



# ASI Senate Meeting

## Minutes

2012- 2013:21 Thursday, May 16, 2013, 3:00 –5:00 PM, BSC, 2nd Floor, England Evans

### I. PRELIMINARIES

#### A. Call to Order

1. Chair Christine Hall called Senate 2012-2013:21 to order at 3:02pm

#### B. Quorum Check

##### 1. Voting Members:

Christine Hall, Vice President, Chair  
Chris Osuala, President – **Excused Tardy**  
Stephanie Ferreira, Agriculture Senator  
Joanna Ha, Business Senator  
Amber Yoshioka, CEIS Senator  
Rana Abuersheid, CLASS Senator  
Dylan Devlin, CCHM Senator  
Ariane Lebrilla, ENV Senator  
Mary Haynes, Engineering Senator  
Sally Kandah, Science Senator – **Unexcused Absent**  
Tommy Ward, Senator-At-Large (MCC)  
Caleb Rickard, Senator-At-Large (SIC)  
Danielle Sigala, Senator-At-Large (Greek)  
Christina Kogat, Senator-At Large (IHC)

##### 2. Advisors:

Dr. Rebecca Gutierrez Keeton, Advisor  
Cora M. Culla, Executive Director

##### 3. Non-voting Liaisons:

Devon Graves, Attorney General  
Krikor Ketchedjian, Treasurer  
Vacant, Academic Senate Rep.  
Penne Fode, Staff Council Rep. – **Excused Absent**  
Janeth Rodriguez, Alumni Association Rep. -**Excused Absent**  
Cristian Garcia/Sara Robinson, Bronco Athletics Assoc. Rep.

#### C. Approval of Minutes

1. The minutes for the senate meeting on May 2, 2013 were approved by the chair as written

#### D. Pledge of Allegiance

#### E. Agenda Changes

1. Christine noted that Discussion Item A.1. would be presented time specific once Preliminaries were completed

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2. Christine approved the agenda as amended

F. Financial Status – Given by Krikor Ketchedjian (attachments)

1. ASI Total Revenue	\$ 6,218,503.00
2. ASI Total Expenses	\$ 4,178,645.00
3. ASI – NP & A Account Balance	\$ 121,135.00
4. ASI – Tutoring Retention Account Balance	\$ 5,764.00
5. ASI Prior Year's I Reserves	\$ 222,660.00
6. ASI Prior Year's II Reserves	\$ 127,518.00
7. ASI Prior Year's III Reserves	\$ 342,010.00

G. Introduction of Guests

1. Powell Velasco	6. Vamsi Rapaka
2. Bryce Brady	7. Milin Patel
3. Neil Johnson	8. Anita Antony
4. Barny Peake	9. Mayuri Patel
5. Shelbi Long	

H. Reports – Posted on the SAN, not given verbally at the meeting

1. ASI Executive Director- Cora M. Culla – no report
2. ASI Advisor – Dr. Rebecca Gutierrez Keeton – no report
3. Academic Senate Rep. – vacant
4. Staff Council Rep. – Penne Fode – no report
5. Alumni Rep. – Janeth Rodriguez – no report
6. Athletics Rep. – Cristian Garcia – no report
7. Senator Pro Tempore – Mary Haynes – no report
8. Attorney General – Devon Graves – no report
9. Treasurer – Krikor Ketchedjian – no report
10. President – Chris Osuala – no report
11. Vice President – Christine Hall – no report
12. Senate Reports
  - a. Amber Yoshioka, CEIS Senator \*(attachment)
    - i. Elections
    - ii. Relay For Life
    - iii. CEIS Banquet
    - iv. Inter Council Banquet
  - b. Ariane Lebrilla, ENV Senator \*(attachment)
    - i. Elections – New ENV Eboard for 2013-2014
    - ii. ASI Budget Reallocation Presentation – Thursday, May 9
    - iii. MPP Review Student Survey for Dean Woo – May 15th
    - iv. Last ENV Council Meeting – May 23<sup>rd</sup>
  - c. Christina Kogat, Senator-at-Large, IHC \*(attachment)
    - i. NACURH
    - ii. Relay for Life
  - d. Danielle N. Sigala, Senator-at-Large, Greek \*(attachment)
    - i. Greek Week 2013



- a sense of community for Indian students on campus and an awareness of Indian culture
- d. Mayuri listed the events that they do and reviewed the details of the Culture show and that they reach about 500 people and then Vamsi reviewed the benefits of the show
- e. Anita reviewed the agenda of the show and that a portion of the earnings goes to their philanthropy in India, the Aashi Foundation, and that there are both internal teams from Cal Poly and external from other campuses that all perform dance sequences
- f. Mayuri reviewed the club's revenue and expenses and that they were working hard to get other sponsorships, had also applied to the Admin fund and were waiting to hear from them, received their MCC allocation and were still doing fundraisers and seeking sponsorships from businesses
- g. A brief question and answer session took place

## II. ACTION ITEMS

- A. Funding for the American Society of Civil Engineers (ASCE)
  1. Chris explained that everyone had been working for weeks, starting with the Finance Committee, to figure out how to get this group the \$18,000 that they needed and he noted that they were tied to the current ASI Financial Guidelines and Stipulations to not exceed a \$5,000 allocation which had already been given to the group at the last senate meeting
  2. He added that he had sought out other options like contacting Mark Bookman, ASI legal counsel, and he thanked Cora for her original call to him, however the options that he provided were not necessarily the best ones available, so he continued to seek out other options which led to him calling President Ortiz
  3. He stated that he was late to the senate meeting because he had just come from a meeting with President Ortiz to discuss this dilemma and let him know that this group makes Cal Poly stand out, especially within our Engineering program, and to ask him for an extra \$3,000 so that we could abide by our guidelines and still help the group
  4. He noted that President Ortiz was familiar with them, he made a phone call and then offered to pull \$11,000 from his traveling expense to help ASCE with additional funding. He also noted that President Ortiz was also familiar with Concrete Canoe and wanted to make it as easy as possible for them to make it to the conference.
  5. Chris led the senate in a round of applause for President Ortiz and his generous contribution
  6. He added that he also spoke to Dr. Keeton and because ASCE cannot charter as three separate groups due to the current chartering freeze this year, they were going to see if they could make them an IRA funded group by working with instructors to create a class for them to simplify this issue
  7. Christine stated that a lot of people worked hard to make this happen and that it was important to remember our motto of "Students serving students" so she was so glad that this worked out
  8. Cora stated for the record that she wanted to commend Chris for his advocacy for students and for his full respect for our policies and thanked him for that

B. 2013-14 ASI Budget Deliberations for Annually Budgeted Groups (attachment)

1. Krikor stated that everyone should have the updated version of the ASI Financial Guidelines and Stipulations and he had not received any suggestions or edits from anyone since the last meeting so he was assuming that everyone was fine with this version
2. He added that he would like to recommend that #24 have language added that does not limit the ASI senate to the \$5,000 maximum for a specific group with a 2/3 vote of the senate included in it
3. Discussion took place which included a history on this stipulation, the need to be financially responsible and not leave it open-ended, there may be exceptions that Mark Bookman stated should be well defined, the balance in the NP & A account at this time of year tends to be about what it was now at \$121,000 – so instead the limit could be raised from \$5,000 to a higher amount, new club chartering is open every other year due to the staff shortage to handle the workload, it would be helpful to know how many groups requested funding this year-in the past-and what number could we increase to without risking the balance and that not all clubs request the maximum amount and most clubs actually request \$2,500 with only 4-5 requesting the maximum each year
4. Discussion moved into a wide variety of suggestions for the premise and the language and it was suggested that the Finance Committee gather the research on the past and current year's requests in relation to the balance of the account and present it to the senate at the next meeting to guide them in arriving at a higher maximum amount and the final wording for it
5. Further discussion took place with a consensus for what the Finance Committee, at their next meeting on May 24<sup>th</sup>, should provide research on:
  - a. Keep the maximum at \$5,000 with an exception clause and established criteria
  - b. Increase the maximum amount and add an exception clause and established criteria
6. Caleb asked if #14 should say by December as his council and also the MCC council do mid-year allocations and this date would prevent that opportunity and limit what the council can do
  - a. Terri responded that it was a good point, they were trying to make sure that clubs had given an initial allocation by December, so it could be rephrased to say that and then mid-year by February
7. Caleb noted that #4 would also need a clause
  - a. Terri said that this one had the rationale of creating leverage for the clubs to have their 20% into their account by a specific date
8. Christine verified that Krikor would be able to schedule a special meeting of the Finance Committee
9. Dr. Keeton suggested moving all of the items that were banned into one stipulation

C. Recommendation from the Facilities and Operations Committee

1. Bronco Student Center Budget for 2013-14
  - a. Cora encouraged the senate, unless they had additional questions, to make a motion to recommend this budget to the university

- b. Stephanie made a motion to approve the Bronco Student Center budget for 2013-14 and recommend it to the university, seconded by Chris
- c. Christine called the vote: 11/0/0, motion passed

Christine adjourned the regular session at 4:09pm to move to Executive Session

**IV. EXECUTIVE SESSION**

A. Discussion Items

- 1. ASI and BSC Budgets for 2013-14 – Personnel related matters were discussed
- 2. The job descriptions were discussed for:
  - a. Associate Director for Facilities Management
  - b. Member Services Coordinator
- 3. The Children’s Center policy on Authorized Drop-Off and Pick-Up of Children was discussed

**V. ADJOURNMENT**

- A. Next Senate meeting will take place on Thursday, May 23, 2013, 3:00 – 5:00pm, in the England Evans room
- B. Christine stated that senate meeting 2012-13:21 was adjourned at 4:34pm

**MINUTES SUBMITTED TO:**

\_\_\_\_\_  
Christine Hall, Chair of the Senate Date

MINUTES APPROVED AT SENATE 2012-2013: \_\_\_\_\_

\_\_\_\_\_  
Vicki Jackson, Administrative Assistant Date

TO VIEW REPORTS LISTED (WITH AN \*) OPEN SEPARATE FILE ON DOCUMENTS WEBPAGE LABELED:  
ASI SENATE MEETING ATTACHMENTS – REPORTS FOR MAY 16, 2013