



**Associated Students, Incorporated  
Facilities and Operations Committee Meeting Minutes**

*Friday, May 23, 2014 1:00-3:00 PM, 2<sup>nd</sup> Floor Andromeda C Suite*

**I. Preliminaries**

- a. Call to Order 1:06 PM
- b. Attendance
  - i. Voting Members
    - 1. Present Senator Pro Tempore- Jared Tolbert
    - 2. Present President- Christine Hall
    - 3. Present Vice President- Joe Shashaty
    - 4. Present Present Present Senator Representatives- Raquel Mercado, Martin Mares, Jai Oni Sly
    - 5. Absent Present Absent Present Student Representatives- Allan Teter, Mary A. Cherney, Devon Graves, Caitlin Tougas
  - ii. Liaisons
    - 1. Present Attorney General- Johndaniel Morales
    - 2. Present Executive Director Designee- Powell Velasco
    - 3. Absent University Advisor- Lorena Marquez
    - 4. Absent Staff Council Rep.- Sarah De La Parra
    - 5. Absent Academic Senate Rep.- Eva Xu
    - 6. Present Foundation Rep.- Aaron Neilson
    - 7. Absent KHP Department Rep.- Dr. Hyun Gu Kang
- c. Approval of Minutes Approved
- d. Agenda Changes
- e. Introduction of Guests
  - i. Krista Smith
- e.f. Reports
- g. Open Forum
  - i. Poly Trolley food issues and recommendations.

**II. Action Items**

- a. Recommendation to the ASI Senate
- b. BRIC Facility Use Manual
  - ii.i. Motion made by Joe that was seconded by Jai Oni. The vote count was 7-0-0.

**III. Discussion Items**

- a. BRIC Facility Use Manual
  - i. Krista explained the details on the new sections related to the Use Manual. Some of the policies in the manual have been approved; two new sections are the "Facility Scheduling" section and the "Facility Area/Use" section. The manual also includes some general policies. Rocky brought up the

question of what was the reason for the number chosen for the limit of sponsorships. Krista stated that the number was chosen because of the monopolization policy that will be enforced throughout the facility. There was a question about special guest passes for spectators. Krista stated that due to some auditing issues, it would be difficult to control. She stated that there would be some promotional times, especially during intramural finals, and events like that. Mary asked about guest at intramural games, and Krista stated that opening it up would open up the campus to a lot of risk. Krista stated that it will be mostly encouraged that all endorsed intramural sports be played only by members to the facility. Johndaniel asked if all intramural games would be in the facility, and Krista stated that the facility is meant to take off some of the pressure of the KHP department. Mary expressed her concerns about this policy discouraging our alumni from staying involved and participating in events on campus due to so many fees. Krista discussed the changes in the attendants/aides policy, and how they helped to further define the policy. Rocky had a question about the refund policy, and Krista explained that the policy was written to discourage people from becoming a member and then quickly terminating the membership. Krista also stated that there has been a new Refusal Right policy added. Krista went on to explain the Facility Scheduling section and the policies covered in that section. Krista explained how prioritization would work in the case that two groups submit their request for the same day at the same time. Krista then explained the fees related to the Facility Use Charges, and what types of groups would incur a fee. She went on to explain the request restrictions. She also talked about the spaces in the facility regarding Food & Beverage. She went on to explain if damages were to happen within the facility. She then went on to explain the policy regarding cancellations, and what would happen to groups who cancelled. The committee then moved on to the Facility/Area Use. This portion of the meeting was a description of each area within the facility and its intended use. Krista then presented the General Policies within the manual. This included policies related to Food & Beverage, Attire, Bicycles, Electronics, Open Flames, and Personal Belongings. The last page of the manual is related to policies such as Personal Image Release, Proof of Identification, and University Policies.

ii. A Motion was made to Suspend Robert's Rules and move this item from Discussion to Action was made by Joe and Seconded by Jai Oni. The Vote Count was 7-0-0.

b. Solar Powered Umbrellas

i. Aaron stated that the idea is a great concept, but it currently has a lot of flaws that could make it not that worthy of an investment.

III.IV. Information Items

IV.V. Adjournment 2:49 PM

- a. Next Facilities and Operations Committee meeting will be on June 6, 2014 from 1:00 P.M.- 3:00 P.M. in the Andromeda C Suite of the BSC.