



# ASI Senate Meeting

## Minutes

2013- 2014:15 Thursday, April 10, 2014, 3:00PM –5:00 PM, BSC, 2nd Floor, England Evans

### I. PRELIMINARIES

#### A. Call to Order

1. Chair Joe Shashaty called Senate 2013-2014:15 to order at 3:01pm

#### B. Quorum Check

##### 1. Voting Members:

Joe Shashaty, Vice President, Chair  
Christine Hall, President  
Jared Tolbert, Agriculture Senator  
Jordan Gonzalez, Business Senator  
Jai Oni Sly, CEIS Senator  
Raquel Mercado, CLASS Senator  
Brenda Magdaleno, CCHM Senator  
Martin Mares, ENV Senator  
Jasmine Andino, Engineering Senator  
Obi Okafor, Science Senator  
Louis Harfouche, Senator-At-Large (MCC)  
T.J. Coggins, Senator-At-Large (SIC)  
Nailah Zoi Givens, Senator-At-Large (Greek)  
Colin Danahy, Senator-At-Large (IHC)

##### 2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor – **Excused Tardy**  
Cora M. Culla, Executive Director

##### 3. Non-voting Liaisons:

Johndaniel Morales, Attorney General  
Alec Jaltorossian, Treasurer  
Dr. J. Swartz, Academic Senate Rep. – **Sub: Dr. David Speak-Excused Tardy**  
Vacant, Staff Council Rep.  
Janeth Rodriguez, Alumni Association Rep. – **Excused Absent**  
Cristian Garcia, Bronco Athletics Assoc. Rep. – **Excused Absent**

#### C. Approval of Minutes

1. The minutes for the senate meeting on April 3, 2014 and the ASI Executive Committee meeting on March 7, 2014 were approved by the chair as written

#### D. Pledge of Allegiance

#### E. Agenda Changes

1. Cora deleted Executive Session A.2. Assumptions for 2014-15 Annual Budget and replaced it with ASI FICA's Exemption

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2. The agenda was approved by the chair as amended

F. Financial Status – Given by Alec Jaltorossian (attachments)

1. ASI Total Revenue	\$ 6,319,132.00
2. ASI Total Expenses	\$ 4,107,604.00
3. Total Investments	\$ 7,095,629.00
ASI-Local Agency Investment Fund	\$ 3,090,709.00
BSC-Local Agency Investment Fund	\$ 4,004,920.00
4. ASI – NP & A Account Balance	\$ 137,933.00
5. ASI Prior Year's I Reserves	\$ 226,758.00
6. ASI Prior Year's II Reserves	\$ 146,005.00
7. ASI Prior Year's III Reserves	\$ 498,840.00
8. BSC On-Campus Reserves	\$ 1,657,219.00

G. Introduction of Guests

- |                       |                           |
|-----------------------|---------------------------|
| 1. Andrea Cendejas    | 9. Saad Abbas             |
| 2. Celeste Salinas    | 10. Powell Velasco        |
| 3. A'Naja Bass        | 11. Krystal Betanzos      |
| 4. M. Justin Moynihan | 12. Maria-Lisa Flemington |
| 5. Shelbi Long        | 13. Cathee Hill           |
| 6. Pam Xue            | 14. Caleb Rickard         |
| 7. Kim Duenas         | 15. Chris Chisler         |
| 8. Terri Bell         | 16. Carol Lee             |

H. Reports – Not given verbally – Posted on the SAN

1. ASI Executive Director – Cora M. Culla \*(attachment)
  - a. Welcome to New Campus Rec Team members
  - b. IT Updates
2. ASI Advisor – Dr. Rebecca Gutierrez – no report
3. Academic Senate Rep. – Dr. J. Swartz - no report
4. Staff Council Rep. – vacant
5. Alumni Rep. – Janeth Rodriguez – no report
6. Athletics Rep. – Cristian Garcia – no report
7. Senator Pro Tempore – Jared Tolbert – no report
8. Attorney General – Johndaniel Morales – no report
9. Treasurer – Alec Jaltorossian – no report
10. President – Christine Hall – no report
11. Vice President – Joe Shashaty – no report
12. Senate Reports
  - a. Brenda Magdaleno, CCHM Senator \*(attachment)
    - i. Next General Meeting
    - ii. Meeting Professionals International
    - iii. San Diego Tour
    - iv. ABP, CMAA Tour Big Canyon Country Club: April 11
    - v. Information Sessions
  - b. Colin Danahy, Senator-at-Large, IHC \*(attachment)

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- i. IHC Elections
- ii. Fundraiser
- c. Jordan Gonzalez, Business Senator \*(attachment)
  - i. UBSS General Meetings
  - ii. Event- CBARN
  - iii. Outreach
- d. Louis Harfouche, Senator-at-Large, MCC \*(attachment)
  - i. Council Updates
  - ii. Personal Updates
- e. Nailah Zoi Givens, Senator-at-Large, Greek \*(attachment)
  - i. Nakland
- f. Obi Okafor, Science Senator \*(attachment)
  - i. Science Olympics
  - ii. Next Science Council Meeting Date
- g. Raquel Mercado, CLASS Senator \*(attachment)
  - i. Pizza with the CLASS Dean
  - ii. CLASS Council By-Laws
- h. T. J. Coggins, Senator-at-Large, SIC \*(attachment)
  - i. Council Updates
  - ii. Personal Updates
- i. Jared Tolbert, Agriculture Senator \*(attachment)
  - i. New Officers
  - ii. Search for Ag Senator
  - iii. Spring Fling
  - iv. Relay for Life
  - v. 75<sup>th</sup> Anniversary
  - vi. Career Fair
  - vii. Strawberry Festival

### I. Open Forum

1. Cora M. Culla – turned the floor over to Shelbi Long who introduced the new Campus Recreation staff, A’Naja Bass, Fitness Coordinator, who had come from Cal State East Bay, and Justin Moynihan, Adventure Education Coordinator, who came from REI Outdoor school and the University of Pennsylvania. She added that Campus Rec was very excited to have them onboard and their offices were located in Vela Major - so please welcome them to ASI.
2. Vicki Jackson – gave a reminder that SAITS would be performing server maintenance starting tonight from 6:45 – 10:00pm and also on April 17<sup>th</sup> and 24<sup>th</sup>. Please log-off or shut down your computer during these dates and times.
3. Dr. David Speak – announced that tomorrow was the first meeting of the Semester Conversion Steering Committee on which Christine and Jomel both serve. He noted that it was his hope that the faculty members and ASI members on that committee will have a lot of common cause and be able to cooperate in lots of ways to make sure that the system works right in terms of conversion and that the decisions made about conversion reflect the needs of the students and the faculty.
4. Christine Hall – stated that Joe and Jomel had completed the final draft of the survey that they were going to be sending out to the entire campus. She added that before

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she sends it out via campus-wide email, she was going to run it past Dr. Neto. She asked everyone to please pass on any feedback from their constituents to Jomel or herself so that they can bring it back to the committee.

5. Joe Shashaty - stated that he and Jomel had finished the powerpoint on the conversion and would like to request that everyone that had not given them the date and time of their next council meeting please provide that information so that they can schedule a presentation. He added that they would also attend club meetings but would seek out the meeting schedules themselves.

### II. ACTION ITEMS

#### A. Recommendations from the Finance Committee

1. American Institute of Architecture Students (AIAS) \$5,500 NP & A
  - a. Colin made a motion to approve the funding request from AIAS for \$5,500 from NP & A, seconded by Martin
  - b. There was no discussion, Joe called the vote: 14/0/0, motion passed
2. Nu Alpha Kappa Fraternity Inc. \$5,115 NP & A
  - a. Colin made a motion to approve the funding request from Nu Alpha Kappa Fraternity for \$5,115 from NP & A, seconded by Brenda
  - b. There was no discussion, Joe called the vote: 14/0/0, motion passed

#### B. Recommendation from the Rules and Policies Committee

1. Payment Card Acceptance Policy
  - a. Jai Oni made a motion to approve the recommendation from R & P for the Payment Card Acceptance Policy, seconded by Christine
  - b. There was no discussion, Joe called the vote: 14/0/0, motion passed

### III. DISCUSSION ITEM

#### A. ASI Annual Budget Presentations for 2014-15

1. Christine Hall introduced herself as the ASI President and stated that she was here today on behalf of Student Government and you would also hear a presentation from Pam Xue, Secretary of Programs and Services, on behalf of the Bronco Events and Activities Team (BEAT) and then Andrea Cendejas, the ASI Elections Chair, who would be presenting the ASI Elections budget
2. Christine gave a powerpoint presentation that covered the following points of the ASI Student Government 2014-15 annual budget request for \$297,280:
  - a. General Student Government Overview
    - i. Provides a student leadership structure to ASI
    - ii. Provides leadership for ASI BEAT and Elections
    - iii. Works with various clubs and councils
    - iv. Serves as advocates for students to the university and other state entities
    - v. Organizes student initiatives
    - vi. Makes policy for ASI
    - vii. Serves students through programs and events on campus
    - viii. Fosters collaboration among the university, clubs, councils and ASI

b. Accomplishments

- i. Participation in Cal Poly Pomona's Day at the Fair
- ii. Approved additional funding for Broncofusion, which had record breaking attendance
- iii. Developed a 12 member Lobby corps that participated in 21 lobby visits at the California Higher Education Student Summit (CHESS) and coordinated an on campus visit with Assembly member Chris Holden
- iv. Participated in monthly CSSA meetings and advocated for students in regards to the Student Involvement and Representation Fee
- v. Hosted first ever CPP Sustainability Collaborative Event
- vi. Identified funding to support Sustainability related projects for clubs on campus
- vii. Helped encourage student participation in the second 4.0 Workshop
- viii. Pursued Bronco 1<sup>st</sup> Generation as an educational program for first generation college students
- ix. Coordinated with councils to plan for the Inter-Council End-of-the-Year Banquet
- x. Encouraged increased participation in upcoming ASI Elections
- xi. Worked with councils and clubs on collaborative events
- xii. Helped complete ASI Business and get policies passed to prepare for the opening of the BRIC
- xiii. Took an active role in Homecoming and the BSC Decorating Contest
- xiv. Gathered feedback from constituents regarding ASI Strategic Planning
- xv. Made a diligent effort to gain student feedback and opinions regarding the quarter to semester conversion

c. 2014-15 Budget Request – Breakdown of Budget

- i. Christine stated that this was the same budget that was in the binders and most figures were the same unless they were adjusted by the Higher Education Price Index (HEPI)

d. Summary of Changes

- i. California State Student Association (CSSA) Travel – was increased to provide for air fare and rental cars for travel to meetings at a certain distance from the campus to parallel both the guidelines of ASI and the university, rather than the use of personal cars and driving long distances late on a Friday night which led to a recent experience that created risk and would be best not to have repeated. She noted that because Devon Graves was chair of CSSA, they also had to fund his travel this year and they had not budgeted for that which led to a reline this year to afford it. Therefore, they wanted to be proactive and budget to send an additional representative next year in the event that another Cal Poly student would be serving on CSSA again.
- ii. Salaries and Benefits – reflected a significant increase and she asked that any questions be held until the Executive Session portion of the meeting as this pertained to personnel matters and she would go into more detail at that time

- iii. Marketing – showed an increase of \$1,000 which reflected the conversations that the cabinet had been having to discuss how they could best market student government to the student body and create a stronger interest. They have seen a decline in the interest level of students to get involved and would like to promote a stronger involvement level to be proactive for the next, as well as future, administrations.
  - e. A question and answer session took place that included that additional marketing materials would include a 4 x 6 information card and items that were branded with the department name to create a stronger group identity and that marketing items should be useful and beneficial to students, the model to increase the travel expense to CSSA was how the professional ASI staff traveled to conferences as well as the reduction of risk as exemplified by getting stuck at 3:00am on the side of the road, the possibility existed for a Cal Poly student to serve on CSSA next year as there was currently a candidate for Student Trustee from our campus and there could be other positions that were filled by CPP students, the CSSA campus-wide fee would not reduce the travel expense to meetings even though it would decrease our Memorandum of Understanding (MOU) regarding the annual fee, eventually the CSSA travel may receive funding assistance from CSSA however it was not anticipated for next year's budgeting and the annual registration will shift from their budget if the proposed campus-wide fee was implemented and the accuracy of the number of phone lines noted in the budget was questioned and needed verification however it could be subject to change if the department grows
3. Pam Xue, ASI Secretary of Programs and Services, and Krystal Betanzos, ASI Assistant Secretary of Programs and Services, gave a powerpoint presentation that covered the following points of the ASI Bronco Events and Activities Team (BEAT) 2014-15 annual budget request for \$121,935:
- a. 2013-2014 BEAT
    - i. Pam reviewed that the team consisted of nine members, including herself, Assistant Secretary, one Music Chair, one music committee member, one Outreach Chair and four Programming Chairs
  - b. What is BEAT?
    - i. Krystal explained that the purpose of BEAT was to enhance student life at CPP by bringing quality live entertainment to campus and evaluating student needs and creating strategies for satisfying them
    - ii. She added that BEAT serves as the face of ASI, creates popular events and facilitates growth and learning for students
  - c. BEAT, Senate and Cabinet - picture
  - d. 2013-2014 Team Goals  
Pam reviewed:
    - i. Continue to emulate the ASI motto of "students serving students" through more student performers, trying new venues on campus and involving more students in marketing
    - ii. Challenge their current processes and find ways to improve on existing timelines and event planning procedures
    - iii. Have strong communication within the BEAT and strive to support

- one another in all endeavors including events and other activities
- iv. Strengthen ties to Student Government and involve them in the BEAT events
- e. Results
  - i. Krystal recapped the results including an increase to co-sponsorships such as Relay for Life and Homecoming as well as increased Student Government involvement in ASI events
- f. Charts-Statistics
  - i. Pam reviewed that a survey taken at a previous Midnight Madness asked the question: Which of the following types of events do you want to attend this year at Cal Poly Pomona?
  - ii. She noted that the highest responses were for concerts, movies and comedians within the scope of BEAT events and so they based their planning of programs around this feedback
- g. New Creations
  - i. Pam listed Event Planning 101, the Traveling Show, Halloween event, Makeover Mayhem, Café Night, Dance the Line and Andy Still as a speaker
- h. Traditional Programs
  - i. Krystal listed Midnight Madness, Movie Night, Drag Bingo, CPP to DPT, CPP's Got Talent, Poetry Slam and Murder Mystery Dinner –the only event that they charge for attendance
- i. 2014-15 Budget Request Overview
  - i. Pam stated that in the column for this year they had included the PY III request for Broncofusion they had received during the summer as well as the funding request for Rock the Commons and Spring Midnight Madness that they had recently received from PY III
  - ii. She noted that their amended budget for this year totaled \$135,380 as compared to the requested amount for 2014-15 of \$121,935
- j. Summary of Changes
  - i. Professional Development & Team Training – Pam explained that it was increased from \$5,000 to \$6,150 to cover the NACA conference which was being held out of state and noted the benefits of their attendance
  - ii. Operating Expenses – she stated that they were increasing from \$5,280 to \$7,285 to cover the NACA membership dues
  - iii. Campus Programs – she explained that the cost range for the Broncofusion concert was changing from \$22,000 to \$40,000 as they did end up spending a total of \$37,000 on this year's event with the extra funding request as they were creating a steady and healthy increase for bigger artists. She added that they also included an additional \$10,000 to continue the Homecoming Dance and program.
- k. ASI Makes Your <3 BEAT
  - i. Pam was unable to load the video so it can be viewed on their Facebook
- l. A question and answer session took place that included that even though this year's programming included bigger events for the CPP's 75<sup>th</sup> and ASI's 50<sup>th</sup>

there was a lot of partnership with the university and so there were still a lot of new events that came out of the general programming budget so she expected to see a similar mix next year with traditional programming and new according to the new BEAT team, the pros and cons of setting aside program money separately for co-sponsorships, the Spring Festival was not included in their budget request for next year because it was new and so they would ask for additional funds next year if it is popular this year, the marketing and recruitment amount seems to be the right amount, 4 students and all of the advisors went to NACA this year and so next year it would be 2 students and 1 advisor due to the higher costs, retreats and NACA comprise the total for professional development, the income figure is based on the 20% of the artist merchandise sales which was probably a low estimate- they also earn a small amount from the Murder Mystery Dinner and it would be very hard to earn money from Broncofusion as it is such a large open space

4. Andrea Cendejas, ASI Elections Chair, gave a powerpoint presentation that covered the following points of the ASI Elections 2014-15 annual budget request for \$8,782:
  - a. Purpose of the Elections Committee
    - i. The committee, which is chaired by the Elections Chair, is responsible for conducting all elections and determining election rules with a total of seven members this year
    - ii. The committee posts a list of all candidates who meet qualifications as set down in the Elections Code
    - iii. They also guide the potential candidates along the candidate process and convey the final election results
    - iv. She noted that this year they were emphasizing the events and their attendance
  - b. Typical Expenses
    - i. Poly Post ads, digital ads, Facebook banners/electronic flyers (no cost), posters for staking, handbills/flyers and the I&IT online voting system
  - c. Expense Breakdown
    - i. She reviewed that the budget was the same as last year but adjusted for inflation
  - d. A question and answer session took place that included that Line 9 went up by \$300 so that if beverages or food were served they could do that and also because Pizza with the Candidates was new and the pizza would be first come first served but still needed to be factored in as an expense
5. Cora M. Culla, ASI Executive Director, stated that she would be presenting the 2014-15 annual budget requests for the ASI Departments for \$420,500 and the Children's Center for \$332,000 which represented all of the ASI managed and staff departments. She stated the outline for the presentation and covered the following points:
  - a. ASI Team
    - i. Student led, student fee funded, managed by ASI Leadership Team and staffed by full-time and part-time student employees
    - ii. Provides stewardship of student fees and protection of ASI's legal and financial interests



- b. ASI Funded & Staff Managed Departments
  - i. Administration Office
  - ii. Financial Services
  - iii. Children's Center
  - iv. Human Resources
  - v. Information Technology (Fully contracted to the university)
  - vi. Programs Office
- c. Details and statistics for services in the following departments were recapped within the role of "Staff Serving Students"
  - i. Administration & Program Offices
  - ii. Financial Services
  - iii. Human Resources
  - iv. Information Technology Office (Contracted)
  - v. Children's Center
- d. "Staff Serving Students" Annual Counts
  - i. Program participants/customers, Financial Services account holders, service learning, student assistants, student internship and volunteer statistics were reflected in a spreadsheet for the budgeted groups which totaled the opportunities to serve students
- e. Major Accomplishments
  - i. Effective stewardship of the organization that has preserved ASI's status as a CSU auxiliary in good standing
  - ii. Track record with respect to receiving an unqualified annual audit opinion from the Certified Public Accountant (CPA) firm
  - iii. The BRIC project that is 75% complete and scheduled to open in September 2014
  - iv. Implementation of approximately 150 programs/activities annually drawing an attendance of more than 10,000 students
  - v. Provision of leadership, advising and risk management for over 150 campus programs/activities every year
  - vi. A Children's Center that is accredited by the National Association for the Education of Young children (NAEYC)
  - vii. A Children's Center that has been awarded five grants totaling \$696,244
  - viii. Funding award from the Children and Adult Care Food Program (CACFP) to reimburse food program expenses, approximately \$36,000 a year
  - ix. Effective partnership with the University Division of Student Affairs on the stability, security and use of our technology resources
- f. Goals for 2014-15
  - i. Cora stated that the goals for next year had three underlying themes:
    - Leadership, vision and stewardship with the opening of the Bronco Recreation and Intramural Complex (BRIC) in Fall 2014
    - Provision of quality facilities, programs and services
    - Full protection for the organization's legal and fiscal interests
  - ii. 2014-15 Goals included:
    - Implementation of ASI Strategic Plan for 2014-19

- Administration of planning and preparation for BRIC opening in Fall 2014
  - Implementation of operating policy framework for BRIC
  - Full implementation of approved ASI Staffing Plan and orientation of all staff
  - Repurposing of Bronco Fitness Center space into additional study/lounge areas
  - Implementation of technology and systems upgrades
- iii. 2014-15 Goals – Children’s Center
- Look for any additional funding opportunities
  - Maintain NAEYC Accreditation
  - Work with the College of Education on how to structure the future Early Care and Education Degree
  - Work on facility maintenance issues such as play yard enhancements, improved surveillance for safety issues, and making changes needed to meet fire safety codes
- g. Budget Assumptions for 2014-15
- i. She reviewed the budget assumptions that were behind the budgets that were in the binders and stated that the requested funding was premised on these assumptions
- Enrollment growth of about 0.3%
  - Inflationary adjustment of ASI fees by 1.6% (based on HEPI)
  - 0.25% interest rate return on investment
  - Continued freeze on out-of-state travel
  - Collection of ASI fees from self-support 2014 Summer Program
  - Continuation of First Friday programs
  - Maintenance of current operating hours for the BSC
  - Recommendation for longer operating hours for the BRIC
- h. ASI Departments Overview
- i. Cora reviewed the departments included in ASI Departments, the purpose of overall administration and management of the corporation the broad range of functions, the administrative responsibility for the opening and transition to operation of the BRIC by ASI
- ii. She noted that ASI was separate from the Children’s Center because it was co-funded by both the ASI and Bronco Student Center (BSC) budget. She explained that as the discussion takes place on the ASI budget request, and then the senate gets to the portion on the BSC budget request, they will see that they load 70% of the costs of ASI Departments onto the BSC. She stated that they had changed that formula for next year because it used to be the Bronco Student Center and ASI and for next year it will be the BSC, ASI and the BRIC.
- i. ASI Departments Income 2014-15
- i. The ASI allocation being requested for next year was \$420,500
- ii. The allocation combined with the PY III request, the recovered BSC expense, IRA contract fee, agency fund fee and the projected carryover brought the total income to \$2,194,338. She explained each

of these sources of income and noted that she could elaborate on the PY III request during Executive Session as it was personnel related.

j. ASI Departments Expenses 2014-15

- i. The total fixed costs for ASI Departments was \$1,953,700 with the amount of \$1,900,700 included in that total for salaries and benefits
- ii. The fixed costs combined with the other operating expenses of \$240,638 brought the total expenses to \$2,194,338

k. Children's Center Overview

- i. Cora reviewed the pre-school and extended care services hours, that they were licensed for 71 FT children, ages 2 years until entry into first grade with 20 FTE in the summer, they provide both full cost and subsidized programs, priority enrollment given to student-parents, provides mentoring to students interested in working with young children and used by students as a lab for learning
- ii. They are unique in that they are funded not only by ASI and grants, but the Children's Center is also a recipient of in-kind support from the university

l. Children's Center Income 2014-15

- i. The ASI allocation being requested for next year was \$332,000
- ii. The grant funding was estimated at \$540,557
- iii. The general income, which would come from parent fees and the allocation from reserves was estimated to be \$29,200 for next year
- iv. She noted that with the carryover projected at \$26,099 the income added up to \$387,299

m. Children's Center Expenses 2014-15

- i. The total fixed costs for the Children's Center were broken up into \$375,217 for the ASI budget, \$509,942 for the grant funding, and \$283,212 for the in-kind support from the university
- ii. The fixed costs combined with the other operating expenses of \$12,082 brought the total expenses under the ASI budget request to \$387,299
- iii. For the grants column the total expenses were \$676,639
- iv. For the Cal Poly Pomona in-kind support, in terms of what the university puts in towards the Children's Center, the total was \$286,212

n. ASI Funded Staff Resources

- i. Cora reviewed the breakdown for full-time and part-time staff that were employed in the ASI Departments and the Children's Center with a total of 28 full-time and 14 part-time staff

o. Cora highlighted the significant changes on the ASI Departments budget request:

- i. Line 6, Recovered Expense – BSC - increasing to \$1,536,038 due to the change in the formula where they were now back charging 70% to the Bronco Student Center (BSC) budget
- ii. Line 7, Salaries/Wages/Benefits – increasing to \$1,900,700 and any questions could be discussed during Executive Session

- iii. Line 11, Professional Services – increasing to \$146,940 due to fully contracting the two positions, Equipment Support Specialist and Information System Specialist, to the university and this represents the sum total of the salary and benefits of those positions that ASI is billed for by the university
- p. She highlighted the significant changes on the Children’s Center budget request:
  - i. Line 3, ASI Reserve Allocation – decreased to \$29,200 and any questions could be discussed during Executive Session as it was a personnel related item
  - ii. Line 7, Hourly Staff & Student Assistants – increased to \$28,800 as they intentionally employed additional students to assist with the office support as they had reduced the full-time staff
  - iii. Line 21, Snacks/Meals & Supplies – decreased to \$3,432 due to the success that they have had obtaining the food grant
- q. Cora concluded that there were members of the ASI team and the university in the gallery to assist in answering any questions
- r. A question and answer session took place that included that the opportunity for the Greeks to give input and feedback on the Bronco Fitness Center repurposing was last Spring so that the area was open and usable by students by the beginning of the Fall Quarter and intentions for the defined use were shared, with the Children’s Center providing service to 33 parents using \$330,000 to do that -it meant that about \$10,000 was being given to each of the student parents-and while the history of this shows that as the costs crept up it was easy to go to ASI- there had been past serious discussion that the Children’s Center was seeking a path to reduce its dependence on ASI funding as the \$10,000 ratio per student parent was about the same then-ASI was not designed to provide service learning opportunities so it was pointed out that this was a very expensive service to 33 student parents and the question was raised if there was any chance of the funding request to ASI going down over time, it was noted that there had been an effort to go out and solicit more funding through grants however the state of the economy for grant funding had been limited, value was also created through engaging volunteers in activities and service learning opportunities, past history of the ASI allocation to the center in increments was noted as well as details of the service it provides, effort was made through an architect to expand the center so that it could be licensed for more children- possibly in the future that could be an option, things don’t seem to have changed to be still working on an inefficient model after so much time had gone by, the state was looking at accredited centers and the reimbursement level being higher to assist them, volunteering had expanded to enhance the college experience of these students, grant writing was still an option to explore, while the center had lost a significant amount of their grant funding – they had not come to ASI for any additional funding, the goals that end up included in the updated ASI Strategic Plan will lead to initiative and decisions that would involve costs-however a number of those would already be identified in the budget requests and the \$26,099 of Children’s Center carryover was due to the steam lining of staff

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due to the loss of a grant which took place during this year to start achieving some savings  
s. Joe thanked everyone for their questions and input and concluded the session

Joe adjourned the regular session at 4:40pm to move to Executive Session

**IV. EXECUTIVE SESSION**

A. Action Items

1. The staffing for ASI Financial Services was approved
2. The ASI FICA exemption was approved

B. Discussion Items

1. The 4/10 Work Week schedule was discussed
2. Personnel related matters were discussed for the ASI and BSC Budgets for 2014-15

A motion to extend the meeting until all business was concluded was approved during Executive Session

**V. ADJOURNMENT**

- A. Next Senate meeting will take place on Thursday, April 17, 2014, 3:00 – 5:00pm, in the England Evans room
- B. Joe stated that senate meeting 2013-14:15 was adjourned at 5:26pm

**MINUTES SUBMITTED TO:**

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Joe Shashaty, Chair of the Senate Date

MINUTES APPROVED AT SENATE 2013-2014: \_\_\_\_\_

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Vicki Jackson, Administrative Assistant Date

TO VIEW REPORTS LISTED (WITH AN \*) OPEN SEPARATE FILE ON DOCUMENTS WEBPAGE LABELED:  
ASI SENATE MEETING ATTACHMENTS – REPORTS FOR APRIL 10, 2014