



ASI Senate Meeting

Minutes

2013- 2014:21 Thursday, May 22, 2014, 3:00PM –5:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES

A. Call to Order

1. Chair Joe Shashaty called Senate 2013-2014:21 to order at 3:03pm

B. Quorum Check

1. Voting Members:

Joe Shashaty, Vice President, Chair
Christine Hall, President – **Excused Tardy**
Jared Tolbert, Agriculture Senator
Jordan Gonzalez, Business Senator – **Excused Absent**
Jai Oni Sly, CEIS Senator
Raquel Mercado, CLASS Senator
Brenda Magdaleno, CCHM Senator
Martin Mares, ENV Senator
Jasmine Andino, Engineering Senator
Obi Okafor, Science Senator
Louis Harfouche, Senator-At-Large (MCC) – **Excused Absent**
T.J. Coggins, Senator-At-Large (SIC) – **Excused Absent**
Nailah Zoi Givens, Senator-At-Large (Greek)
Colin Danahy, Senator-At-Large (IHC)

2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor –**Sub: Dr. Susan Ashe**
Cora M. Culla, Executive Director

3. Non-voting Liaisons:

Johndaniel Morales, Attorney General
Alec Jaltorossian, Treasurer
Dr. J. Swartz, Academic Senate Rep. –**Excused Absent**
Vacant, Staff Council Rep.
Janeth Rodriguez, Alumni Association Rep. – **Excused Tardy**
Cristian Garcia, Bronco Athletics Assoc. Rep. – **Excused Absent**

C. Approval of Minutes

1. There were no minutes to approve

D. Pledge of Allegiance

E. Agenda Changes

1. Alec removed Action Item B. Recommended ASI Budget for 2014-15
2. Cora postponed Action Item A. Recommendation from the Facilities and Operations Committee 1. Bronco Student Center Budget for 2014-15 until next week

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3. Cora moved Executive Session Action Items 1. Recommendations on ASI's FICA Exemption and 2. Creation of FICA Reserve to Discussion Items 1. and 2. and she also changed Action Item 5. Proposal for Government Affairs Coordinator to add both a. Job Description and b. Position Reclassification underneath the heading
4. Joe approved the agenda as amended

F. Financial Status – Given by Alec Jaltorossian (attachments)

1. ASI Total Revenue	\$ 6,911,843.00
2. ASI Total Expenses	\$ 5,258,244.00
3. Total Investments	\$ 7,420,629.00
ASI-Local Agency Investment Fund	\$ 3,440,709.00
BSC-Local Agency Investment Fund	\$ 3,979,920.00
4. ASI – NP & A Account Balance	\$ 98,912.00
5. ASI Prior Year's I Reserves	\$ 226,758.00
6. ASI Prior Year's II Reserves	\$ 146,005.00
7. ASI Prior Year's III Reserves	\$ 498,840.00
8. BSC On-Campus Reserves	\$ 1,657,219.00

G. Introduction of Guests

- | | |
|---------------------|------------------|
| 1. Kimberly Rotunno | 5. Barny Peake |
| 2. Powell Velasco | 6. Saad Abbas |
| 3. Kim Duenas | 7. Michael Adams |
| 4. Krista Smith | 8. Chris Nobile |

H. Reports – Not given verbally – Posted on the SAN

1. ASI Executive Director – Cora M. Culla *(attachment)
 - a. BRIC
 - b. Bronco Fitness Center
 - c. Campus Recreation
 - d. GAS Creative Group
 - e. Games Room, Etc. Update
2. ASI Advisor – Dr. Rebecca Gutierrez – no report
3. Academic Senate Rep. – Dr. J. Swartz – no report
4. Staff Council Rep. – vacant
5. Alumni Rep. – Janeth Rodriguez – no report
6. Athletics Rep. – Cristian Garcia – no report
7. Senator Pro Tempore – Jared Tolbert – no report
8. Attorney General – Johndaniel Morales – no report
9. Treasurer – Alec Jaltorossian – no report
10. President – Christine Hall – no report
11. Vice President – Joe Shashaty – no report
12. Senate Reports
 - a. Colin Danahy, Senator-at-Large, IHC *(attachment)
 - i. NRHH
 - ii. Spring Fling
 - iii. ASI IHC Senator
 - iv. NACURH

- b. Obi Okafor, Science Senator *(attachment)
 - i. No upcoming events
 - ii. Next Science Council meeting date

- I. Open Forum
 - 1. There were no speakers

II. ACTION ITEMS

- A. Recommendation from the Finance Committee
 - 1. ASI Reserve Policy with TGIF Sustainability Account
 - a. Jai Oni made a motion to approve the recommendation from the Finance Committee for the ASI Reserve Policy with the TGIF Sustainability Account, seconded by Martin
 - b. Jai Oni asked how much money was going into the account
 - i. Alec replied that the amount going directly into the account was not determined right now, however, the policy had a recommended funding level of \$100,000
 - c. Cora stated that she recalled at the last meeting that someone mentioned that the funding was going to come from the Student Success Fee and she expanded on that and clarified that it was not coming directly from the Student Success Fee, rather it was coming from the funds that were freed up because of the Student Success Fee, as an important distinction to make
 - d. Joe called the vote: 10/0/0, motion passed
- B. Recommendations from the Rules and Policies Committee
 - 1. ASI Inter-Council Code
 - a. Colin made a motion to approve the ASI Inter-Council Code, seconded by Raquel
 - b. Discussion took place that included that there had been no changes to the document and the pros and cons of having a mandatory advisor in attendance at the meetings as optional was reflected in the document
 - c. Joe called the vote: 9/1/0, motion passed
 - 2. ASI Sustainability Board Code
 - a. Colin made a motion to approve the ASI Sustainability Board Code, seconded by Brenda
 - b. There was no discussion, Joe called the vote: 11/0/0, motion passed

III. DISCUSSION ITEMS

- A. Recommendation from the Finance Committee (attachment)
 - 1. Association of Latino Professionals in Finance & Accounting \$4,000 NP & A
 - a. Chris Nobile, representing the Association of Latino Professionals in Finance and Accounting (ALPFA), introduced himself and stated that they wanted to request funding to attend ALPFA's annual national convention
 - b. He gave the history on the organization that had over 23,000 members and was in their second year at Cal Poly Pomona and explained the activities and services that they organized on campus

- c. He gave the details for the 2014 ALPFA National Convention that would be held in Lake Buena Vista, Florida from August 2nd – 5th and also listed the benefits for the students that attended last year
- d. He reviewed the expense forecast to send eight members and their revenue that included their fundraising efforts

B. ASI Strategic Plan for 2014-19 (attachment)

1. Cora stated that GAS had an excellent response to the student-wide email that was sent out and she had Kim recap that the email included the link to the Ipad mini give away featured on the Campus Crop blog. Kim noted that after one night they had over 13,000 individual points of response which equaled approximately 4,000 students and by today it had grown to about 16,000 points of response and they would be gathering data until May 28th.
2. Cora stated that the handout that was distributed at the door as they entered was the result of the challenge by some of the senators at the last meeting to have a way to measure what they have accomplished as they work with the plan from 2014-19 and was the first attempt to change the language in the strategic goals and objectives based on the Executive Leadership Task Team meeting yesterday
3. She added that Christine had requested that a meeting of the Executive Task Team be called and so it was being scheduled for next week and a formal email would go out so that the senators could be engaged in looking at this section of the document
4. Cora added that the draft of the document had been emailed out to the four consultants for review and one had bowed out due to time conflicts
5. Christine reviewed the results of the meeting Doodle and the use of flyers that she placed in everyone's mailboxes for student participation at this event

IV. INFORMATION ITEM

A. ASI Honorary Lifetime Membership (attachment)

1. Joe reviewed the guidelines for the ASI Honorary Lifetime Membership and read the highlights aloud
2. He stated that he would send out an email with the guidelines and the nomination form
3. Christine stated that they should email all nominations to her, or place them in her box, and she would verify if the nominee had received the membership in the past. She added that the deadline for submitting the nominations was 1:00pm on May 29th. She noted that there was a limit of ten recipients in the guidelines.

Joe adjourned the regular session at 3:37pm to move to Executive Session

V. EXECUTIVE SESSION

A. Action Items

1. The job title change and recommended job description for Supervising Building Services Engineer was approved
2. The recommended job descriptions for:
 - a. The Building Services Engineer was approved
 - b. The Facilities Assistant was approved
3. The proposal for Government Affairs Coordinator:

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- a. The job description was approved
- b. The position reclassification was approved
- 4. The BRIC membership for ASI staff was approved
- B. Discussion Items
 - 1. The recommendations on ASI's FICA exemption were discussed
 - 2. The creation of FICA Reserve was discussed

VI. ADJOURNMENT

- A. Next Senate meeting will take place on Thursday, May 29, 2014, 3:00 – 5:00pm, in the England Evans room
- B. Joe stated that senate meeting 2013-14:21 was adjourned at 4:45pm

MINUTES SUBMITTED TO:

Joe Shashaty, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2013-2014: _____

Vicki Jackson, Administrative Assistant

Date