



**Associated Students, Incorporated
Facilities and Operations Committee Meeting Minutes**

Monday, February 24, 2014 3:00-5:00 PM, 2nd Floor England Evans Conference Room

I. Preliminaries

- a. Call to Order 3:03 PM
- b. Attendance
 - i. Voting Members
 1. Senator Pro Tempore- Jared Tolbert Present
 2. President- Christine Hall P
 3. Vice President- Joe Shashaty P
 4. Senator Representatives- Raquel Mercado P, Martin Mares P, Jai Oni Sly ET
 5. Student Representatives- Allan Teter P, Mary A. Cherney P, Devon Graves P, Caitlin Tougas P
 - ii. Liaisons
 1. Attorney General- Johndaniel Morales P
 2. Executive Director Designee- Powell Velasco P
 3. University Advisor- Lorena Marquez A
 4. Staff Council Rep.- Sarah De La Parra A
 5. Academic Senate Rep.- Eva Xu A
 6. Foundation Rep.- Aaron Neilson P
 7. KHP Department Rep.- Dr. Hyun Gu Kang A
- c. Approval of Minutes Approved
- d. Agenda Changes Addition of Caitlin
- e. Introduction of Guests
 - i. Krista Smith
- e.f. Reports
- f.g. Open Forum

II. Action Items

- a. New ASI Key Policy Motion by: Mary A. Cherney Second By: Christine Hall; Vote Count: 9-0-0

III. Discussion Items

- a. BRIC Program Policies and Fees
 - i. Krista: Provide a framework for all future programs. Eligibility is split into 3 categories: BRIC Members & Guest, Open, and Program Specific. The reason for the categories is to define the variance of eligibility within a program category. Program Specific category may include BRIC Members, Members and Guests, or some combination of the two. As far as fees go, there will be some programs that will require an extra fee to cover the unique costs associated with the programs. Some programs will have extra risk management aspects that will not be covered by the \$140 increase, and so an extra fee will be needed to cover those costs. The categories for fees will be: Yes, No, Varying. Some programs will be offered for a discounted fee. Program Categories: Equipment Issue, Group Exercise, Open

Recreation, Equipment Rental, Individualized Assessment and Training, Intermural Sports, Off Campus Programs, Special Events, Non-Credit Instruction, Camps and Clinics and Shop Retail. Equipment issues is for day-use Equipment to be returned in that same business day. There is no fee associated with this service, there will only be a replacement fee should the equipment be lost. Group Exercise is available for drop in, there are no pre requisites and is open for everyone. Members and Guests are the only ones that can use this service. There is no fee with this service. Open Recreation will be supervised activity. There is no fee affiliated with this category. Equipment rental is being issued equipment beyond a single business day rental. The fee category is varying. Individualized Assessment and Training is planned to be a one-time meeting with a trainer to help meet the needs of an individual. The fees will be varying. A question was brought up, about whether there will be a fee associated with every assessment. Krista replied that there will most likely be some type of fee incurred with any assessment or training. The group came to a consensus that it would be best if the category was split into "Assessment" and "Training" because while interrelated, they seem to be two separate types of programs. Intermural sports individual or team competing in a league or tournament setting. The eligibility is program specific. Off Campus Programs are programs that require travel to an off-site location. Special Events will most often be free events such as 5 kilometer races or triathlons. They are meant to get students engages in healthy activity. Non-Credit instruction programs are classes that are very similar to being in a classroom but a student wouldn't get credit for the class. Camps and clinics are open programs that will always incur a fee. This is targeted towards a younger crowd to have their programs using our facility. Pro Shop retail is the exercise equipment store that will be available at the entrance of the building. Age Clause is to state that no student under the age of 18 would be able to use the facility without parent consent at the discretion of the ASI Administration. If you are above the age of 16 and a currently enrolled student at Cal Poly Pomona. Attendance and Aides clause is made to make sure that there is documentation on any aide in case of an emergency situation. They defined that an aide cannot provide instruction or use the facility like a regular member or guest, but are simply there to assist the person they should be aiding. No further questions were asked.

IV. Information Items

a. BSC Space Study and Energy Use Assessment Overview

- i. The space study was conducted in November of 2012. The intention was to find the best way to utilize the space in the BSC. The result was creating space on the first and second floor. The first floor became intended as social spaces and services. Current social space available is 29,395 sq. ft. to potentially over 40,000 sq. ft. by literally knocking down wall. This was a way to create space, without expanding the building. All of the services would be on the west side of the building, leaving the east side as a walkway/ social space. C&E would be opened up to create more lounge space. Ursa Minor and England Evans would remain the same. The energy assessment was received in January. Looking into standardizing the shading system in Ursa Major. Suggested using more energy efficient light bulbs. There is a possibility of moving the HVAC equipment to the roof which would create more space in the BSC.

b. 2014-2019 ASI Strategic Plan

i. SWOT results

1. Discussion ensued regarding the feedback collected at the last meeting. The results are attached and available if anyone would like to view them by contacting the chair.
- c. Kikka Sushi contract renewal
 - ii. Foundation will be monitoring the progress of Freshen's and Peet's coffee with the opening of the BRIC because a Jamba Juice will be available in that facility.
- e. d. Monitor Freshen's with Jamba opening
- d. e. Service Project Update
 - i. Gender Neutral Restroom Assignments
 - ii. Student Union Research
 1. In order to move forward with coming up with a project to work on, the chair created groups of 3 student unions for various committee members to research. The services offered at each student union will be assessed and brainstormed on to see what types of services we could possibly bring to the BSC to make it more student friendly and student centered. It is intended to be a service that students want in the BSC to make sure that is a facility still utilized even with the opening of the BRIC.

V. Adjournment

- a. Next Facilities and Operations Committee meeting will be on March 10, 2014 from 3:00 P.M.- 5:00 P.M. in the England Evans Conference Room of the BSC.