



ASI Senate Meeting

Minutes

2013- 2014:2 Monday, August 12, 2013, 1:00PM –3:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES

A. Call to Order

1. Chair Joe Shashaty called Senate 2013-2014:2 to order at 1:00pm

B. Quorum Check

1. Voting Members:

Joe Shashaty, Vice President, Chair
Christine Hall, President
Jared Tolbert, Agriculture Senator
Jordan Gonzalez, Business Senator
Jai Oni Sly, CEIS Senator
Raquel Mercado, CLASS Senator
Nick Granich, CCHM Senator – **Unexcused Absent**
Martin Mares, ENV Senator
Jasmine Andino, Engineering Senator
Obi Okafor, Science Senator
Louis Harfouche, Senator-At-Large (MCC) – **Excused Tardy**
T.J. Coggins, Senator-At-Large (SIC)
Meghana Muppidi, Senator-At-Large (Greek) – **Unexcused Absent**
Colin Danahy, Senator-At-Large (IHC) – **Unexcused Absent**

2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor-**Sub: Dr. Byron E. Howlett Jr. – Exc. Tardy**
-Sub: Dr. Susan Ashe until 1:35pm
Cora M. Culla, Executive Director

3. Non-voting Liaisons:

Vacant, Attorney General
Alec Jaltorossian, Treasurer Appointee
Vacant, Academic Senate Rep.
Vacant, Staff Council Rep.
Janeth Rodriguez, Alumni Association Rep. – **Excused Absent**
Cristian Garcia/Sara Robinson, Bronco Athletics Assoc. Rep. – **Excused Absent**

C. Approval of Minutes

1. The minutes for the senate meeting on July 29, 2013 were approved by the chair as written

D. Pledge of Allegiance

E. Agenda Changes

ASI SENATE MEETING

August 12, 2013

Page - 2

1. Joe stated that Bruce Campbell would not be presenting the BRIC Project Update and instead Scott Swanson, CW Driver Project Manager, would take his place today
2. He moved Action Item C. Broncofusion – Funding Source to Discussion Item A
3. He moved Discussion Item A. Confirmation of Appointed Positions to Action Item C
4. Joe approved the agenda as amended

F. Financial Status – Given by Alec Jaltorossian (attachments)

Alec stated that as they were still in the audit process there were no revenue or expenditure figures to report.

1. ASI Total Revenue	\$	-
2. ASI Total Expenses	\$	-
3. Total Investments	\$	6,450,262.00
ASI-Local Agency Investment Fund	\$	3,196,559.00
BSC-Local Agency Investment Fund	\$	3,253,703.00
4. ASI – NP & A Account Balance	\$	96,844.00
5. ASI Prior Year's I Reserves	\$	221,660.00
6. ASI Prior Year's II Reserves	\$	127,518.00
7. ASI Prior Year's III Reserves	\$	343,010.00
8. BSC On-Campus Reserves	\$	1,478,317.00

G. Introduction of Guests

- | | |
|-------------------|------------------|
| 1. Powell Velasco | 4. Scott Swanson |
| 2. Nancy Hwang | 5. Leatha Elsdon |
| 3. Barny Peake | 6. Shelbi Long |

H. Open Forum

1. There were no speakers

I. Special Presentation:

1. BRIC Project Update – Time specific at 1:15pm

Presented by Leatha Elsdon, BRIC Campus Project Manager
Scott Swanson, CW Driver Project Manager

- a. Cora shared a brief history on the BRIC project which was scheduled to be completed by the fall of 2014 and she introduced Scott Swanson as the Project Manager for CW Driver, which was the construction management firm for the recreation center project, and Leatha Elsdon as the Cal Poly Pomona Project Manager assigned to the project
- b. Scott gave a powerpoint presentation that covered the project progress and milestones
 - i. Phase I completed – operational pool, fire access road, operational Bronco Common restrooms
 - ii. Phase II completed – steel top out, crane was demobilized
 - iii. The next phase would consist of a month of welding and concrete pours of decks, which have begun and will continue, and then move into the framing up of walls
 - iv. He reviewed pictures and gave additional details of the construction

- v. He showed a route map of egress to the Darlene May gym for students which would remain until Spring of next year
- vi. He added that additional concrete pours were planned and then in October the exterior skin of the building would start taking shape in addition to fireproofing the building and doing some work on the chilled water system. He noted that street closures would be planned out and minimized.
- vii. Upcoming milestones – more deck pours, exterior skin glazing, getting the roof on, and getting “dried in” which is having a sealed building from the weather so that water cannot disrupt any of the interior finishes, skylight installations, exterior stone work, climbing wall in February and fitness equipment and area development in late June

c. A brief question and answer session took place

II. ACTION ITEMS

A. Nominations and Election of Senator Pro Tempore

- 1. Joe explained that each nominee would have 1-2 minutes to speak on their behalf, stated who was nominated last week: Jared, T.J., Jasmine and Raquel and asked if they still wanted to be considered for the position
- 2. Jasmine and Raquel withdrew their nominations
- 3. Joe asked for any additional nominations and seeing none, both Jared and T.J. each spoke on their behalf
- 4. A question and answer session took place directed to the nominees
- 5. Joe called the vote for Jared Tolbert for the position: 8 votes
- 6. Joe called the vote for T.J. Coggins for the position: 3 votes
- 7. Joe congratulated Jared Tolbert as the newly elected Senator Pro Tempore

B. Nominations and Election of Senate Representative on Fee Advisory Committee

- 1. Christine recapped the purpose and history of the Fee Advisory Committee and that five students serve on it along with university administrators and faculty
- 2. A brief question and answer session took place regarding the frequency of meetings
- 3. Joe opened the floor for nominations:
 - a. Louis nominated himself
 - b. Christine nominated Raquel, she accepted
 - c. Joe nominated T.J., he accepted
- 4. Each nominee spoke on behalf of themselves and T.J. withdrew his nomination
- 5. A question and answer session took place directed to the nominees and further discussion took place
- 6. Joe called the vote for Raquel to serve as the representative: 1 vote
- 7. Joe called the vote for Louis to serve as the representative: 10 votes
- 8. Joe congratulated Louis Harfouche as the senate representative elected to serve on the Fee Advisory Committee for the 2013-14 academic year

C. Confirmation of Appointed Positions

- 1. Nam Kyu Kang, Secretary of External Affairs Appointee
 - a. Christine spoke briefly on Nam’s background, qualities and the rationale for

- appointing him to the position
- b. A question and answer session took place
- c. Jai Oni made a motion to confirm Nam Kyu Kang as the Secretary of External Affairs, seconded by Jared
- d. Joe called the vote to confirm: 11/0/0, motion passed
- 2. Xiopan (Pamela) Xue, Secretary of Programs and Services Appointee
 - a. Christine spoke briefly on Pamela's background, qualities and the rationale for appointing her to the position
 - b. A question and answer session took place
 - c. Louis made a motion to confirm Pamela Xue as the Secretary of Programs and Services, seconded by Raquel
 - d. Joe called the vote to confirm: 11/0/0, motion passed
- 3. Alec Jaltorossian, Treasurer Appointee
 - a. Christine spoke briefly on Alec's background, qualities and the rationale for appointing him to the position
 - b. A question and answer session took place
 - c. Jared made a motion to confirm Alec Jaltorossian as the Treasurer, seconded by Jai Oni
 - d. Joe called the vote to confirm: 11/0/0, motion passed

III. DISCUSSION ITEMS

A. Broncofusion – Funding Source

1. Barny Peake, Director of Programs and Marketing, recapped that at the last senate meeting they had discussed various artists and the price ranges for hiring them. He noted that by this meeting he had hoped to have a firmer grasp on the options, however, as it was a busy season in the music industry he had not heard back from all of the management companies so he did not have a list of possible artists to share with the senate.
2. He reviewed that last time he identified about a \$40,000 budget for the whole event with about \$15,000 going to sound, lighting, security, etc. which would leave about \$25,000 for the headliner act. He noted that the question was if the senate wanted to put more money towards the headline artist.
3. He brought up a website with a chart that showed a category of headline artists in the range of \$15 - \$30,000 or the next level up of \$30-50,000. He recommended that they not go to the range of \$50 - \$100,000, however he noted that by adding \$10 - \$20,000 more to the budget that would place the options in the next level.
4. Discussion took place regarding different artists, the price ranges, hiring two artists - both at a lower level to use the whole budget, attracting students with a big name, appealing to two fan bases with two names, the extra money would not be taken from another program later in the year, when this comes back to the senate as an action item there would be a written proposal identifying the funding source and the amount which could potentially come from the New Programs & Augmentation account (NP & A)- or Prior Years Reserve III possibly -which would also require approval from the university, that any leftover funding identified for Broncofusion could not go to Homecoming if it had been identified for a specific purpose, and that the real purpose of the discussion today was if the senate was comfortable with the current range or would like a higher range to hire an artist

ASI SENATE MEETING

August 12, 2013

Page - 5

5. Joe asked for a consensus as to if the senate was comfortable with the current budget of \$15 - \$30,000 without an increase – no one raised their hand
6. Joe asked for a consensus as to if the senate would be comfortable with adding \$10,000 to the current budget – 9 people raised their hands
7. Christine asked that if there were any other suggestions to please contact Barny

T.J. made a motion to extend the meeting until all business was completed, seconded by Raquel Joe called the vote: 10/1/0, motion passed

B. Declined Credit Cards Policy (Bronco Fitness Center) *(attachments)

1. Cora explained that Shelbi Long, ASI Recreation Coordinator, would be presenting the topic as Krista Smith was off campus for personal reasons
2. Shelbi explained that the Bronco Fitness Center processed monthly reoccurring memberships and when she runs this billing they receive a certain amount of declined credit cards due to either an expired card or non-sufficient funds available on the account
3. She stated that they were trying to streamline the policy for handling these situations and also create a consistent policy which would include:
 - a. If a card were declined, the cardholder would no longer be allowed to utilize the Bronco Fitness Center and their account would be suspended
 - b. They would have until the 25th to clear their account
 - c. If their account was not cleared up by the 25th then they would have to pay the \$12 initial registration fee again along with the original balance due
4. T.J. asked where this amendment would be placed in the Bronco Fitness Center Policies document if approved
5. Shelbi replied that it would probably be placed after the section titled "Holds" on page 2
6. A brief question and answer session took place regarding other situations that arise

Joe adjourned regular session at 2:55pm to move to Executive Session

IV. EXECUTIVE SESSION

A. Discussion Items

1. The following job description revisions were discussed
 - a. Operations Manager (BRIC)
 - b. Food Services Assistant (Children's Center)
2. The FICA exemption for ASI was discussed

V. ADJOURNMENT

- A. Next Senate meeting – To be determined
- B. Joe stated that senate meeting 2013-14:2 was adjourned at 3:33pm

MINUTES SUBMITTED TO:

ASI SENATE MEETING

August 12, 2013

Page - 6

Joe Shashaty, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2013-2014: _____

Vicki Jackson, Administrative Assistant

Date