



ASI Senate Meeting

Minutes

2013- 2014:18 Thursday, May 1, 2014, 3:00PM –5:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES

A. Call to Order

1. Chair Joe Shashaty called Senate 2013-2014:18 to order at 3:01pm

B. Quorum Check

1. Voting Members:

Joe Shashaty, Vice President, Chair
Christine Hall, President - **Excused Absent**
Jared Tolbert, Agriculture Senator
Jordan Gonzalez, Business Senator
Jai Oni Sly, CEIS Senator – **Excused Absent**
Raquel Mercado, CLASS Senator
Brenda Magdaleno, CCHM Senator
Martin Mares, ENV Senator
Jasmine Andino, Engineering Senator
Obi Okafor, Science Senator
Louis Harfouche, Senator-At-Large (MCC)
T.J. Coggins, Senator-At-Large (SIC)
Nailah Zoi Givens, Senator-At-Large (Greek)
Colin Danahy, Senator-At-Large (IHC)

2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor – **Excused Tardy**
Cora M. Culla, Executive Director

3. Non-voting Liaisons:

Johndaniel Morales, Attorney General
Alec Jaltorossian, Treasurer
Dr. J. Swartz, Academic Senate Rep. – **Sub: Dr. David Speak**
Vacant, Staff Council Rep.
Janeth Rodriguez, Alumni Association Rep.
Cristian Garcia, Bronco Athletics Assoc. Rep. – **Excused Absent**

C. Approval of Minutes

1. There were no minutes to approve

D. Pledge of Allegiance

E. Agenda Changes

1. Cora added in open session, Discussion Item A. Recommendation to Extend Audit Services
2. Cora also added Executive Session, Discussion Item A. Legal Matter – Recommended

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Funding from DBMER

3. Joe clarified that ASI Strategic Plan for 2014-19 would become Discussion Item B.
4. Joe approved the agenda as amended

F. Financial Status – Given by Alec Jaltorossian (attachments)

1. ASI Total Revenue	\$ 6,849,474.00
2. ASI Total Expenses	\$ 4,871,488.00
3. Total Investments	\$ 7,420,629.00
ASI-Local Agency Investment Fund	\$ 3,490,709.00
BSC-Local Agency Investment Fund	\$ 3,929,920.00
4. ASI – NP & A Account Balance	\$ 119,504.00
5. ASI Prior Year’s I Reserves	\$ 226,758.00
6. ASI Prior Year’s II Reserves	\$ 146,005.00
7. ASI Prior Year’s III Reserves	\$ 498,840.00
8. BSC On-Campus Reserves	\$ 1,657,219.00

G. Introduction of Guests

- | | |
|--------------------|------------------|
| 1. Kim Duenas | 4. Terri Bell |
| 2. Andrea Cendejas | 5. David Quezada |
| 3. Barny Peake | 6. Krista Smith |

H. Open Forum

1. Alec Jaltorossian – stated that he was passing out a copy of the Financial Guidelines and Stipulations as this will be a topic at the Finance Committee on Friday and he asked everyone to submit their suggestions by emailing them to him so that the committee could consider them. Joe added that this would reduce the amount of time the senate would have to discuss them when they were a topic on the agenda. Cora stated that she would like to encourage the committee to formalize and include the protocols and operating procedures that they have implemented this year and brought up in the course of looking at budget requests for student organizations so that they were clearly stated.
2. Colin Danahy – stated that the Disability Advocacy Club that he was forming would be having an information session on May 13th from 5-6pm in the NPR so please invite any interested students.
3. Jordan Gonzalez – stated that the College of Business was hosting Sir Ken Robinson as a speaker on campus. He was known as the most watched TED Talk video speaker and would be speaking on intelligence and creativity on May 14th at 5:00pm. Sign-ups were necessary for the free event through the event link.

II. DISCUSSION ITEMS

A. Recommendation to Extend Audit Services (attachment)

1. Cora explained that ASI was required by the CSU to have an annual financial audit by a certified public accounting firm and Vicenti Lloyd & Stutzman LLP (VLS) was the firm that we have used in that capacity for ASI since 2006. She noted that Terri Bell had attended the Audit Committee meeting, along with Devon Graves who was the student representative, to discuss this topic.
2. Terri stated that as VLS had completed their contract with ASI as of June, 2013, it was

time to put out a Request for Proposal (RFP) to establish who our auditing firm would be and upon consideration of all of the factors it was her recommendation to extend their contract period by two years

3. She reviewed that there were a lot of changes coming such as the opening of the BRIC with over 200 employees, upgrading software, adding new software and doubling in size. She noted that it made sense to continue with the same audit firm as they would be able to review the ASI processes without having to learn our business.
4. She stated that the Audit Committee had been in favor of a one year extension and VLS had given her a quote of \$19,000 for the audit and \$2,600 for the tax filing for the 2013-14 year which were the same as the amounts charged for the 2012-13 year. They had estimated that the amount that would be charged for the 2014-15 audit would be only a \$500 increase to the audit fee with the tax filing remaining the same.
5. She concluded that as the Audit Committee had needed to see the quote before recommending a two year extension, she was submitting this proposal for a one year extension of the audit services
6. Louis made a motion to suspend Robert's Rules and move this to an action item, seconded by Colin
7. Several questions took place and Joe called the vote: 12/0/0, motion passed
8. Colin made a motion to approve the extension of the contract with Vicenti Lloyd & Stutzman LLP for one year, seconded by Raquel
9. Joe called the vote: 12/0/0, motion passed

B. ASI Strategic Plan for 2014-19 (attachment)

1. Joe stated that as Christine was not in attendance, she had typed up the feedback from the last cabinet meeting and he and Alec would be sharing that with the senate
2. He explained that they would be brainstorming about the ASI Vision Statement as some people had not felt comfortable at the last meeting with the current suggestion which was "*Inspiring Growth, Today and Beyond*"
3. An extensive brainstorming session took place that reviewed the process the staff had moved through to arrive at the current statement, alternative ideas and word substitutions and various additions and revisions
4. A picture of two patterns of thought emerged that involved beginning with either "*enhancing*" or "*inspiring*" and Dr. Keeton suggested that everyone break into two camps depending which concept they were most attracted to and work on ideas to be presented at the next senate next meeting for a vote
5. Joe designated Louis as the leader for the "*inspire*" camp and Obi and Jasmine as the co-leaders for the "*enhance*" camp
6. Cora reviewed the current ASI Strategic Plan Values that were voted on in 2005 by the senate and handed out a list of the definitions for these values: Integrity, Honor, Dedication, Loyalty and Respect. She stated that these were meant to be core principals or ideals that guide how we interface with others and should not change every five years but can be replaced if the senate feels that was appropriate.
7. An extensive discussion took place that included feedback that some of the values felt repetitive and possibly interchangeable, the possible addition or substitution of servitude, transparency, communication or stewardship, the possible future addition on the website of the definitions as they support the expanded meaning of the values, the values should remain consistent or only be changed for a good reason,

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the addition of excellence or inclusivity and bringing the definitions of the suggested values to the next meeting as they add a lot of support to the values

Joe adjourned the regular session at 4:36pm to move to Executive Session

III. EXECUTIVE SESSION

A. Discussion Item

1. A legal matter and the recommended funding from the DBMER account was discussed

IV. ADJOURNMENT

- A. Next Senate meeting will take place on Thursday, May 8, 2014, 3:00 – 5:00pm, in the England Evans room
- B. Joe stated that senate meeting 2013-14:18 was adjourned at 4:54pm

MINUTES SUBMITTED TO:

Joe Shashaty, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2013-2014: _____

Vicki Jackson, Administrative Assistant

Date