



ASI Senate Meeting

Minutes

2013- 2014:23 Thursday, June 5, 2014, 3:00PM –5:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES

A. Call to Order

1. Chair Joe Shashaty called Senate 2013-2014:23 to order at 3:01pm

B. Quorum Check

1. Voting Members:

Joe Shashaty, Vice President, Chair
Christine Hall, President
Jared Tolbert, Agriculture Senator
Jordan Gonzalez, Business Senator – **Excused Tardy**
Jai Oni Sly, CEIS Senator
Raquel Mercado, CLASS Senator
Brenda Magdaleno, CCHM Senator
Martin Mares, ENV Senator
Jasmine Andino, Engineering Senator
Obi Okafor, Science Senator
Louis Harfouche, Senator-At-Large (MCC) – **Excused Tardy**
T.J. Coggins, Senator-At-Large (SIC)
Nailah Zoi Givens, Senator-At-Large (Greek)
Colin Danahy, Senator-At-Large (IHC)

2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor
Cora M. Culla, Executive Director

3. Non-voting Liaisons:

Johndaniel Morales, Attorney General
Alec Jaltorossian, Treasurer
Dr. J. Swartz, Academic Senate Rep. – **Excused Tardy**
Vacant, Staff Council Rep.
Janeth Rodriguez, Alumni Association Rep. – **Excused Absent**
Cristian Garcia, Bronco Athletics Assoc. Rep.

C. Approval of Minutes

1. The minutes for the senate meeting on May 8, 2014 were approved by the chair as written

D. Pledge of Allegiance

E. Agenda Changes

1. There were no changes to the agenda

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F. Financial Status – Given by Alec Jaltorossian (attachments)

1. ASI Total Revenue	\$ 6,954,976.00
2. ASI Total Expenses	\$ 5,319,029.00
3. Total Investments	\$ 7,020,629.00
ASI-Local Agency Investment Fund	\$ 3,440,709.00
BSC-Local Agency Investment Fund	\$ 3,579,920.00
4. ASI – NP & A Account Balance	\$ 94,912.00
5. ASI Prior Year's I Reserves	\$ 226,758.00
6. ASI Prior Year's II Reserves	\$ 146,005.00
7. ASI Prior Year's III Reserves	\$ 498,840.00
8. BSC On-Campus Reserves	\$ 1,657,219.00

G. Introduction of Guests

1. Powell Velasco	5. Robert Gamble
2. Cathy Neale	6. Krista Smith
3. Barny Peake	7. Celeste Salinas
4. Kim Duenas	8. Terri Bell

H. Reports – Not given verbally – Posted on the SAN

1. ASI Executive Director – Cora M. Culla (attachment)
 - a. BRIC Job Fair
 - b. BRIC Project Timeline
 - c. BRIC Opening
 - d. Programs & Marketing
 - e. Operating Agreement for 2014-19
 - f. ASI Strategic Plan
 - g. Games Room, Etc. Update
 - h. GAS Creative Group
2. ASI Advisor – Dr. Rebecca Gutierrez – no report
3. Academic Senate Rep. – Dr. J. Swartz– no report
4. Staff Council Rep. – vacant
5. Alumni Rep. – Janeth Rodriguez – no report
6. Athletics Rep. – Cristian Garcia – no report
7. Senator Pro Tempore – Jared Tolbert – no report
8. Attorney General – Johndaniel Morales – no report
9. Treasurer – Alec Jaltorossian – no report
10. President – Christine Hall – no report
11. Vice President – Joe Shashaty – no report
12. Senate Reports
 - a. Colin Danahy, Senator-at-Large, IHC *(attachment)
 - i. Throwback Thursday
 - ii. NACURH
 - b. Obi Okafor, Science Senator *(attachment)
 - i. No Updates
 - ii. Next Science Council- meeting date - tbd

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I. Open Forum

1. Christine Hall – reminded everyone that tomorrow was the 75th Anniversary Finale, so don't forget your swimsuit and there would be fireworks and lots of fun.
2. Joe Shashaty – stated that it was time to coordinate a day to clean up the office spaces and asked how June 23rd would work, before the senate meeting and he asked for a show of hands. They would also be cleaning out the back office space and the center area with the tables.
3. Cora M. Culla – reminded everyone that Friday, June 13th was the ASI Year End Celebration from 12:00 – 2:30pm. She added that she wanted to express kudos to the entire ASI BRIC team that had a very successful job fair that drew 737 students that applied. She noted that the ASI operating agreement was in the final stage of being finalized and it was reflected in her report posted on the SAN.
4. Vicki Jackson - asked everyone to watch for her email that would list the steps for closing out the year with regards to the exchange email addresses, key return, etc.
5. Christine Hall – added that they should post any documents in their position folder on the SAN if they were currently on a flash drive or in another location.

II. ACTION ITEMS

A. BRIC Facility Use Manual (attachment)

1. Krista stated that they had all received the updates to the document, based on the feedback from the last meeting, in their senate packets
2. Colin made a motion to approve the BRIC Facility Use Manual, seconded by Raquel
3. As there was no discussion, Joe called the vote: 13/0/0, motion passed

B. Children's Center Parent Handbook

1. Jai Oni made a motion to approve the Children's Center Parent Handbook revisions, seconded by Brenda
2. As there was no discussion, Joe called the vote: 13/0/0, motion passed

C. Recommendation from the Facilities and Operations Committee

1. Bronco Student Center Budget for 2014-15 (attachment)
 - a. Colin made a motion to approve the BSC Budget for 2014-15, seconded by Brenda
 - b. Discussion took place that included an explanation of the pros and cons of the hybrid approach for BRIC custodial support for September 2014 through June 2015 which included a combination of outsourcing for overnight cleaning and in-house staffing support for specified times. It was pointed out that the additional costs of \$91,000 for the hybrid approach were covered by an adjustment to the Return of Surplus from \$7,810,000 to \$7,901,000. It was noted that the expense line items for the following had been adjusted in the budget document and were highlighted:
 - i. Salaries, wages and benefits
 - ii. Custodial supplies and equipment
 - iii. Outsourced custodial services
 - c. Other discussion took place that included this first year would be a trial year, cost estimates for in-house custodial staffing due to the need for additional staff that would be needed, the total BRIC proposed operating hours as

- opposed to the BSC operating hours and how that impacted cleaning needs, and the availability of students to fill more jobs and the need for the right ratio of male to female custodial assistants to go in locker rooms
- d. Joe called the vote: 13/0/0, motion passed
- e. He stated that this was a recommendation to the university

III. DISCUSSION ITEMS

A. Recommendation from the Finance Committee (attachment)

- 1. Phi Kappa Tau Fraternity \$5,500 NP & A
 - a. Robert Gamble, Vice President, introduced himself and stated that he was here to ask for funding to attend their national convention in Washington D.C.
 - b. He explained the purpose, history, and benefits to the students who attended this event every two years for five days, this year from July 2nd – 6th
 - c. He reviewed the total cost of \$10,797 to send 20-25 students
 - d. A brief question and answer session took place with Alec adding that the club request said \$5,000 because they mistakenly thought that was the maximum amount they could request so the committee approved \$5,500 for them and it was also noted that this was item was time-sensitive
 - e. Louis made a motion to suspend Robert's Rules to move this to an Action Item, seconded by Colin
 - f. Joe called the vote: 14/0/0, motion passed
 - g. Colin made a motion to approve the request of \$5,500 to Phi Kappa Tau from the NP & A account, seconded by Jared
 - h. Joe called the vote: 14/0/0, motion passed

B. Recommended Funding for The Green Initiative Fund (TGIF) \$100,000 PY III Reserves (attachment)

- 1. Alec explained that the handout represented a recommendation from him to provide funding to the Think Green Initiative Fund (TGIF), or Reserve V, by transferring \$100,000 from PY III Reserve account into the TGIF, or Reserve V account
- 2. He added that the recommended funding level, as stated by the ASI Reserve Policy, for the PY III account was \$200,000 and as the current balance was \$498,840 that would leave a balance of \$398,840 after the \$100,000 transfer was completed
- 3. A brief discussion took place that included that the PY III Reserve was chosen because it had the largest balance, that PY I was to be used as an emergency reserve and PY II was an equipment replacement reserve- so PY III and NP & A were the only options and it was shared that this request was time-sensitive
- 4. Jai Oni made a motion to suspend Robert's Rules to move this to an action item, seconded by Colin
- 5. Joe called the vote: 14/0/0, motion passed
- 6. Colin made a motion to approve the recommended funding of \$100,000 from the PY III Reserve to the TGIF, or PY V Reserve, seconded by Brenda
- 7. Joe called the vote: 14/0/0, motion passed

C. ASI Strategic Plan for 2014-15

- 1. Cora stated that they had received feedback from two of the four consultants and Barny had forwarded the feedback from the students on the proposed Vision

Statement

2. Christine gave the results for the Vision Statement
 - a. In third place: *"Inspiring growth and traditions in the campus community"* with 79 students in favor
 - b. In second place: *"Inspiring growth today and beyond"*
 - c. In first place: *"Enhancing the student experience"* with 246 students in favor
3. Barny and Kim gave details of the 1,226 comments that were given by students on various aspects of the proposed ASI Strategic Plan and in general they were in favor of the plan. He added that some terminology was confusing to students and needed to be clarified for future follow-up. Kim noted that there were over 200 new Facebook followers due to this feedback opportunity.
4. Cora stated that by the June 23rd meeting she thought that this would be an action item and hoped to have all of the feedback available

Joe adjourned the regular session at 3:46pm to move to Executive Session

IV. EXECUTIVE SESSION

A. Discussion Items

1. The recommendations on ASI's FICA exemption were discussed
2. The staffing for the Children's Center was discussed

V. ADJOURNMENT

- A. Next Senate meeting will take place on Monday, June 23, 2014, 3:00 – 5:00pm, in the Andromeda BC room
- B. Joe stated that senate meeting 2013-14:23 was adjourned at 4:13pm

MINUTES SUBMITTED TO:

Joe Shashaty, Chair of the Senate Date

MINUTES APPROVED AT SENATE 2013-2014: _____

Vicki Jackson, Administrative Assistant Date