



**Associated Students, Incorporated
Facilities and Operations Committee Meeting Agenda**

Friday, May 9, 2014 1:00-3:00 PM, 2nd Floor Andromeda C Suite

I. Preliminaries

- a. Call to Order **1:03 PM**
- b. Attendance
 - i. Voting Members
 - 1. Present Senator Pro Tempore- Jared Tolbert
 - 2. Present President- Christine Hall
 - 3. Present Vice President- Joe Shashaty
 - 4. Excused Tardy Present Excused Absent Senator Representatives- Raquel Mercado, Martin Mares, Jai Oni Sly
 - 5. Absent- Present Excused Tardy Present Student Representatives- Allan Teter, Mary A. Cherney, Devon Graves, Caitlin Tougas
 - ii. Liaisons
 - 1. Present Attorney General- Johndaniel Morales
 - 2. Present Executive Director Designee- Powell Velasco
 - 3. Absent University Advisor- Lorena Marquez
 - 4. Absent Staff Council Rep.- Sarah De La Parra
 - 5. Absent Academic Senate Rep.- Eva Xu
 - 6. Excused Absent Foundation Rep.- Aaron Neilson
 - 7. Absent KHP Department Rep.- Dr. Hyun Gu Kang
- c. Approval of Minutes
- d. Agenda Changes
- e. Introduction of Guests
 - i. Saad Abbas, Cathy Neale, Krista Smith, Barnaby Peake
- e.f. Reports
- g. Open Forum
 - i. There will be a campus forum for the University President Search Committee on Monday in Ursa Major.

II. Action Items

- a. 2014-2015 BSC Budget
 - i. Motion by Joe, Seconded by Mary.
 - 1. Christine asked that the professional services (8271) budget increase explanation. Christine asked why there was such a significant increase. Krista explained that because we are contracting out our janitorial services, there was a need for more funding.

2. Christine asked about line item 8350 (preventative maintenance) labeled preventative maintenance which also had a significant increase. Powell explained that the janitorial services is on a separate line item 8375.
3. Saad explained that the first reference was to the services asked from the university regarding the WiFi.
4. Christine asked why the line item for professional development was decreased since we would be increasing the number of employees. It was explained that the cost for that was now moved to the Executive Director Budget.
5. Christine asked about line item 8400. There was a significant increase in the budget for the staff recognition line item. The increase was due to the development of student staff, since there is a significant amount of training needed for the new student staff being hired at the BRIC. Almost half of it is due to initial training of student staff.
6. Christine had a question about line item 8281 regarding the budget for Alumni relations and why that amount went down. Barny explained that the funding has been moved to a different line item.
7. Christine brought up the subject of the budget for Homecoming. She asked if the current budget that we have for Homecoming would be sufficient to have a good event. Barny explained that with the current amount allocated, we could have a homecoming similar to the one we had in 2012-2013.
8. Powell explained the changes made to the budget since the committee had last seen it. He let the committee know that they budgeted to get a new projector for Ursa Minor to update the technology in the room.
9. For the meeting room conversion in the BFC, the only A/V equipment that would be available for next year would be on a roll-in cart.
10. Christine asked about line item 8370 Custodial Supplies and Equipment, if we would be supplying the contracted services with these supplies or if it would be included. Powell let the committee know that the cost is for the consumable supplies.

†.ii. Vote Count: 7-0-0 Passed

III. Discussion Items

IV. Information Items

V. Executive Session

a. Personnel Related Matters

~~IV.~~ VI. Adjournment

- a. Next Facilities and Operations Committee meeting will be on May 23, 2014 from 1:00 P.M.- 3:00 P.M. in the Andromeda C Suite of the BSC.