



**ASI SENATE MEETING**  
**Thursday, August 7, 2014**

**Cora M. Culla**  
**ASI Executive Director's Report**

**1. SUBJECT: Acting Vice President for Student Affairs Announced**

**DETAIL:**

Dr. Rebecca Gutierrez Keeton has been appointed as the Acting Vice President for Student Affairs. We await announcement on how this will affect the designation of the ASI Advisor on the Senate and University representative on the Personnel Review Committee.

**2. SUBJECT: ASI Staffing Structure**

**DETAIL:**

In preparation of growth in our organization and the opening of the BRIC in September 2014, the new ASI staffing structure which was approved 2 years ago is now officially in place, as of August 1, 2014. Attached is a copy of the new staffing structure.

**3. SUBJECT: BRIC UPDATES**

**DETAIL:**

- ASI will be awarded temporary occupancy of the BRIC at the end of August so we can begin receiving and installing all of the equipment and furniture for the building.
- Project completion date has been confirmed for Friday, September 12<sup>th</sup>. Although this is a very tight timeline, all critical elements are coming together to ensure that the BRIC opens on the first day of classes.

**4. SUBJECT: Bronco Fitness Center Conversion to Multi-Purpose Lounge**

**DETAIL:**

- The new multi-purpose lounge remodel is proceeding smoothly.
- Demolition happened quickly and the new paint, carpeting and linoleum have already been installed.
- The closure of the shower spaces in the restrooms is nearing completion.
- ASI expects that the final punch list items will be addressed by the middle of August and the furniture is expected to be installed in early September.
- A series of open house events are being scheduled to help open the new multi-purpose lounge and showcase it to the campus community in fall.

**5. SUBJECT: Business Services Updates**

**DETAIL:**

- The first payroll using ADP was processed without major issues.
- Vicenti, Lloyd and Stutzman, our external auditors, have completed their field work.
- ASI is being audited by CalPERS. The audit began last week and should be completed by the end of September.

**6. SUBJECT: Mark Your Calendars**

**DETAIL:**

- ASI Fall Kick-Off – Friday, September 19 8:30 a.m. – 1:00 p.m.
- Fall Conference, Monday – Wednesday, September 22-24