



ASI Senate Meeting

Minutes

2013- 2014:17 Thursday, April 24, 2014, 3:00PM –5:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES

A. Call to Order

1. Chair Joe Shashaty called Senate 2013-2014:17 to order at 3:00pm

B. Quorum Check

1. Voting Members:

Joe Shashaty, Vice President, Chair
Christine Hall, President
Jared Tolbert, Agriculture Senator
Jordan Gonzalez, Business Senator
Jai Oni Sly, CEIS Senator
Raquel Mercado, CLASS Senator
Brenda Magdaleno, CCHM Senator
Martin Mares, ENV Senator
Jasmine Andino, Engineering Senator
Obi Okafor, Science Senator
Louis Harfouche, Senator-At-Large (MCC) – **Excused Absent**
T.J. Coggins, Senator-At-Large (SIC)
Nailah Zoi Givens, Senator-At-Large (Greek)
Colin Danahy, Senator-At-Large (IHC)

2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor – **Excused Tardy**
Cora M. Culla, Executive Director

3. Non-voting Liaisons:

Johndaniel Morales, Attorney General
Alec Jaltorossian, Treasurer
Dr. J. Swartz, Academic Senate Rep. – **Sub: Dr. David Speak**
Vacant, Staff Council Rep.
Janeth Rodriguez, Alumni Association Rep.
Cristian Garcia, Bronco Athletics Assoc. Rep. – **Excused Absent**

C. Approval of Minutes

1. The minutes for the senate meeting on April 17, 2014 were approved by the chair as written

D. Pledge of Allegiance

E. Agenda Changes

1. Joe moved Action Item A. Recommendation from the Finance Committee 2. American Planning Student Association for \$3,520 from NP & A to Discussion Item A.1. moving

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- the ASI Strategic Plan for 2014-19 to Discussion Item B
2. Joe approved the agenda as amended

F. Financial Status – Given by Alec Jaltorossian (attachments)

1. ASI Total Revenue	\$ 6,554,460.00
2. ASI Total Expenses	\$ 4,597,772.00
3. Total Investments	\$ 7,470,629.00
ASI-Local Agency Investment Fund	\$ 3,540,709.00
BSC-Local Agency Investment Fund	\$ 3,929,920.00
4. ASI – NP & A Account Balance	\$ 127,318.00
5. ASI Prior Year's I Reserves	\$ 226,758.00
6. ASI Prior Year's II Reserves	\$ 146,005.00
7. ASI Prior Year's III Reserves	\$ 498,840.00
8. BSC On-Campus Reserves	\$ 1,657,219.00

G. Introduction of Guests

- | | |
|--------------------|-----------------|
| 1. Kim Duenas | 4. Terri Bell |
| 2. Mario Arrellano | 5. Barny Peake |
| 3. Ryan Murphy | 6. Neil Johnson |

H. Reports

1. ASI Executive Director – Cora M. Culla *(attachment)
 - a. Programs & Marketing Update
 - b. Games Room, Etc. Update
 - c. She passed out a small flyer on behalf of the Human Resources department that gave the details of the student employment opportunities for the BRIC
2. ASI Advisor – Dr. Rebecca Gutierrez – no report
3. Academic Senate Rep. – Dr. J. Swartz – Sub: Dr. David Speak
 - a. He stated that ASI was well represented in all of the places that he sees us which included both Jomel in the Academic Senate and Christine at the Conversion Steering Committee, who made a good case yesterday. He added that the first meeting of the ACTSP would be on May 12th and he had spoken with the ASI representative, Devon, and he was right on top of things.
4. Staff Council Rep. – vacant
5. Alumni Rep. – Janeth Rodriguez
 - a. She encouraged everyone to remind seniors to attend their BBQ on May 8th and she added that there was a raffle that was for reserved seating for family and friends per college
6. Athletics Rep. – Cristian Garcia – no report
7. Senator Pro Tempore – Jared Tolbert (attachment)
 - a. Career Center Representative
 - b. BEAT Representative
 - c. Event Discussion
 - d. Club Announcements
 - e. He added the updates for the F & O Committee
8. Attorney General – Johndaniel Morales
 - a. He stated that at the Rules and Policies Committee tomorrow they would be

voting on the Inter-Council Code and the Sustainability Board Code so they should be discussion items at next week's senate meeting

9. Treasurer – Alec Jaltorossian

- a. He stated that there were lots of clubs coming through Finance Committee and they would be working on the Financial Guidelines and Stipulations in the committee and so more to come on that

10. President – Christine Hall

- a. She stated that next Friday she would be attending CSU Channel Islands for the student trustee search which had six candidates and was an all-day event that Devon would be chairing for CSSA
- b. She reminded everyone that the ASI Graduation forms were due next Friday, May 2nd
- c. She noted that the Conversion Steering Committee met on Tuesday and she asked that student representation be added to the sub-committee that determines curriculum and it was decided that it was not appropriate at that level, however she wanted the senators to know that if they, or their successors, had concerns within their constituency regarding curriculum then they should encourage reaching out to their department as well as to their ASI senator
- d. She stated that the Search Committee for the Associate Director of Programs was narrowing down the candidates and Barny would be reaching out to both Obi and Jared as they work with BEAT and so please provide that feedback to the committee because that position will work closely with Student Government in the program related goals that we have

11. Vice President – Joe Shashaty – no report

12. Senate Reports

- a. Raquel Mercado, CLASS Senator *(attachment)
 - i. Pizza with the CLASS Dean
 - ii. CLASS Council By-Laws
 - iii. CLASS Council Banquet
- b. Martin Mares, ENV Senator*(attachment)
 - i. ENV Career Day
- c. T. J. Coggins, Senator-at-Large, SIC *(attachment)
 - i. Council Updates
 - ii. Personal Updates
- d. Obi Okafor, Science Senator *(attachment)
 - i. Science Council Elections
 - ii. Next Science Council Meeting Date
 - iii. He added that they would be fundraising for Rely for Life at the Rock the Commons event
- e. Nailah Zoi Givens, Senator-at-Large, Greek *(attachment)
 - i. Greek Week
 - ii. Up "Til Dawn
 - iii. Tutoring
 - iv. Next Greek Council Meeting Date
- f. Colin Danahy, Senator-at-Large, IHC *(attachment)
 - i. NRHH

- ii. Movie Screening
- iii. Spring Fling
- g. Jasmine Andino, Engineering Senator
 - i. She stated that E-Council was putting on their club leadership retreat on May 17th with a theme this year of 75 ways to lead and she asked for help from other student leaders to host a workshop-so please let her know if you can help
- h. Jai Oni Sly, CEIS Senator *(attachment)
 - i. Elections
 - ii. Fundraisers
 - iii. Speaker Series
 - iv. New Degree
- i. Brenda Magdaleno, CCHM Senator *(attachment)
 - i. Next General Meeting
 - ii. RKR Reopens for Spring Quarter
 - iii. Spring Social
 - iv. I.E. Explorer
 - v. Elections

I. Open Forum

- 1. There were no speakers

II. ACTION ITEM

A. Recommendation from the Finance Committee

- 1. American Society of Civil Engineers-Steel Bridge Competition \$3,000 NP & A
 - a. Jai Oni made a motion to approve the request from the American Society of Civil Engineers-Steel Bridge Competition for \$3,000 from the NP & A account, seconded by T.J.
 - b. Joe called the vote: 13/0/0, motion passed

III. DISCUSSION ITEMS

A. Recommendation from the Finance Committee (attachments)

- 1. American Planning Student Association (APSA) \$3,520 NP & A
 - a. Ryan Murphy, ENV Council Representative, introduced himself and Mario Arrellano, Event Coordinator, as presenting today the reason that this funding request was instrumental to the success of their club
 - b. Mario explained the various events that they hold such as the professional development series, APA national conference registration, their banquet and also their club expenses for T-shirts and marketing
 - c. Ryan gave additional details on the professional development series and the benefits to students when they interact with professionals in the planning field
 - d. Mario gave additional details on the APA National Conference that was held every year and that their fundraising dollars go towards paying for the \$125 registration fee to help students get started on attendance at the event
 - e. Ryan explained that the marketing was going to be used to order a banner that would give the club a professional appearance at events

- f. Mario reviewed the annual awards banquet and that they have a competition to design the shirt each year and the winning T-shirt is worn by each member
- g. A brief question and answer session took place which included that we would only be able to fund one professional development event as the others had already been held so the amount would have to be adjusted accordingly
- h. Joe stated that this item was time-sensitive
- i. Jai Oni made a motion to suspend Robert's Rules to move this to an action item, seconded by Raquel
- j. Christine verified that the club's other members were currently at the conference that was referenced in the presentation, and the budget request, and that was why their request was time-sensitive
- k. Alec clarified, that to move forward, the amount of the request of \$3,520 be reduced by \$375 for a revised request of \$3,145
- l. Joe called the vote to suspend Robert's Rules: 13/0/0, motion passed
- m. Jai Oni made a motion to amend the amount of the request from \$3,520 to \$3,145 from the NP & A account, seconded by Jared
- n. Joe called the vote on the amendment: 13/0/0, motion passed
- o. Jared made a motion to approve the recommendation from the Finance Committee for the American Planning Student Association for \$3,145 from the NP & A account, seconded by Martin
- p. Joe called the vote: 13/0/0, motion passed

B. ASI Strategic Plan for 2014-19

- 1. Cora stated that on behalf of the ASI Executive Task Team that had been providing the lead for the development of the strategic plan for 2014-19, she was sharing the most recent expanded outline of the plan and noted that some parts of it were still under development
- 2. She reviewed that the Mission Statement was the same as the previous strategic plan, read the points out loud and there was no feedback or suggested changes
- 3. She stated that the new Vision Statement was now five words and was the outcome of a staff brainstorming session to reflect what ASI seeks to be as an organization
- 4. She stated that it was "Inspiring growth, today and beyond" and was intended to reference growth in a very comprehensive fashion that included students, staff, facilities and program and service offerings for not only today, but also the future
- 5. An extensive discussion took place about the choice of words, their meanings and alternative ideas for the Vision Statement
- 6. Cora read the current motto out loud as "Students Serving Students" and stated that there had been a unanimous sentiment that the motto should remain the same for the next five years
- 7. She stated that the current five values: Integrity, Honor, Dedication, Loyalty and Respect were under discussion and they were acknowledging the feedback that T.J. and Louis had provided from their respective councils on the values
- 8. Christine added that they would be looking at the current values, in light of the council feedback, and anyone could join them when they met- probably next week, to review the suggestions that had been mentioned such as transparency, efficiency and fun
- 9. Cora concluded that the values section represented the core principals embraced by

the organization and that they guide the way that everyone's individual duties are discharged, how we interface with one another and most of all how we represent ASI to our external constituents

10. She stated that the Task Team had submitted information on the Environmental Scan and it was currently a work in progress
11. She explained that the next section was a basic listing of all of the Internal and External Stakeholders or all of the individuals and organizations that were impacted by ASI and the content of the ASI Strategic Plan
12. She stated that the strengths, weaknesses, opportunities and threats or SWOT section was also a work in progress and they were trying to integrate the submissions of the Task Team so that they could be included by the next draft
13. Cora explained that the Strategic Issues were the factors that they anticipated as issues faced by ASI in the next five years. She read the list out loud, stating that these items provide the platform for the formulation of the strategic objectives.
14. Christine added that one of the needs, or a strategic issue that should be included, was to have a greater focused effort on identifying external funding sources. She noted that the issue identified as "Competition for access to grant and external funding" was related more to the Children's Center because they relied heavily on grant funding. She stated that she would like to see the need to look for external funding, as it tied into facilities, included in this strategic plan as it was in the prior plan.
15. Cora stated that it could be added to the outline and encouraged everyone to send an email to Christine, Joe or herself if they had any additional feedback
16. She reviewed that yesterday the Task Team came up with four strategic goals which started out as eight and condensed to six and then four. She noted that they wanted to come up with very broad strategic goal statements that would, by the next draft, have supporting objectives to realistically get a handle on how they were going to reach the goals. She read the four goals out loud.
17. An extensive discussion took place regarding additional ideas, the meanings behind the words in the four goals, alternative ideas for clarification, a summary in a few words of the essence of each of the four listed goals and that a realistic assessment of what goals can be achieved in the next five years was an important focus
18. Christine recapped that there would be different options for collaboration in order to share the strategic plan with their constituency such as: Town Hall meetings that could talk about the plan and the calendar conversion and also the idea that they don't just target students at their council meetings-but also students-at-large
19. Cora added that GAS will provide a feedback opportunity online, the chalk wall in the BSC could be utilized for feedback and even a butcher paper note-writing option
20. Cora added that not only does the Executive Task Team take ownership of this plan but ultimately the senate would be voting on it

IV. ADJOURNMENT

- A. Next Senate meeting will take place on Thursday, May 1, 2014, 3:00 – 5:00pm, in the England Evans room
- B. Joe stated that senate meeting 2013-14:17 was adjourned at 4:26pm

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MINUTES SUBMITTED TO:

Joe Shashaty, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2013-2014: _____

Vicki Jackson, Administrative Assistant

Date

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ASI SENATE MEETING ATTACHMENTS – REPORTS FOR APRIL 24, 2014