0.
- 12. Devon explains the last sections and rules that are to be struck out.
 - a. There were no questions or opposition.
- 13. Chris moved to approve all of the changes made to the Cabinet Rules.
 - a. Christine second the motion.
 - b. The motion passed 4/2/0.

III. Discussion Item

IV. Information item

A. Articles of Incorporation Update

- i. Devon informed the committee that the Articles of Incorporation were sent back.
- ii. Powell added that we did not do anything wrong, but it came down to who reviewed it and the fact that they did not like the way it was submitted.

B. ASI BEAT Code Update

- i. Devon informed the committee that Barney and a subcommittee of BEAT are working on the code, and it should be an Action Item by next meeting.

V. Adjournment

- A. Devon adjourned the meeting at 4:03 PM.
- B. Next Rules and Policies Committee Meeting Friday, February 8th, 2013, 3:00-5:00PM, BSC, 1st Floor, Perseus

“I do not know anyone who has got to the top without hard work. That is the recipe. It will not always get you to the top, but should get you pretty near.”

-Margaret Thatcher