



ASI Senate Meeting

Minutes

2013- 2014:16 Thursday, April 17, 2014, 3:00PM –5:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES

A. Call to Order

1. Chair Joe Shashaty called Senate 2013-2014:16 to order at 3:03pm

B. Quorum Check

1. Voting Members:

Joe Shashaty, Vice President, Chair
Christine Hall, President
Jared Tolbert, Agriculture Senator
Jordan Gonzalez, Business Senator
Jai Oni Sly, CEIS Senator – **Excused Tardy**
Raquel Mercado, CLASS Senator
Brenda Magdaleno, CCHM Senator
Martin Mares, ENV Senator
Jasmine Andino, Engineering Senator
Obi Okafor, Science Senator
Louis Harfouche, Senator-At-Large (MCC)
T.J. Coggins, Senator-At-Large (SIC)
Nailah Zoi Givens, Senator-At-Large (Greek)
Colin Danahy, Senator-At-Large (IHC)

2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor
Cora M. Culla, Executive Director

3. Non-voting Liaisons:

Johndaniel Morales, Attorney General
Alec Jaltorossian, Treasurer
Dr. J. Swartz, Academic Senate Rep. – **Sub: Dr. David Speak**
Vacant, Staff Council Rep.
Janeth Rodriguez, Alumni Association Rep.
Cristian Garcia, Bronco Athletics Assoc. Rep. – **Excused Absent**

C. Approval of Minutes

1. The minutes for the senate meeting on April 10, 2014 were approved by the chair as written

D. Pledge of Allegiance

E. Agenda Changes

1. The agenda was approved by the chair as written

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F. Financial Status – Given by Alec Jaltorossian (attachments)

1. ASI Total Revenue	\$ 6,592,048.00
2. ASI Total Expenses	\$ 4,403,047.00
3. Total Investments	\$ 7,095,629.00
ASI-Local Agency Investment Fund	\$ 3,090,709.00
BSC-Local Agency Investment Fund	\$ 4,004,920.00
4. ASI – NP & A Account Balance	\$ 127,318.00
5. ASI Prior Year's I Reserves	\$ 226,758.00
6. ASI Prior Year's II Reserves	\$ 146,005.00
7. ASI Prior Year's III Reserves	\$ 498,840.00
8. BSC On-Campus Reserves	\$ 1,657,219.00

G. Introduction of Guests

- | | |
|---------------------|---------------------------|
| 1. Powell Velasco | 8. Terri Bell |
| 2. Krista Smith | 9. Hana Kim |
| 3. Cathee Hill | 10. Maria-Lisa Flemington |
| 4. Marisol Aguayo | 11. Barny Peake |
| 5. Krystal Betanzos | 12. Pam Xue |
| 6. Kim Duenas | 13. Celeste Salinas |
| 7. Andrea Cendejas | |

H. Reports – Posted on the SAN, given after regular business was concluded

I. Open Forum

1. There were no speakers

II. ACTION ITEM

A. 2014-15 Budget Deliberations for Annually Budgeted Groups (attachment)

1. Joe introduced Christine Hall, ASI President, and Alec Jaltorossian, ASI Treasurer, to present their recommendation for the ASI annually budgeted groups
2. Alec reviewed the spreadsheet that he placed on the screen
 - a. The Budget Allocation Requests column reflected the amount that each of the departments had requested and totaled \$1,180,497
 - b. There had been a change in the projected revenue and it had increased since the departments had submitted their requests. He added that the updated figure for revenue was now \$1,236,475.
 - c. He stated that 100% of each request had been fulfilled, with the exception of ASI Departments and the Children's Center, and they had actually received more than they had requested. He explained that when they originally met with all of the directors, they had felt it was appropriate to have a Prior Years (PY) III reserve allocation to help soften the blow from FICA that they would now be funding.
 - d. Alec noted that originally, ASI Departments had a PY III request for \$65,700 and it had been reduced to \$27,000 because there was more revenue
 - e. He added that he had made the same type of application of revenue to the Children's Center PY III request for \$29,200 and reduced it to \$11,922

f. A recap of the ASI Treasurer's recommendation as reflected in column B on the spreadsheet on the screen was as follows:

i. ASI BEAT	\$ 121,935
ii. ASI Departments	\$ 459,200
iii. ASI Elections	\$ 8,782
iv. ASI Government & Operations	\$ 297,280
v. Children's Center	\$ 349,278

g. The total of the allocations was \$1,236,475 which matched the total for the projected revenue as presented

3. A question and answer session took place that included was the FICA blow assessed before and that all personnel related matters would be addressed in Executive Session and Alec verified the amounts he was recommending by reading them aloud
4. Christine explained that she and Alec had met and she had approved this recommendation to the senate because she felt that all of the needs of the annually budgeted groups were being met and that by reducing the PY III requests they were not pulling as much from the reserve account. She felt that this was a better business practice to reduce the amount of the PY III requests instead of adding that funding to other areas. She added that Student Government, BEAT and Elections had put into their budget the amount of money that they needed.
5. The question and answer session resumed and included that the ASI Departments and the Children's Center submitted their operating budgets and they put in a request that they needed to pull specific amounts from the PY III reserve account and details were clarified that explained the recommended reduction of the reserve requests
6. Colin made a motion to approve the Treasurer's budget recommendation as presented, seconded by Brenda
7. Joe asked Colin for his rationale and he stated that all of the funding requests were met and were not exceeded and he believed that this was in line with our policy of not spending student fees unnecessarily. He added that he thought the amounts were appropriate requests and that Alec did the math correctly and everything added up so we were ready to move forward with this.
8. Joe called the vote: 13/1/0, motion passed
9. Alec stated that they were not ready to move into Financial Guidelines and Stipulations and that the Finance Committee would look them over and recommend them to the senate when they were ready

III. DISCUSSION ITEM

A. Recommendation from the Finance Committee (attachments)

1. American Society of Civil Engineers-Steel Bridge Competition \$3,000 NP & A
 - a. Elizabeth Becerra and Weiwei Breakwell introduced themselves as being there to present on behalf of the Cal Poly Steel Bridge Team
 - b. Elizabeth explained that the team designs, fabricates and constructs a scale steel bridge for the competition at the ASCE Pacific Southwest Conference or PSWC 14 which was just held in San Diego. She explained the specific steps that led to the actual construction at the competition where they built the bridge.
 - c. She reviewed the achievements that they earned at the competition which included all 1st and 2nd place awards and qualified them to attend nationals

- d. Weiwei explained that now they were eligible to attend the National Student Steel Bridge Competition (NSSBC) being held from May 22-24th in Ohio at the University of Akron which they had not been able to attend for the last ten years so it was a big achievement for their organization
- e. She reviewed their budget, including expenses and their fundraising efforts
- f. A brief question and answer session took place which included an explanation from the ASI Treasurer regarding the cover memo to recommend funding the earlier regional competition and now the national competition for this group

I. PRELIMINARIES – RE-OPENED

H. Reports – Posted on the SAN

Joe called on people around the table, one by one, to share their reports.

1. ASI Advisor – Dr. Rebecca Gutierrez
 - a. She encouraged any student who received an email regarding the National Survey of Student Engagement to participate as only 20 % of the campus was asked and they were all freshmen and seniors. She asked everyone to please ask involved students to check their email inbox and participate if they were invited to do so. She added some of the details about the prizes and how the results were utilized by the campus.
2. Academic Senate Rep. – Dr. J. Swartz - Sub: Dr. David Speak
 - a. He stated that ASI was very well represented on the Semester Conversion Steering Committee with the student members doing a fine job and the committee had met and already had a notable success
3. Alumni Rep. – Janeth Rodriguez
 - a. She handed out a flyer that listed all of their Senior Send-off events for April which included the Senior BBQ on May 8th and she encouraged people to attend
4. Colin Danahy, Senator-at-Large, IHC *(attachment)
 - a. IHC Elections
 - b. NRHH
 - c. New Residence Life Coordinator
 - d. He added that they were hosting a Spring Fling at Kellogg West on May 16th
5. Martin Mares, ENV Senator *(attachment)
 - a. ENV Beginnings
 - b. ENV Career Day
6. T. J. Coggins, Senator-at-Large, SIC *(attachment)
 - a. Council Updates
 - b. Personal Updates
7. Nailah Zoi Givens, Senator-at-Large, Greek *(attachment)
 - a. Greek Week
 - b. Next Greek Council Meeting
8. Raquel Mercado, CLASS Senator *(attachment)
 - a. Pizza with the CLASS Dean
 - b. CLASS Council By-Laws
 - c. She added that on April 22nd they were holding a meeting with the Provost in building 5-123 at U-hour

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9. Obi Okafor, Science Senator *(attachment)
 - a. Science Council Elections
 - b. Next Science Council Meeting Date
 - c. He added the outcome of the Science Olympics, that went well, and that they were planning their banquet for May 16th
 - d. He stated that Relay for Life was being moved from May 3-4th to the week of May 17th and Science Council will be fundraising for it at Rock the Commons
10. Jai Oni Sly, CEIS Senator *(attachment)
 - a. Elections
 - b. Fundraisers
 - c. Speaker Series
 - d. New Degree
 - e. She added that they were having a robot expo with six Pomona elementary schools participating at the Fairplex from 8am – 2pm
11. Attorney General – Johndaniel Morales – no report
12. Vice President – Joe Shashaty
 - a. He stated that he and Jomel had completed the survey that will be sent out in a campus-wide email and Christine had shared it with the Conversion Steering Committee chairperson for her to review, so it should go out soon
 - b. He added that they had also completed their presentation, still needed to schedule with the councils and had a questionnaire ready to give the councils
 - c. He announced that the conversion timeline had moved to 2018 and so please stay informed so that updates can be given to students-at-large
13. President – Christine Hall
 - a. She stated that the Conversion Steering Committee met last Friday for a one hour meeting that lasted for about three hours and she had another meeting so she had left at about the half-way point. She noted that there were a lot of people at the table that were very invested and one of the reasons that we gained a year of planning was due to Dr. Speak who put a lot of good points forth for review that were very effective. She added that Dr. Neto will provide her feedback on the survey so that it can go out to students.
 - b. She thanked everyone who attended her last Pizza with the Presidents
 - c. She announced that Nam would be having a phone-a-thon next Tuesday or Thursday regarding the request for an additional \$95 million dollars for higher education at the request of CSSA and a script and phone bank were planned to encourage students to participate
 - d. She noted that the final candidate for the Search Committee for Aquatics Coordinator would take place tomorrow
 - e. She added that at the CSSA meeting there was a small snag with the Student Involvement and Representation Fee, and you can ask her for more details, it was discussed at the last Board of Trustees meeting and would be an action item at the May meeting. She would keep everyone updated.
14. Senator Pro Tempore – Jared Tolbert

AG Senator Updates:

 - a. They elected their new E-board and they were transitioning
 - b. There was an open forum for their College Dean finalists
 - c. The BEAT representative will be at their next meeting to talk about Rock the

Commons

- d. The Spring Fling theme was chosen as Hawaiian and would be on May 13th
- e. The Relay for Life theme was discussed
- f. The 75th anniversary dinner was scheduled for May 3rd

F & O Updates:

- a. On the next agenda they would be discussing the BSC budget, the floor plan for the BFC and wrapping up the single use restrooms
- b. Please help BEAT promote Rock the Commons as it was an ASI event
- c. Andy Stoll was tonight and Café Nigh would be on April 22nd
- d. Billy Bronco's Birthday bash, Midnight Madness and the 75th finale would all be on the same day

15. ASI Executive Director – Cora M. Culla

- a. She gave the update on the ASI Strategic Plan that the Task Teams had submitted reports to her office and thanks to Barny, who helped her put a rough draft together, she would now review that and then submit it to Christine early next week for review so that it can be presented to the senate at next Thursday's meeting. She added that then the senators can share the draft with their constituents and bring back feedback and it would also be shared with the four CSU colleagues that have been identified to provide that professional perspective. She also reminded everyone that there were different opportunities that could be chosen to share the draft with the student body such as: town hall meetings, cookies and milk with the ASI President, ASI website and tabling in order to have a plan that the senate can vote on and then recommend to the university.
- b. She stated that the deadline was the end of the year to renew their official operating agreement with the CSU Board of Trustees regarding ASI's existence and role as a CSU auxiliary organization. She noted that they were working with the appropriate offices to have this taken care of in time.
- c. She asked that everyone please mark their calendars for two important ASI annual events: the ASI Graduation ceremony on May 30th from 2-4:00pm in Ursa Minor and the ASI Year-End Celebration on June 13th from 12-2:30pm in Ursa Major

16. Jordan Gonzalez, Business Senator

- a. He stated that in Fall Quarter there was a contest to design a T-shirt and now the winning shirt was for sale in the College of Business for \$10
- b. He noted that they were currently working on their awards and recognition night
- c. He stated that they were conducting the elections for next year's E-board
- d. He explained that they would be giving back to the community by participating in Feed the Children on May 10th which was open to all of CPP

17. Louis Harfouche, Senator-at-Large, MCC

- a. He stated that they had an event coming up on May 20th called Race to Wonderland and he gave the details regarding social economic status and disabilities which creates a coming together to recognize diverse groups that may have disadvantages and celebrate through unity
- b. He noted that they were busy planning their banquet which may be held on June 3rd or 5th

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- c. He gave an update that on a personal note the resolution to identify has to be rephrased to include everyone, without exclusion of anyone, and has to encompass the admission laws, so he would continue working on it
 - d. He stated that he had a meeting this week to discuss a middle-eastern cultural center with Byron and would continue to work on this idea even if he was no longer in ASI
18. Jasmine Andino, Engineering Senator – no report
19. Brenda Magdaleno, CCHM Senator *(attachment)
- a. Next General Meeting
 - b. Spring Social
 - c. I.E. Explorer
 - d. Elections
20. Treasurer – Alec Jaltorossian
- a. He stated that he had been busy preparing the budget recommendation
 - b. He noted that the Finance Committee had lots of clubs coming through with budget requests
 - c. He added that he was working with Michael on the TGIF reserve policy
 - d. He stated that the Finance Committee would now move forward with working on the Financial Guidelines and Stipulations
21. Athletics Rep. – Cristian Garcia– no report

Joe adjourned the regular session at 3:59pm to move to Executive Session

IV. EXECUTIVE SESSION

- A. Discussion Item
 - 1. Personnel related matters were discussed for the ASI and BSC Budgets for 2014-15
- B. Information Item
 - 1. Information regarding the outsourcing to ADP was shared

V. ADJOURNMENT

- A. Next Senate meeting will take place on Thursday, April 24, 2014, 3:00 – 5:00pm, in the England Evans room
- B. Joe stated that senate meeting 2013-14:16 was adjourned at 4:12pm

MINUTES SUBMITTED TO:

Joe Shashaty, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2013-2014: _____

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Vicki Jackson, Administrative Assistant

Date

TO VIEW REPORTS LISTED (WITH AN *) OPEN SEPARATE FILE ON DOCUMENTS WEBPAGE LABELED:

ASI SENATE MEETING ATTACHMENTS – REPORTS FOR APRIL 17, 2014