



ASI Senate Meeting

Minutes

2013-2014:20 Thursday, May15, 2014, 3:00PM –5:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES

A. Call to Order

1. Chair Joe Shashaty called Senate 2013-2014:20 to order at 3:03pm

B. Quorum Check

1. Voting Members:

Joe Shashaty, Vice President, Chair
Christine Hall, President
Jared Tolbert, Agriculture Senator – **Excused Tardy**
Jordan Gonzalez, Business Senator – **Unexcused Tardy**
Jai Oni Sly, CEIS Senator
Raquel Mercado, CLASS Senator
Brenda Magdaleno, CCHM Senator –**Excused Tardy**
Martin Mares, ENV Senator
Jasmine Andino, Engineering Senator –**Unexcused Tardy**
Obi Okafor, Science Senator –**Excused Tardy**
Louis Harfouche, Senator-At-Large (MCC)
T.J. Coggins, Senator-At-Large (SIC)
Nailah Zoi Givens, Senator-At-Large (Greek)
Colin Danahy, Senator-At-Large (IHC)

2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor –**Excused Tardy**
Cora M. Culla, Executive Director

3. Non-voting Liaisons:

Johndaniel Morales, Attorney General
Alec Jaltorossian, Treasurer
Dr. J. Swartz, Academic Senate Rep. –**Excused Absent**
Vacant, Staff Council Rep.
Janeth Rodriguez, Alumni Association Rep. – **Excused Absent**
Cristian Garcia, Bronco Athletics Assoc. Rep. – **Excused Absent**

C. Approval of Minutes

1. The minutes for the senate meeting on May 1, 2014 were approved by the chair as written

D. Pledge of Allegiance

E. Agenda Changes

1. Joe removed both of the Executive Session Action items 1. Recommendations on ASI's FICA Exemption and 2. Creation of FICA Reserve

ASI SENATE MEETING

May 15, 2014

Page - 2

2. Alec added Discussion Item C. Recommendation from the Finance Committee 1. Reserve Policy – Sustainability Reserve for TGIF
3. Joe approved the agenda as amended

F. Financial Status – Given by Alec Jaltorossian (attachments)

1. ASI Total Revenue	\$ 6,902,994.00
2. ASI Total Expenses	\$ 5,046,279.00
3. Total Investments	\$ 7,495,629.00
ASI-Local Agency Investment Fund	\$ 3,440,709.00
BSC-Local Agency Investment Fund	\$ 4,054,920.00
4. ASI – NP & A Account Balance	\$ 113,628.00
5. ASI Prior Year's I Reserves	\$ 226,758.00
6. ASI Prior Year's II Reserves	\$ 146,005.00
7. ASI Prior Year's III Reserves	\$ 498,840.00
8. BSC On-Campus Reserves	\$ 1,657,219.00

G. Introduction of Guests

- | | |
|------------------|-------------------|
| 1. Cathee Hill | 6. Saad Abbas |
| 2. Cathy Neale | 7. Terri Bell |
| 3. Kim Duenas | 8. Krista Smith |
| 4. Michael Adams | 9. Powell Velasco |
| 5. Barny Peake | |

H. Reports – Not given verbally – Posted on the SAN

1. ASI Executive Director – Cora M. Culla – no report
2. ASI Advisor – Dr. Rebecca Gutierrez – no report
3. Academic Senate Rep. – Dr. J. Swartz – no report
4. Staff Council Rep. – vacant
5. Alumni Rep. – Janeth Rodriguez – no report
6. Athletics Rep. – Cristian Garcia – no report
7. Senator Pro Tempore – Jared Tolbert – no report
8. Attorney General – Johndaniel Morales – no report
9. Treasurer – Alec Jaltorossian – no report
10. President – Christine Hall – no report
11. Vice President – Joe Shashaty – no report
12. Senate Reports
 - a. Brenda Magdaleno *(attachment)
 - i. ASEP Launches Raffle, Numerous Prizes Available
 - ii. Master's Students Invited to Getty Center
 - iii. Spring Social
 - b. Jasmine Andino, Engineering Senator *(attachment)
 - i. E-Council Updates
 - c. Colin Danahy, Senator-at-Large, IHC *(attachment)
 - i. NRHH
 - ii. Spring Fling
 - d. T. J. Coggins, Senator-at-Large, SIC *(attachment)
 - i. Council Updates

ii. Personal Updates

I. Open Forum

1. Krista Smith – stated that they had over 300 students attend the BRIC Job Fair Info Sessions which was just a fraction of the number of students that they were expecting at the three day job fair. As a reminder, she gave the dates and times as May 28th from 10-6 and June 3rd and 4th from 10-6. She noted that they could really use assistance from everyone as a volunteer if they were not planning on applying for a BRIC position. She passed out sign-up sheets with the open shifts listed and thanked everyone for their assistance.
2. Christine Hall – stated that she had sent out a scheduling Doodle yesterday to set-up the best date for the campus event for ASI Strategic Plan outreach. She noted that when she, Barny, Cathy, Kim, Michael and Obi had met yesterday, they discussed the options for outreach as a group effort, in addition to the individual efforts that senators were scheduling, such as Zoi currently had a town hall planned on May 21st – which we should also support. She asked everyone to help her name the campus event and the coolest name would win a prize. She added that she hoped everyone would give her at least one submission by Tuesday at 5:00pm.

II. ACTION ITEMS

A. Recommendation from the Facilities and Operations Committee

1. Bronco Student Center Budget for 2014-15

- a. A question and answer session took place that included an explanation of expense line 8310 regarding in-house marketing and advertising in the Poly Post, assessments and surveys, alumni relations, campus partnerships, professional development, Homecoming, the BRIC Grand Opening line item was a name change from the ASI 50th/CPP 75th line item, training for student employees for BRIC employment, the purchase of art for Bronco exhibits and that the BFC outdoor adventures line item also had a name change
- b. Louis made a motion to postpone this action item until the next senate meeting, seconded by Christine
- c. Joe called the vote: 13/0/0, motion passed

B. Recommendations from the Finance Committee

1. American Advertising Federation \$2,716 NP & A
 - a. Colin made a motion to approve the budget request from the American Advertising Federation for \$2,716 from the NP & A account, seconded by T.J.
 - b. Jasmine asked what this amount was going to fund as their presentation was different than their budget request at the last meeting
 - c. Alec stated that it was going to be applied to flight and registration for a conference
 - d. Joe called the vote: 13/0/0, motion passed
2. American Society of Civil Engineers (ASCE) Concrete Canoe Team \$5,500 NP & A
 - a. Colin made a motion to approve the budget request from the ASCE - Concrete Canoe Team for \$5,500 from the NP & A account, seconded by Obi

b. There was no discussion, Joe called the vote: 13/0/0, motion passed

3. Earthquake Engineering Research Institute (EERI) CPP \$5,500 NP & A

a. Rocky made a motion to approve the budget request from EERI for \$5,500 from the NP & A account, seconded by Martin

b. There was no discussion, Joe called the vote: 13/0/0, motion passed

C. 2014-15 Budget Deliberations for Annually Budgeted Groups

1. Financial Guidelines and Stipulations (attachment)

a. Alec explained that he had passed out a revised version of the document that included the feedback from Cora and Terri

b. He reviewed that the highlighted areas that corrected wording issues were not very substantial and were noted in #3, 14, 15, 17 and 18

c. A question and answer session took place that included the council allocation area on the form would be revised over the summer to be clearer, clubs do not need to get permission from their council to approach the Finance Committee but the club is supposed to go to the council first for an allocation, this year there have been by-pass issues with the clubs coming directly to ASI first, there is a process in place that the Attorney General needs to check that the council by-laws are not in conflict with the ASI By-Laws, issues with the councils punishing a club, add language that takes into account if the club is in good standing when they are requesting funds, the 70/30% existed due to the need to verify enrollment revenue, we cannot solve the disconnect between council and ASI by-laws with this document, it was acceptable for the council to give the club zero funds which should then become a red flag for the ASI Treasurer to question, the language for #18 be focused on with the idea that the detail work would be thoroughly researched next year as opposed to inserting that the ASI Treasurer would check into a club being in good standing with their council, the need for a check and balance system

d. Alec recommended language, as #19, that empowered the ASI Treasurer to check if a club requesting funds was in good standing

e. Colin made a motion to approve the additional wording that Alec added to the document as the new #19, seconded by Zoi

f. There was no further discussion, Joe called the vote: 12/0/0, motion passed

g. Jai Oni made a motion to approve the Financial Guidelines and Stipulations as amended, seconded by Louis

h. Joe called the vote: 12/0/0, motion passed

III. DISCUSSION ITEMS

A. ASI Strategic Plan for 2014-19 (attachment)

1. Cora stated that this was their opportunity to go through the contents of the draft strategic plan

2. She led everyone, section by section, through the document reviewing the introduction, verified that the vision statement would be presented to the student body with options, the inclusion of the definitions of the values, the internal and external stockholders, updates from Vicki regarding Devon and Christine's feedback were added to the environmental scan, SWOT analysis and strategic issues

3. She explained that this draft now included the four major strategic goals for the next five years and the objectives that fell underneath them and she noted that they were open to edits and suggestions from the senate and now wanted to open the floor for comments
4. Discussion took place on the four strategic goals and the objectives listed under them
5. Christine stated that she was aware that both the Leadership Team and the staff at the ASI Team meetings had contributed input however she encouraged that an Executive Task Team meeting be scheduled, and open it up to anyone who would like to attend, in order to discuss the strategic goals and objectives in more depth and to provide more details on how these objectives would be accomplished
6. Cora asked that each student leader email a list of the ideas that were under consideration so that this document could be sent to the external consultants, as the final senate meeting was three meetings away and she was concerned about sending this to the consultants without sufficient time for them to review it
7. Christine suggested that the document be forwarded to the consultants now and that an Executive Task Team meeting be scheduled soon, as the open forum for student input was coming up on May 27th. She added that she didn't think that the consultants needed to wait for final feedback from the university and the students to complete their review.

B. Recommendations from the Rules and Policies Committee (attachments)

1. ASI Sustainability Board Code

- a. Johndaniel stated that the committee had discussed this document at about three meetings and he had worked closely with the Secretary of Sustainability, the Executive Director and others to arrive at the document that they approved and was now before the senate
- b. Discussion took place that included details about the reserve account and if the ASI Treasurer should sit on the board as a voting member as opposed to being consulted by the Secretary of Sustainability as a liaison

2. ASI Inter-Council Code

- a. Johndaniel stated that the committee had also discussed this document at about three meetings with many people providing input, including Dr. Keeton, before approving it and now presenting it to the senate
- b. Discussion took place that included the advisors were optional due to the history of the Inter-council meeting times-after hours-and that they felt it was not necessary to have them present, there had been past instances of issues at the meetings that might have needed an advisor present, the optional aspect of the advisor's attendance was discussed further, the history of this meeting was as an informal format and council presidents had busy schedules that made it difficult to sometimes attend, a council designee was not always an attentive member of the meeting however-attendance was an ongoing concern and the presence of an advisor helped keep students accountable

Christine made a motion to extend the meeting until all business was completed, seconded by Louis - Joe called the vote: 8/5/0, motion passed

C. Recommendation from the Finance Committee (attachment)

1. Reserve Policy – Sustainability Reserve for TGIF
 - a. Michael Adams, ASI Secretary of Sustainability, stated that the document that everyone had in front of them only pertained to PY V of the Reserve Policy and he was ready to address any questions at this time
 - b. A brief question and answer session took place that included the money for this reserve would be coming from the revenue allocated by the Student Opportunities Initiative and this year was \$7.00 per student, next year would be \$8.00 and the year after would be \$9.00, that clubs who have received funding from the Finance Committee will not be eligible for this funding and that the projects that will be funded should be on campus

Joe adjourned the regular session at 5:01pm to move to Executive Session

IV. EXECUTIVE SESSION

- A. Discussion Items
 1. The ASI employee membership in the BRIC was discussed
 2. There were no personnel related matters to discuss for the ASI and BSC budgets for 2014-15

V. ADJOURNMENT

- A. Next Senate meeting will take place on Thursday, May 22, 2014, 3:00 – 5:00pm, in the England Evans room
- B. Joe stated that senate meeting 2013-14:20 was adjourned at 5:23pm

MINUTES SUBMITTED TO:

Joe Shashaty, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2013-2014: _____

Vicki Jackson, Administrative Assistant

Date