



# ASI Senate Meeting

## Minutes

2013- 2014:1 Monday, July 29, 2013, 10:00 –12:00 PM, BSC, 2nd Floor, Orion AB

### I. PRELIMINARIES

#### A. Call to Order

1. Chair Joe Shashaty called Senate 2013-2014:1 to order at 10:00am

#### B. Quorum Check

##### 1. Voting Members:

Joe Shashaty, Vice President, Chair  
Christine Hall, President  
Jared Tolbert, Agriculture Senator  
Jordan Gonzalez, Business Senator  
Jai Oni Sly, CEIS Senator  
Raquel Mercado, CLASS Senator  
Nick Granich, CCHM Senator – **Unexcused Absent**  
Martin Mares, ENV Senator  
Jasmine Andino, Engineering Senator  
Obi Okafor, Science Senator  
Louis Harfouche, Senator-At-Large (MCC)  
T.J. Coggins, Senator-At-Large (SIC)  
Meghana Muppidi, Senator-At-Large (Greek) – **Unexcused Absent**  
Colin Danahy, Senator-At-Large (IHC) – **Excused Tardy**

##### 2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor –**Sub: Dr. Byron E. Howlett Jr.**  
Cora M. Culla, Executive Director

##### 3. Non-voting Liaisons:

Vacant, Attorney General  
Vacant, Treasurer  
Vacant, Academic Senate Rep.  
Vacant, Staff Council Rep.  
Janeth Rodriguez, Alumni Association Rep.  
Cristian Garcia/Sara Robinson, Bronco Athletics Assoc. Rep. – **Excused Absent**

#### C. Approval of Minutes

1. Cora changed the spelling at the bottom of page nine of the June 13, 2013 minutes from the word principals to principles
2. The minutes for the senate meetings on May 30, 2013 and June 6, 2013 were approved by the chair as written and the minutes from June 13, 2013 were approved as amended by the chair

#### D. Pledge of Allegiance

E. Agenda Changes

1. There were no changes to the agenda

F. Financial Status – Given by Cora M. Culla (attachments)

Cora stated that she had handed out a copy of the policy for the Reserve Accounts that the Treasurer would be regularly reporting on at the meeting. She added that as they were still in the process of closing the books there were no revenue or expense figures to report.

1. ASI Total Revenue	\$ -
2. ASI Total Expenses	\$ -
3. Total Investments	\$ 6,775,754.00
3. ASI – NP & A Account Balance	\$ 96,844.00
4. ASI Prior Year's I Reserves	\$ 221,660.00
5. ASI Prior Year's II Reserves	\$ 127,518.00
6. ASI Prior Year's III Reserves	\$ 343,010.00
7. BSC On-Campus Reserves	\$ 1,478,317.00

G. Introduction of Guests

- |                      |                   |
|----------------------|-------------------|
| 1. Alec Jaltorossian | 5. Powell Velasco |
| 2. Cathy Neale       | 6. Nancy Hwang    |
| 3. Kimberly Duenas   | 7. Krista Smith   |
| 4. Jon Wong          | 8. Barny Peake    |

H. Open Forum

1. Cora M. Culla – turned the floor over to Cathy Neale to welcome two Cal Poly alumni to the team of full-time staff members. Cathy introduced Jon Wong as the Creative Design Coordinator and Kim Duenas as the Communications and Social Media Coordinator and gave details on their backgrounds and qualifications.
2. Christine Hall – reminded everyone of the email she had sent out regarding the new employer opening ceremony for the Career Center on Wednesday at 10:00am and asked that anyone interested in attending please RSVP to her. She also announced that she had made the first appointments to the cabinet with Nam Kang as the Secretary of External Affairs and Pamela Xue as the Secretary of Programs & Services, so please extend them a welcome when you see them.

I. Special Presentation

1. Introduction to ASI by Cora M. Culla, Executive Director (attachment)
  - a. Cora stated that Christine was passing around a handout that would be helpful to them with the student government structure and ASI staffing structure
  - b. She stated that she always celebrated the student leaders for their commitment to their constituents and the campus, and she advised them that the directors, staff and student staff, as well as the campus and university advisors, were ready to assist them so that they can accomplish their goals. She added that she always shares that you get out of ASI what you put into it.
  - c. She noted that now that all of them were serving on the ASI Senate, they deserve to know a lot more about the organization that they will be making

major decisions on. She presented details on the following information:

- i. Our Relationship with CSU
- ii. Our Organization
- iii. Our Operating Agreement with CSU Trustees
- iv. Our Mission
- v. Our Vision
- vi. Statement of Values
- vii. Our Ethics Clause – Highlights
- viii. Roles of ASI Student Leaders & ASI Staff Members
- ix. Our Student Government – Chart
- x. Senate President Pro-Tempore
- xi. Senate Standing Committees
- xii. Our Commitment As ASI Senators
- xiii. Our Staffing Structure – Chart
- xiv. Our Programs & Services
- xv. Our Legal & Policy Framework
- xvi. Our Funding Support
- xvii. Our Interface with the University
- xviii. Our Interface with the CPP Foundation
- xix. Our Resources

d. A brief question and answer session took place

## II. ACTION ITEM

### A. Nomination and Election of Senators for ASI Executive Committee

1. Joe read the description, purpose and composition of the committee from the ASI By-Laws
2. Cora explained that over breaks such as summer, winter and spring, when there may not be a regularly scheduled senate meeting, sometimes the need arose to conduct time- sensitive ASI business and so this committee would serve in place of the ASI Senate, and once elected, needed to be available if a meeting was needed. She noted that the ASI By-Laws specify a minimum of three senators however, it can be more and the normal 72 hour meeting notice was typically given, unless it was an emergency meeting and notice was then given 24 hours in advance.
3. A brief discussion took place to clarify information and answer questions
4. Joe opened the floor to nominations:
  - a. Christine nominated Jared, he declined
  - b. Obi nominated himself
  - c. Raquel nominated herself
  - d. Martin nominated himself
  - e. Jared nominated Jai Oni, she accepted
  - f. Joe nominated Jasmine, she declined
5. Joe called the vote for Obi, Raquel, Martin and Jai Oni:
  - a. Obi            12/0/0
  - b. Raquel       12/0/0
  - c. Martin        12/0/0
6. Discussion took place regarding three senators were elected and was a fourth going to be elected to serve on the committee

7. Joe called a vote for adding a fourth senator to the committee: 11/1/0
8. Discussion took place on when the senate normally has a motion and second prior to voting
9. Christine made a motion to establish four senators on the 2013-14 ASI Executive Committee, seconded by Jasmine
10. A brief discussion took place regarding the motion and quorum for the committee
11. Joe called the vote: 12/0/0, motion passed
12. Joe called the vote to add Jai Oni to the ASI Executive Committee: 12/0/0, motion passed
13. Joe announced that Obi, Raquel, Martin and Jai Oni had been elected to serve on the 2013-14 ASI Executive Committee

### III. DISCUSSION ITEMS

#### A. Broncofusion – Funding Sources

1. Barny Peake, Director of Programs and Marketing, introduced himself and explained that the planning of this year's Broncofusion would be part of a big year due to the celebration of the university's 75<sup>th</sup> anniversary and ASI's 50<sup>th</sup> anniversary, as well as the progress of the BRIC
2. He recapped that he had been talking with Christine and Joe and the thought was to make the event bigger by bringing a bigger name for this year's headline artist
3. He stated that there were some funds from BEAT designated, also some from weekend events and BSC programming, that added up to about \$40,000 right now for this concert. He noted that if you wanted to bring a bigger artist the amount needed could go up as much as three times that amount.
4. He noted that about \$10-15,000 of the \$40,000 that was currently in the budget goes into the production of the concert, such as sound, lighting, staging, security, etc. which would leave about \$30,000 for a performer. He added that even an additional \$10,000 for the artist could make a big difference in who they could select from the genre of EDM or Hip Hop for this concert.
5. Barny asked for suggestions and gave feedback on the amount of money required to book the artists that were discussed by the senate. He also mentioned that local artists would be sought to open for the headliner.
6. He concluded that any other suggestions could be emailed to Christine or Joe and he would be researching other artists as well. He noted that the date for Broncofusion was set for September 27<sup>th</sup>.

#### B. Nominations for Senator Pro Tempore

1. Joe read the position description and responsibilities of the Senator Pro Tempore from the ASI By-Laws
2. Cora added that this position, as specified in the By-Laws, needed to be elected no later than the third senate meeting of Fall Quarter. She noted that it should probably be filled sooner rather than later as the Facilities and Operations Committee will be very busy due to the upcoming opening of the BRIC. She added that in the event of a vacancy in this position during the course of the year, it would be filled at the next regularly scheduled meeting.
3. Christine stated that the position included many additional responsibilities and reviewed them, including that both the BRIC and the BSC would utilize the Facilities

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- and Operations Committee this year
4. Joe stated that you can nominate yourself and also nominations would still be open at the next meeting
  5. Byron and Christine added comments regarding the amount of extra responsibilities for this position and a brief discussion took place
  6. Joe opened the floor for nominations:
    - a. Louis nominated T.J., he accepted
    - b. Jasmine nominated herself
    - c. Jared nominated himself
    - d. Raquel nominated herself
  7. Joe stated that at the next meeting this would be an Action Item and confirmed that T.J., Jasmine, Jared and Raquel were nominated. He added that any nominee could decide to withdraw their name at the next meeting and the floor would still be open for additional nominations. He stated that each nominee would be asked to speak on their behalf for 1-2 minutes at the next meeting.

Joe adjourned regular session at 11:30am to move to Executive Session

**IV. EXECUTIVE SESSION**

A. Discussion Item

1. The definition of "Executive Session" was discussed

B. Action Item

1. The revision of the job description, Assistant Manager for Human Resources, was approved by a vote of 12/0/0

**V. ADJOURNMENT**

- A. Next Senate meeting will take place on Monday, August 12, 2013, 1:00 – 3:00pm, in the England Evans room
- B. Joe stated that senate meeting 2013-14:1 was adjourned at 11:57am

**MINUTES SUBMITTED TO:**

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Joe Shashaty, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2013-2014: \_\_\_\_\_

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Vicki Jackson, Administrative Assistant

Date